



## GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

### GROUP MEETING OF FINANCE COMMITTEE MEMBERS

All members of the Finance Committee are invited to a meeting on  
**Monday 17<sup>th</sup> May 2021**, commencing at 7.30pm.

*Hawkins.*

Julie Hawkins, Town Clerk  
Issue Date: 10<sup>th</sup> May 2021

**All in attendance should be aware that filming, photographing  
and recording may occur during the meeting.**

This meeting will be held online in accordance with Section 101 of the Local Government Act 1972 and the Temporary Scheme of Delegation adopted by Full Council on 26<sup>th</sup> April 2021, Minute No. 472.

**Press and Public** may join the meeting via MS Teams please [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) to request joining instructions.

**All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting to allow for any connection problems.**

As a temporary measure, to allow for effective decision making during a time of crisis, the Proper Officer will be empowered to take any and all decisions recommended to them by members of the Finance Committee.

Gillingham Town Council's Temporary Scheme of Delegation is available to view [HERE](#)

## AGENDA

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive and accept apologies for absence.
3. To approve the minutes as a true and accurate record of the Finance Committee meeting held on Monday 15<sup>th</sup> March 2021. *Please note that there was no meeting in April due to the period of mourning for Prince Philip, Duke of Edinburgh.*
4. To receive any questions pertaining to the previous minutes.
5. To receive declarations of interest. Please note; members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6. To note payments for the previous month. *Please note that payments will need to be approved at the meeting of Full Council scheduled for 24<sup>th</sup> May 2021.*
7. To note payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2. *Please note that payments will need to be approved at the meeting of Full Council scheduled for 24<sup>th</sup> May 2021.*
8. To receive any requests for virement of budgets, if any. *Please note that virement requests will need to be approved at the meeting of Full Council scheduled for 24<sup>th</sup> May 2021.*
9. To receive and consider a list of earmarked reserves. *Please note that earmarked reserves will need to be approved at the meeting of Full Council scheduled for 24<sup>th</sup> May 2021.*
10. To receive and review the draft management accounts for the year ending 31<sup>st</sup> March 2021. *Please note that the management accounts for the year ending 31<sup>st</sup> March 2021 will need to be approved at the meeting of Full Council scheduled for 24<sup>th</sup> May 2021.*
11. To receive and consider sub-committee reports, if available:
  - a) Finance Sub-Committee
  - b) Council Agreements and Contracts
12. To receive matters pertinent to this meeting. Please note: Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Attached/To follow

- Agenda Item No. 6 - List of payments for April 2021
- Agenda Item No. 7 - List of payments between £5,000 and £9,999
- Agenda Item No. 11a - Finance Sub-committee Report