



## **GILLINGHAM TOWN COUNCIL**

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

### **FINANCE COMMITTEE**

All members of the Full Council are summoned to a meeting on  
**Monday 18<sup>th</sup> January 2021**, commencing at 7.30pm.

*Julie Hawkins*

Julie Hawkins, Town Clerk  
Issue Date: 11<sup>th</sup> January 2021

**All in attendance should be aware that filming, photographing  
and recording may occur during the meeting.**

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members will be sent an email with joining instructions prior to the meeting.

**Press and Public** may join the meeting via **MS Teams** [click here to join the meeting](#) or **contact the Town Council (prior to the meeting during working hours)** via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) to request joining instructions. Currently, there is no facility to join the meeting via telephone.

**All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.**

### **AGENDA**

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

2. To receive and accept apologies for absence.
3. To approve the minutes as a true and accurate record of the Finance Committee meeting held on Monday 16<sup>th</sup> November 2020.
4. To receive any questions pertaining to the previous minutes.
5. To receive declarations of interest. Please note; members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6. To approve payments for the previous month.
7. To approve payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2.
8. To receive any requests for virement of budgets, if any.
9. To receive and approve the management accounts to 31<sup>st</sup> December 2020.
10. To receive and consider sub-committee reports, if available.
11. To receive and approve a report from the internal auditor dated 15<sup>th</sup> December 2020 and agree the management responses.
12. To review the current Grants Policy and make recommendations to Full Council.
13. To receive matters pertinent to this meeting. Please note: Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Attached:

- Agenda Item No. 6 - List of payments for December 2020
- Agenda Item No. 7 - List of payments between £5,000 and £9,999
- Grants Policy

To follow:

- Management Accounts to 31<sup>st</sup> December 2020
- Internal Auditor's Report