



**GILLINGHAM TOWN COUNCIL**

The Town Hall  
School Road  
GILLINGHAM  
Dorset SP8 4QR

**Tel:** 01747 823588

**Email:** gtc@gillinghamdorset-tc.gov.uk

**Web site:** www.gillinghamdorset-tc.gov.uk

## FINANCE COMMITTEE MINUTES

The minutes of the **Finance Committee** meeting held on, **Monday, 19<sup>th</sup> October 2020** at 7.30pm held remotely via Microsoft Teams, in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

**Present**

Cllr Sharon Cullingford (Chairman)	Cllr Mike Gould
Cllr Donna Toye (Deputy Chairman)	Cllr Paul Harris
Cllr Barry von Clemens	Cllr Mick Hill
Cllr Alison von Clemens	Cllr John Kilcourse
Cllr Fiona Cullen	Cllr Graham Poulter
Cllr Alan Frith	

**In Attendance**

Non-members: Cllr Roger Weeks  
Town Clerk: Julie Hawkins  
Responsible Financial Officer: Debra Edwards

**Press and Public**

Press: Michael Streeter, Gillingham and Shaftesbury News  
Public: There were no members of the public present

**Minute no.**

**230. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.**

There was no public participation.

**231. To receive apologies.**

It was agreed and **RESOLVED** to accept the apology for absence from Cllr Val Potheary due to work commitments.

**232. To approve the minutes of the last meeting held on Monday, 21<sup>st</sup> September 2020.**

It was agreed and **RESOLVED** that the minutes of the meeting held on Monday, 21<sup>st</sup> September 2020 are approved as a true and accurate record of the meeting.

**233. To receive questions pertinent to the previous meeting.**

There were no questions pertinent to the previous meeting.

**234. To receive any declarations of interest. Please note: members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.**

	There were no declarations of disclosable pecuniary interests declared.
<b>235.</b>	<b>To approve payments for the previous month.</b>
	A list of payments had been circulated prior to the meeting. Please refer to <b>Appendix A</b> . It was agreed and <b>RESOLVED</b> that the payments for September 2020, as presented, are approved.
<b>236.</b>	<b>To approve payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2.</b>
	A list of payments between £5,000 and £9,999 had been circulated prior to the meeting. Please refer to Appendix B. It was agreed and <b>RESOLVED</b> that the payment to Goadsby and Harding for the sum of £5,761.30 is approved.
<b>237.</b>	<b>To receive and approve the 2nd quarter management accounts to 30th September 2020.</b>
	The 2 <sup>nd</sup> quarter management accounts were circulated prior to the meeting. Please refer to <b>Appendix C</b> . It was agreed and <b>RESOLVED</b> that the 2 <sup>nd</sup> quarter management accounts, as presented, are approved.
<b>238.</b>	<b>To receive any requests for virement of budgets.</b>
	A list of virements were circulated prior to the meeting. Please refer to page 1a of the Management Accounts at <b>Appendix C</b> . It was agreed and <b>RESOLVED</b> that the virements, as presented on page 1a of the Management Accounts, are approved.
<b>239.</b>	<b>To receive and consider sub-committee reports, if available.</b>
	The sub-committee had met on Thursday 15 <sup>th</sup> October 2020. Please refer to the report at <b>Appendix C</b> .  The Town Clerk reminded members that figures are subject to change following further consideration.  It was agreed and <b>RESOLVED</b> that the post holder currently working a probation period continues as a Horticultural Grounds Person on a permanent contract.  It was agreed and <b>RESOLVED</b> that the Office Manager continues the AAT training course for FY2021/22.  It was agreed and <b>RESOLVED</b> that figures for the budgets detailed within the report should be included for consideration in the draft budget for FY2021-22.
<b>240.</b>	<b>To receive, consider and approve the quotations from Dorset Council for the landscaping of roundabouts at Ham and Peacemarsh.</b>
	Cllr B von Clemens informed the meeting that quotations had not yet been received from Dorset Council. It is hoped that further information will be provided in time for the matter to be considered by Full Council at the meeting scheduled for Monday 26 <sup>th</sup> October 2020.  It was agreed and <b>RESOLVED</b> that this item should be deferred for further information.

