



GILLINGHAM TOWN COUNCIL

The Town Hall

School Road

GILLINGHAM

Dorset SP8 4QR

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FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 24th August 2020**, commencing at 7.30pm.

Issue Date: 17th August 2020

Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, photographing and recording may occur during the meeting.

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use MS Teams as part of their councillor email package. Details of how to join the meeting are sent in advance of each meeting.

Press and Public may join the meeting via **MS Teams**, please contact the **Town Council (prior to the meeting during working hours)** via email: gtc@gillinghamdorset-tc.gov.uk to request joining instructions. Currently, there is no facility to join the meeting via telephone.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

A G E N D A

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| 1. | Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive and accept apologies for absence. |
| 3. | To approve the minutes as a true and accurate record of the meeting held on Monday, 27 th July 2020. |

4.	To receive any questions pertaining to the previous minutes.
5.	To receive declarations of interest. <u>Please note:</u> members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6.	To receive and consider reports from Youth Organisations, if available.
7.	To receive and consider written reports from outside bodies, if available, for consideration and approval:
	a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr B von Clemens).
	b) Town Meadow Group (Cllr Cullingford).
	c) Gillingham Chamber of Commerce and Industry (Cllr B von Clemens).
	d) DAPTC (Larger Towns: Cllr von Clemens, Northern Area: Cllr Toye / Cllr Weeks).
	e) Shaftesbury and District Transport Forum (Cllr B von Clemens).
	f) Gillingham Town Team (Cllr Gould/Cllr Frith).
	g) Gillingham Youth Club Management Committee (Cllr B von Clemens).
8.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee meeting held on Monday, 3 rd August 2020
	b) Planning Committee meetings held meeting on Monday, 27 th July 2020 and Monday, 10 th August 2020
	c) Finance Committee meeting held on Monday, 17 th August 2020
9.	To approve and authorise any payments over £10,000, if any.
10.	To receive and consider applications for Free Room Hire, if any.
11.	To review and agree the following policy documents:
	a) Covid-19 Pandemic Health and Safety Policy
	b) Communication and Media Policy
	c) Performance and Review Policy
12.	To review the Risk Management Strategy as per Full Council held on 24/03/20 min no. 213 and to receive and consider an additional risk arising from a pandemic.
13.	To receive and consider a report from the Future Workshops Task and Finish Group, if available.
14.	To receive and consider a report from the Woodwater Farm Sports Facility Task and Finish Group, if available.
15.	To receive and consider a report from the Community Volunteer Task and Finish Group, if available.
16.	To receive a report on the Mayor's and Deputy Mayor's civic activities, if available.
17.	To receive and consider a request for financial support for RiversMeet Community and Leisure Centre.
18.	To receive and consider a report on the invitation to tender for outstanding building, roofing and electrical works at the Town Bridge Office and the Public Toilet.
19.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

**PLEASE NOTE:
THE PLANNING COMMITTEE WILL BE MEETING
IMMEDIATELY FOLLOWING FULL COUNCIL**

Attached/to follow, if available:

Agenda item no. 9:	Items over £10,000
Agenda item no. 10:	Free Room Hire Application
Agenda item no. 11(a):	Covid-19 Pandemic Health and Safety Policy
Agenda item no. 11(b):	Communication and Media Policy
Agenda item no. 11(c):	Performance and Review Policy
Agenda item no. 12:	Risk Management Strategy
Agenda item no. 13:	Future Workshop task and finish group
Agenda item no. 14:	Woodwater Farm Sports Facility task and finish group
Agenda item no. 15:	Community Volunteer task and finish group

District Councillors reports, if available

To receive and note reports from Dorset Councillors, if available.

To view Dorset Council's agendas and minutes visit:

<https://moderngov.dorsetcouncil.gov.uk/uuCoverPage.aspx?bcr=1>