



GILLINGHAM TOWN COUNCIL

The Town Hall

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GILLINGHAM

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GENERAL PURPOSES COMMITTEE

All members of the **General Purposes Committee** are summoned to a meeting on **Monday, 7th September 2020**, commencing at **7.30pm**.

J. Hawkins

Issue Date: 28th August 2020

Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, photographing and recording may occur during the meeting.

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use MS Teams as part of their councillor email package. Details of how to join the meeting are sent in advance of each meeting.

Press and Public can join the meeting via MS Teams, please contact the Town Council during working hours via email: gtc@gillinghamdorset-tc.gov.uk to request joining instructions. Note: This meeting will be conducted online. Currently there is no dial-in facility.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

A G E N D A

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| 1. | Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive and agree apologies for absence. |
| 3. | To approve the minutes of the last meeting held on Monday 3 rd August 2020. |
| 4. | Questions. |

5.	To receive any declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.
6.	To receive and consider reports from sub-committee and task and finish groups, as follows:
(a)	Allotments and Burials (sub-committee)
(b)	Annual Christmas Event and Festive Lighting (sub-committee)
(c)	Annual Remembrance Day Parade (sub-committee)
(d)	Assets and Liabilities (sub-committee)
(e)	Cycle link project – Gillingham to Motcombe (task and finish group)
(f)	Estate Management and Properties (sub-committee)
(g)	Health and Safety (sub-committee)
(h)	Traffic Management (sub-committee)
(i)	Events – Green Gillingham (task and finish group)
(j)	Gillingham Gateways (task and finish group)
(k)	Gillingham Royal Forest Steering Group (DWT lead) (task and finish group)
(l)	Greener Gillingham (sub-committee)
(m)	Town Seating and Planted Areas Refurbishment (task and finish group)
7.	To receive a report on the monthly activities of Gillingham Direct.
8.	To receive matters pertinent to this meeting. <u>Please note</u> : Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Closure.

Attached/To follow:

Agenda item no. 6(a): Allotment and Burial Report
 Agenda item no. 6(a): Cemetery Regulations
 Agenda item no. 6(a): Grave Digging Policy
 Agenda item no. 6(h): Traffic Management Report
 Agenda item no .7: Gillingham Direct