241.	To consider that a recommendation is made to Full Council that a discretionary payment is awarded to Citizens Advice of £10,000 and financed from budget no. 6046 (FY2020/21) as agreed at the Precept meeting in December 2019.
	It was agreed and <b>RESOLVED</b> that a discretionary payment is awarded to Citizens Advice of £10,000 and financed from budget no. 5046, as agreed at the Precept meeting in December 2019. Cllr Hill abstained from voting.
242.	To receive and review the Town Council's Financial Regulations and recommend adoption by Full Council on Monday, 26 <sup>th</sup> October 2020.
	It was agreed and <b>RESOLVED</b> that this item should be deferred to the November meeting of the Finance Committee.
243.	To invite Task and Finish Groups and Sub-Committees to submit items for inclusion in the Precept for the FY 2021/22.
	The Town Clerk informed the meeting that the Estate Management and Properties Sub-committee will be discussing funding at their next meeting and figures will be submitted to the RFO in due course.  The following items were noted: Adequate funding for IT to allow the continuation of virtual meetings; further funding for the restoration of finger posts; accruals for solar panels; accruals for roof repairs, and rainwater harvesting.
244.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
	There were no matters pertinent.
There being no other business on the agenda, the meeting closed at 8.05pm.	
Signed:	Date:  _____ Chairman of Finance Committee, Cllr Sharon Cullingford
<b>PLEASE NOTE: These minutes appear as draft minutes until reviewed and ratified by Full Council.</b>	

