

Hire of Land Booking Form

All hire of land is subject to availability. Please contact a member of staff at the Town Hall to check availability before completing this form.

Contact Name				
Name of Business/Organisation				
Charity Number (if applicable)				
Address				
Contact number				
Email address				
Date(s) of Hire				
Times of Hire	Arrival		Departure	
Which area do you require:				
What will the land be used for? <small>Please provide as much detail as possible</small>				
Will the event include live or recorded music?	Yes / No <small>If Yes, a music licence will be required</small>			
Will the event be open to the public?	Yes / No			
How many people will be attending?	Up to 499 / 500+			
Is it a free or chargeable event?	Free / Chargeable			
Will all profits be given to a Gillingham charity/not for profit organisation?	Yes / No <small>If Yes, please give details if not provided above:</small>			
Will you require additional litter bins at a cost of £5.44 per bin?	Yes / No If Yes, how many?			
Will you be hiring temporary toilets?	Yes / No			
Will you require access to the electricity points?	Yes / No			
DECLARATION The individual and/or organisation detailed above accept and agree to the terms and conditions in the Hire of Town Council Land Policy. I confirm I am age 18 or over. <div style="display: flex; justify-content: space-between;"> SIGNED: DATE: </div>				
Please send completed booking forms to: GTC@gillinghamdorset-tc.gov.uk Or Gillingham Town Council, School Road, Gillingham, Dorset SP8 4QR	GTC use:		Date	
	Application checked Date of Full Council meeting Applicant notified of decision		Application acknowledged Application decision Invoiced	