



## **GILLINGHAM TOWN COUNCIL**

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

### **FULL COUNCIL**

### **AGENDA**

All members of the Full Council are summoned to a meeting on  
22<sup>nd</sup> February 2021, commencing at 7.30pm.

*Julie Hawkins*

Julie Hawkins, Town Clerk  
Issue Date: 15<sup>th</sup> February 2021

**All in attendance should be aware that filming, photographing  
and recording may occur during the meeting.**

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4th April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members will be sent an email with joining instructions prior to the meeting.

**Press and Public** may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) or see details our [website](#).

**All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.**

## AGENDA

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive and accept apologies for absence.
3. To approve the minutes as a true and accurate record of the meeting held on Monday, 25<sup>th</sup> January 2021.
4. To receive any questions pertaining to the previous minutes.
5. To receive declarations of interest. Please note; members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6. To receive and consider written reports from outside bodies, if available, for consideration and approval:
  - a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT)  
(Lead: Cllr von Clemens)
  - b) Town Meadow Group (Lead: Cllr Cullingford)
  - c) Gillingham Chamber of Commerce and Industry (Lead: Cllr B von Clemens)
  - d) Dorset Association of Parish and Town Councils (DAPTC)  
Larger Town meetings (Lead: Cllr B von Clemens),  
Northern Area meetings (Lead: Cllr Toye and Cllr Weeks)
  - e) Shaftesbury and District Transport Forum (Lead: Cllr B von Clemens)
  - f) Gillingham Town Team (Lead: Cllr Gould)
  - g) Gillingham Youth Centre Management Committee (Lead: Cllr B von Clemens)
7. To receive, consider and adopt the following standing committee reports:
  - a) General Purposes Committee meeting held on Monday, 1<sup>st</sup> February 2021
  - b) Planning Interim Committee meetings held meeting on Monday, 24<sup>th</sup> January 2021 and the Planning Committee held on Monday, 8<sup>th</sup> February 2021
  - c) Finance Committee meeting held on Monday, 15<sup>th</sup> February 2021
8. To approve and authorise any payments over £10,000, if any.

9. To receive and consider applications for Free Room Hire, if any.
10. To receive and consider a report on a Five Year Action Plan for the Town Council.
11. To receive and consider a report on Christmas opening hours.
12. To receive and consider a report from the Traffic Management Sub-committee regarding double yellow lines at Wyke Road (Lead: Cllr A von Clemens).
13. To review and agree the following documents:
  - a) Mayoral Handbook (Lead: Cllr B von Clemens)
  - b) Pay Policy (Lead: Cllr Cullingford)
14. To receive and consider reports from the following task and finish groups:
  - a) Workshops Task and Finish Group (Lead: Cllr Harris)
  - b) Gillingham Neighbourhood Plan Review Sub-committee (Lead: Cllr Poulter)
  - c) Dorset Council Local Plan Consultation Task and Finish Group (Lead: Cllr Cullingford)
  - d) Council Agreements and Contracts Sub-committee (Lead: Cllr Poulter)
15. To receive a report on the Mayor's and Deputy Mayor's civic activities.
16. To receive and note reports from Dorset Councillors, if available. Dorset Council agenda and minutes are available to view [here](#).
17. To receive matters pertinent to this meeting. Please note: Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

To Follow:

Agenda Item No. 10: Five Year Action Plan Report  
Agenda Item No. 11: Christmas Opening Hours Report  
Agenda Item No. 12: Double yellow lines at Wyke Road Report  
Agenda Item No. 13a: Mayoral Handbook  
Agenda Item No. 13b: Pay Policy  
Agenda Item No. 14a: Workshops Task and Finish Group Report  
Agenda Item No. 14b: Gillingham Neighbourhood Plan Review Sub-Committee Report  
Agenda Item No. 14c: Dorset Local Plan Consultation Task and Finish Group Report  
Agenda Item No. 14d: Council Agreements and Contracts Sub-committee Report  
Agenda Item No. 16: Dorset Councillor Reports