Minute number: 235

## Gillingham Town Council - Bank payments September 2020

No	Type	Account	Supplier	Date	Ref.	Details	Description	Amount paid
4595	JC		Petty Cash	01/09/2020	TRANS 019	019784 Petty cash	Petty cash top up	59.66
4423	PP	RIGH0001	Right Fuel	01/09/2020	DD	Purchase Payment	Esso fuel	136.10
4453	PP	OPUS0001	Opus	04/09/2020	DD	Purchase Payment	Electricity for various sites	107.05
4649	BP		Expenses	07/09/2020	BP	J E AAT subs	Subscriptions	99.00
4460	PP	RIGH0001	Right Fuel	07/09/2020	DD	Purchase Payment	Esso fuel	51.25
4451	PP	YOUT0001	Youth Resources	07/09/2020	BP	Purchase Payment	Outreach	441.67
4450	PP	WOOD0001	Woodhort Sharpham	07/09/2020	BP	Purchase Payment	Compost	501.00
4449	PP	WEST0001	Western Workshop Supplies	07/09/2020	BP	Purchase Payment	Various workshop supplies	435.30
4448	PP	WATE0001	Water2Business	07/09/2020	BP	Purchase Payment	Water rates various sites	271.25
4447	PP	STSI0001	St Mary's PCC	07/09/2020	BP	Purchase Payment	Town clock service	286.80
4446	PP	SLCC0001	SLCC Enterprises	07/09/2020	BP	Purchase Payment	Clerks conference	60.00
4445	PP	ROMA0001	Roman Glass	07/09/2020	BP	Purchase Payment	Glass Town Bridge office	166.27
4444	PP	MOLE0001	Mole Country	07/09/2020	BP	Purchase Payment	Materials	2.42
4443	PP	MGCL0001	MG Cleaning	07/09/2020	BP	Purchase Payment	Street cleaning & Town Hall cleaning July 2	675.00
4442	PP	LYRE0001	Lyreco	07/09/2020	BP	Purchase Payment	Stationery and office goods	371.60
4441	PP	GILL0001	Gillingham Press	07/09/2020	BP	Purchase Payment	Stationery for New Works depot meeting	44.10
4440	PP	FENC0001	Fencewize	07/09/2020	BP	Purchase Payment	Green Space and collection	232.00
4439	PP	EONU0001	Eon	07/09/2020	BP	Purchase Payment	Electricity CCTV	76.15
4438	PP	EMPL0001	Employ my Ability	07/09/2020	BP	Purchase Payment	Compost	94.50
4437	PP	EGCO0001	EG Coles	07/09/2020	BP	Purchase Payment	Horticultural machinery repairs	41.38
4436	PP	DESI0001	Design Jam	07/09/2020	BP	Purchase Payment	Website maintenance monthly July 20	102.00
4435	PP	DAVI0001	David Harness	07/09/2020	BP	Purchase Payment	Tree work	570.00
4434	PP	CROCO0001	Crockers	07/09/2020	BP	Purchase Payment	Tools and materials	45.93
4433	PP	BONE0001	Bones Youth Club	07/09/2020	BP	Purchase Payment	Monthly grant July 20	700.00
4432	PP	AQUA0001	Aqua Cleaning	07/09/2020	BP	Purchase Payment	Hygiene services August 20	52.00
			Fine Memorials t/a Appleby &					
4431	PP	APPL0001	Childs	07/09/2020	BP	Purchase Payment	Headstone and bench repairs	1,790.88
4430	PP	AMAZ0001	Amazon	07/09/2020	BP	Purchase Payment	Ink cartridges, face shields, stationery	76.52
4494	PP	RIGH0001	Right Fuel	14/09/2020	DD	Purchase Payment	Esso fuel	153.76
4497	PP	DORS0003	Dorset Council	15/09/2020	DD	Purchase Payment	Non Domestic rates Council buildings	127.00
4496	PP	DORS0003	Dorset Council	15/09/2020	DD	Purchase Payment	Non Domestic rates Council buildings	2,310.00
4597	BP		Post Office	16/09/2020	019786	Road Tax Peugeot HYY66 ZUJ	Road Tax van	265.00
4522	PP	SAGE0001	Sage	16/09/2020	DD	Purchase Payment	Monthly Accounts and Payroll software	276.64
4511	PP	WEST0001	Western Workshop Supplies	18/09/2020	BP	Purchase Payment	Various workshop supplies	345.36
4510	PP	SYDE0002	Sydenhams	18/09/2020	BP	Purchase Payment	Safety boots and glasses	319.92
4509	PP	SOUT0002	South West Councils	18/09/2020	BP	Purchase Payment	Webinars	60.00
4508	PP	SCRE0001	Screwfix	18/09/2020	BP	Purchase Payment	Paint	10.99
4507	PP	MOLE0001	Mole Country	18/09/2020	BP	Purchase Payment	Materials	49.38
4506	PP	LYRE0001	Lyreco	18/09/2020	BP	Purchase Payment	Notice boards, stamps, stationery	258.76
4505	PP	LEEH0001	Lee Holmes	18/09/2020	BP	Purchase Payment	Work boots and machine repairs	647.18
4504	PP	JPAR0001	J Parker bulbs	18/09/2020	BP	Purchase Payment	Bulbs	58.74
4503	PP	GREG0001	Greg Richards	18/09/2020	BP	Purchase Payment	Electrical reports various sites	635.00
4502	PP	EGCO0001	EG Coles	18/09/2020	BP	Purchase Payment	Horticultural machinery repairs	180.20
4501	PP	DORS0004	Dorset Council	18/09/2020	BP	Purchase Payment	Mobile phones, printer and headsets	641.16
4500	PP	DESI0001	Design Jam	18/09/2020	BP	Purchase Payment	Website maintenance monthly Aug 20	102.00
4499	PP	AQUA0001	Aqua Cleaning	18/09/2020	BP	Purchase Payment	Hygiene services Sept 20	52.00
4498	PP	AMAZ0001	Amazon	18/09/2020	BP	Purchase Payment	Stationery and thermometer	47.25
4524	PP	RIGH0001	Right Fuel	21/09/2020	DD	Purchase Payment	Esso fuel	289.14
4523	PP	BRIT0002	British Gas	21/09/2020	DD	Purchase Payment	CCTV electricity	27.12
4514	PP	PART0001	Partnership Security	21/09/2020	BP	Purchase Payment	Annual service alarm workshop	102.00
4513	PP	NEWL0001	Newlands Training	21/09/2020	BP	Purchase Payment	Staff training	216.00
4512	PP	MARK0001	Mark King Property	21/09/2020	BP	Purchase Payment	Fit skylights Town Hall	2,397.46
4626	PA	RUTT0001	Rutters	22/09/2020	FPO	Payment on Account	Completion statement New Works Depot p	250,000.00
4627	PA	RUTT0001	Rutters	23/09/2020	FPO	Payment on Account	Completion statement New Works Depot p	145,111.10
4628	BP		Payroll	24/09/2020	BP	Net pay	Payroll Sept 20	24,859.15
4560	PP	BRIT0002	British Gas	25/09/2020	DD	Purchase Payment	Public WC electricity	26.84
4646	BP		Mayor's expenses	28/09/2020	BP		100th Birthday gift...	20.40
4643	BP		HMRC	28/09/2020	BP	HMRC PAYE, HMRC NIC	Payroll Sept 20	9,151.00
4642	PA	RUTT0001	Rutters	28/09/2020	FPO	Payment on Account	Completion statement New Works Depot p	12.00
4562	PP	TALK0001	Talk Talk	28/09/2020	DD	Purchase Payment	Broadband Chantry & Workshops	43.20
4561	PP	RIGH0001	Right Fuel	28/09/2020	DD	Purchase Payment	Esso fuel	221.86
4557	PP	VIKI0001	Viking	28/09/2020	BP	Purchase Payment	Stationery	40.70
4556	PP	GOAD0001	Goadsby & Harding	28/09/2020	BP	Purchase Payment	Rent & Service charge Old Market Centre	5,761.30
4555	PP	FENC0001	Fencewize	28/09/2020	BP	Purchase Payment	Green Space monthly	180.00
4554	PP	ELECT000	Electric Center	28/09/2020	BP	Purchase Payment	Flex	10.78
4553	PP	BONE0001	Bones Youth Club	28/09/2020	BP	Purchase Payment	Monthly Grant August 20	700.00
4645	BP		Pension	29/09/2020	BP	Dorset County Pension Fund	Payroll Sept 20	9,328.82
4602	PA	UTIL0001	Utility Warehouse	30/09/2020	DD	Payment on Account	Workshop electricity	135.26
								<b>462,664.30</b>

