



GILLINGHAM TOWN COUNCIL
The Town Hall, School Road, Gillingham, Dorset SP8 4QR

Mayor's Award Policy

Gillingham Town Council's Mayor's Awards recognise the outstanding contribution of individuals to the local community of Gillingham. This could be someone who has worked selflessly for others in our community or someone who has brought credit to our town.

1. Eligibility

- 1.1 The nominee must have made significant or sustained contribution to the community of Gillingham, either through a specific action or as a cumulative effect over a longer period of time.
- 1.2 To be eligible to be nominated for a Mayor's Award, an individual must either be a resident of, or work within the Gillingham parish.
- 1.3 Nominations may only be made by residents of the Gillingham parish.
- 1.4 No Councillor or employee of the Town Council or an organisation in which a Councillor has a financial interest can receive an award.
- 1.5 If a nominee has received an award the previous year, they are not eligible to receive an award in the following year.

2. Nomination Process

- 2.1 Nominations must be made in writing to the council, stating why they think they should receive an award.
- 2.2 Self-nominations or nominations from relatives are not permitted.
- 2.3 There are no deadlines for receiving nominations, Councillors may consider nominees throughout the civic year.

3. Review

Mayor's Award Policy was presented to the Finance and Policy Committee at the meeting held on 17th July 2023, for approval and adoption Minute no. 560e and ratified at the Full Council meeting on 24th July 2023.

This policy will be reviewed by the Finance and Policy Committee biennially or when there are changes to legislation, whichever is the sooner.

Signed by: (The Mayor of Gillingham)

Date:

**GILLINGHAM TOWN COUNCIL**

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: gtc@gillinghamdorset-tc.gov.uk

Mayor's Award Nomination Form

Name of Nominee	
Proposers Details	
Name	
Address	
Email	
Telephone number	
Are you related to the nominee	Yes / No
How long have you known the nominee	
Nominee's Details	
Address	
Email	
Telephone number	
Explain why you believe the nominee should receive the award. (add a continuation sheet if required).	

--	--

Signature of Proposer	Date:
------------------------------	--------------

Gillingham Town Council is committed to protecting and respecting the privacy of everyone and ensuring it is fully compliant under the General Data Protection Regulation and the Data Protection Act 2018. We process your personal data in accordance with the law, please see the privacy notice on our website (www.gillinghamdorset-tc.gov/privacy-policy), which provides more details on the processing of data.