



GILLINGHAM TOWN COUNCIL
The Town Hall, School Road, Gillingham, Dorset SP8 4QR

Mayor's Award Policy

Gillingham Town Council's Mayor's Awards recognise the outstanding contribution of individuals and organisations to the local community of Gillingham. This could be individuals or organisations who have worked selflessly for others in our community or who have brought credit to our town.

1. Eligibility

- 1.1 The nominee must have made significant or sustained contribution to the community of Gillingham, either through a specific action or as a cumulative effect over a longer period of time.
- 1.2 Nominations may only be made by residents of the parish of Gillingham.
- 1.3 No Councillor or employee of the Town Council or an organisation in which a Councillor has a financial benefit can receive an award.
- 1.4 If a nominee has received an award the previous year, they are not eligible to receive an award in the following year.

2. Nomination Process

- 2.1 Nominations must be made in writing to the council, stating why they think they should receive an award.
- 2.2 Self-nominations are not permitted.
- 2.3 There are no deadlines for receiving nominations, the Mayor may consider nominees throughout the civic year.

3. Review

The Mayor's Award Policy was presented to the Finance and Policy Committee at the meeting held on 18 November 2024, for approval and adoption Minute no. 92b and ratified at the Full Council meeting on 25 November 2024.

This policy will be reviewed within the first year of each new council term of office.

Signed by: (The Mayor of Gillingham)

Date:

**GILLINGHAM TOWN COUNCIL**

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: gtc@gillinghamdorset-tc.gov.uk

Mayor's Award Nomination Form

Name of Nominee			
Proposers Details			
Name			
Address			
Email			
Telephone number			
Are you related to the nominee		Yes / No	
How long have you known the nominee			
Nominee's Details			
Address			
Email			
Telephone number			
Explain why you believe the nominee should receive the award. (add a continuation sheet if required).			

Signature of Proposer	Date:

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