



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

Health and Safety Environmental and Sustainability Policy

Purpose

Gillingham Town Council is committed to minimising the impact of its activities on the environment.

Gillingham Town Council aims to conduct its business in a professional manner in an environment that is safe and promotes positive leadership.

Gillingham Town Council will:

- Comply with health and safety legislation and all other legislation and regulations that pertain to the business of the Town Council and local government administration.
- Provide the necessary safety equipment to safeguard the health and wellbeing of employees and everyone who is affected by the business of the Town Council.
- Provide and maintain a safe place of work with adequate welfare facilities.
- Provide and maintain safe vehicles, plant and machinery.
- Provide information, instruction, training and supervision to all employees to ensure that they carry out their duties in the correct manner which is both efficient and effective.
- Regularly review health and safety and management systems.
- Regularly review employees' performance and development.
- Review risk assessments and learn from work related accidents, injuries and illnesses.
- Support those who have suffered from work related accidents, injuries and illness and to help with their rehabilitation so that they are able to return to work.
- Minimise the environmental impact of our activities by protecting the environments in which the Town Council operates.
- Minimise fuel, energy and water use.
- Minimise toxic emissions through work activities and ensure that our vehicles are serviced and maintained as appropriate.
- Actively promote recycling both internally and externally amongst its customers, suppliers and sub-contractors.
- Make every effort to offset the greenhouse gas emissions generated by our activities.
- To reduce the use of harmful chemicals that can seriously impact on the wildlife and their habitats.
- Endeavour to work to and, in some instances, exceed standards of Best Practice, as appropriate to the Town Council, for environmental sustainability.

Review

Health and Safety Environmental and Sustainability Policy, Revision 002, was presented to the Finance and Policy Committee at the meeting held on 17th October 2022, for approval and adoption Minute no. 467b, and ratified at the Full Council meeting on 24th October 2022.

Signed: (Mayor of Gillingham)

Date: