



**GILLINGHAM TOWN COUNCIL**

The Town Hall

School Road

GILLINGHAM

Dorset SP8 4QR

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## FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 26<sup>th</sup> October 2020**, commencing at 7.30pm.

*Julie Hawkins*

Issue Date: 19<sup>th</sup> October 2020

Mrs Julie Hawkins  
Town Clerk

**Prior to the meeting there will be a short presentation at 7.15pm by Rendezvous on the outreach youth work that is being done in Gillingham and the projects that are currently being undertaken.**

**All in attendance should be aware that filming, photographing and recording may occur during the meeting.**

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use MS Teams as part of their councillor email package. Details of how to join the meeting are sent in advance of each meeting.

**Press and Public** may join the meeting via **MS Teams, please contact the Town Council (prior to the meeting during working hours)** via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) to request joining instructions. Currently, there is no facility to join the meeting via telephone.

**All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.**

## A G E N D A

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

2.	To receive and accept apologies for absence.
3.	To approve the minutes as a true and accurate record of the meeting held on Monday, 28 <sup>th</sup> September 2020 and the Extra-ordinary meeting held on Thursday, 15 <sup>th</sup> October 2020.
4.	To receive any questions pertaining to the previous minutes.
5.	To receive declarations of interest. <b>Please note:</b> members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6.	To receive and consider reports from youth organisations, if available.
7.	To receive and consider written reports from outside bodies, if available, for consideration and approval:
	a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr von Clemens).
	b) Town Meadow Group (Cllr Cullingford).
	c) Gillingham Chamber of Commerce and Industry (Cllr von Clemens).
	d) DAPTC (Larger Towns: Cllr von Clemens, Northern Area: Cllr Toye / Cllr Weeks).
	e) Shaftesbury and District Transport Forum (Cllr von Clemens).
	f) Gillingham Town Team (Cllr Gould/Cllr Frith).
	g) Gillingham Youth Centre Management Committee (Cllr von Clemens).
8.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee meeting held on Monday, 5 <sup>th</sup> October 2020
	b) Planning Interim Committee meetings held meeting on Monday, 28 <sup>th</sup> September 2020 and the Planning Committee held on Monday, 12 <sup>th</sup> October 2020
	c) Finance Committee meeting held on Monday, 19 <sup>th</sup> October 2020
9.	To approve and authorise any payments over £10,000, if any.
10.	To receive, consider and approve the quotations from Dorset Council for the landscaping of roundabouts at Ham and Peacemarsh.
11.	To set up a Task and Finish Group to review Council agreements and contracts. <i>Please note that meetings will need to be held during the day.</i>
12.	To receive and consider applications for Free Room Hire, if any.
13.	To review and agree the following policy documents:
	a) The Town Council's Financial Regulations (Cllr Cullingford to lead)
	b) Data Breach Policy (Cllr B von Clemens to lead)
	c) Information Security Policy (Cllr B von Clemens to lead)
	d) Room Hire Policy (Cllr G Poulter to lead)
14.	To receive and consider a report regarding the Woodwater Farm Sports Facility, if available.
15.	To receive and consider a report from the Future Workshops Task and Finish Group, if available.
16.	To consider a revision to the calendar of meetings for December 2020.
17.	To receive and consider a report from the Task and Finish Group regarding the consultation on the White Paper, Planning for the Future.

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18.	To receive a report on the Mayor's and Deputy Mayor's civic activities.
19.	To receive matters pertinent to this meeting. <u>Please note</u> : Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

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**To receive and note reports from Dorset Councillors, if available.**

**To view Dorset Council's agendas and minutes visit:**

<https://modern.gov.dorsetcouncil.gov.uk/uuCoverPage.aspx?bcr=1>

**PLEASE NOTE:  
THE PLANNING COMMITTEE WILL BE MEETING  
IMMEDIATELY FOLLOWING FULL COUNCIL**

**Reports attached/to follow:**