



GILLINGHAM TOWN COUNCIL

The Town Hall

School Road

GILLINGHAM

Dorset SP8 4QR

Tel: 01747 823588

Email: gtc@gillinghamdorset-tc.gov.uk

Web site: www.gillinghamdorset-tc.gov.uk

Application for Free Room Hire

Please note: Before making an application, please make sure that the Town Bridge Office is available. Please note that applications will be considered by the Full Council and must be submitted not less than 10 days before its next meeting.

| | | | | |
|---|---------|--|-----------|--|
| Name of Organisation | | | | |
| Registered Charity Number (if applicable) | | | | |
| Contact Name | | | | |
| Address | | | | |
| Telephone numbers | | | | |
| Email address | | | | |
| Date(s) required | | | | |
| Times required | Arrival | | Departure | |
| Aims and objectives of the organisation Please explain how these are currently achieved. | | | | |
| Benefit to the residents of the Parish of Gillingham Please describe how your organisation helps to benefit the people of Gillingham—include supporting information as necessary. | | | | |
| What is your reason for room hire assistance? For example: new group, no other sources of funding. | | | | |

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| | | |
| Details of grants received from Gillingham Town Council over the past five years | | |
| Details of other grants received over the past three years. | | |
| Details of other fundraising activities For example: coffee mornings. | | |
| DECLARATION The individual and / or organisation detailed above accept and agree to the terms and conditions of hire annexed hereto. I confirm I am over 18. SIGNED: DATE: | | |
| Please send completed applications to: Gillingham Town Council School Road Gillingham, Dorset SP8 4QR | For official use: | ✓ |
| | • Application Checked | |
| | • Application acknowledged | |
| | • Date of committee meeting | |
| | • Application decision Yes/No | |
| | • Applicant notified of decision | |