Minute number: 236

<b>GILLINGHAM TOWN COUNCIL 2020/21</b>								
<b>PAYMENTS OF £5000.00 to £9999 FOR APPROVAL OF FINANCE COMMITTEE</b>								
4556	PP	GOAD0001	Goadsby & Harding	28/9/20	BP	Purchase Payment	5,761.30	Rent and service charge Workshops



Finance Committee 19th October 2020 Minute No. 237							APPENDIX C		
GILLINGHAM TOWN COUNCIL YE 31/3/2021 FY 2020/21		YEAR END 2020/21 - 1 APRIL 2020 TO 31 MARCH 2021							
INCOME AND EXPENDITURE ACCOUNT		2020/21	2020/21	2020/21	2020/21	2020/21	ACTUAL	Actual Income	
FINANCIAL YEAR 1/4/2020 TO 31/3/2021		BUDGET	VIREMENT	ADJUSTED	EARMARKED	ADJUSTED	INCOME	less Budget Income	
MANAGEMENT ACCOUNTS period- 1/4/20 TO 30/09/2020				BUDGET	FUNDS	BUDGET	TOTALS	including	
PREPARED 13/10/20						& EARMARKED	30/09/2020	Earmarked	
						TOTAL			
INCOME									
SAGE NL									
4000	PRECEPT INCOME	899,268		899,268		899,268	899,268		0
OTHER INCOME				0		0			0
4010	Income - Cemetery and Burials	6,000		6,000		6,000	4,363		-1,637
4020	Income - Allotments	940		940		940	10		-930
4050	Income - Room hire and lettings	3,500		3,500		3,500	30		-3,470
4051	Income - Rent of office Registrar	4,500		4,500		4,500			-4,500
4061	Income - Civil weddings	800		800		800	400		-400
4100	Income - Grants (Restricted/earmarked)	0		0		0			0
4101	Income - Grant Milton on Stour (TRO) - Restricted	0		0		0			0
4102	Income - Grant D.C. Litter Free Dorset (Restricted)	0		0		0			0
4103	Income - SLA D.C. Street Cleaning	9,000		9,000		9,000	9,000		0
4104	Income - SLA D.C. Verges	3,929		3,929		3,929	3,929		0
4106	Income - Grant Dorset Community (Covid-19) (Restricted)	0		0		0	2,425		2,425
4155	Income - Sponsorships	0		0		0			0
4156	Income - Sponsorships Festive Lights (Restricted)	0		0		0			0
4157	Income - Sponsorships (Bedding plants)	0		0		0			0
4158	Income - Sponsorships Benches/Trees (Restricted)	0		0		0			0
4200	Income - General donations	0		0		0			0
4210	Income - Parish contributions	0		0		0	426		426
4900	Income - Other	0		0		0			0
4901	Income - Sundries (Printing etc.)	250		250		250	150		-100
4904	Income - Sale/Disposal of Assets	0		0		0	5,300		5,300
4905	Income - Wayleaves	0		0		0	35		35
4906	Income - PWLB loan for New Works Depot (Earmarked)	0		0		0	345,000		345,000
4950	Income - Bank interest	2,000		2,000		2,000	99		-1,901
	TOTAL INCOME	930,187	0	930,187	0.00	930,187	1,270,435		340,248
GILLINGHAM TOWN COUNCIL YE 31/3/2020 2019/20		2020/21	2020/21	2020/21	2020/21	2020/21	ACTUAL	Expenditure Budget	Earmarked
INCOME AND EXPENDITURE ACCOUNT		BUDGET	VIREMENT	ADJUSTED	EARMARKED	ADJUSTED	EXPENDITURE	less Actual Expend	Balance
FINANCIAL YEAR 1/4/2020 TO 31/3/2021				BUDGET		BUDGET	Totals	including	only
EXPENDITURE						& EARMARKED	30/09/2020	Earmarked	
						TOTAL			
1	CEMETERY, CHAPEL, OLD MORTUARY & GARDEN OF REMEMBRANCE	8,747	0	8,747	4,500	13,247	7,592	5,655	3,000
1d	CLOSED CHURCHYARD	19,017	0	19,017	500	19,517	0	19,517	500
2	ALLOTMENTS	1,034	0	1,034	0	1,034	0	1,034	0
3	ESTATE MANAGEMENT	36,928	0	36,928	49,495	86,423	11,659	74,764	49,495
4	PLAY AREAS	50,714	0	50,714	66,000	116,714	49,808	66,906	53,485
5	GENERAL PURPOSES PROJECTS	26,639	0	26,639	10,991	37,630	5,043	32,587	9,618
6	GENERAL PURPOSES	3,587	0	3,587	62,600	66,187	148	66,039	62,600
7	DISCRETIONARY POWERS & DEVOLVED SERVICES	54,198	0	54,198	38,045	92,243	25,266	66,978	35,620
8	GRANTS PAID	15,000	0	15,000	0	15,000	0	15,000	0
9	CIVIC RESPONSIBILITIES	6,250	0	6,250	1,250	7,500	679	6,821	1,250
10	PAYROLL AND STAFF COSTS	494,758	0	494,758	10,000	504,758	230,875	273,883	10,000
11	PREMISES - TOWN HALL	29,483	0	29,483	3,854	33,337	15,291	18,046	3,854
12	PREMISES - WORKSHOP (OLD MARKET)	38,299	0	38,299	3,425	41,724	24,099	17,625	3,315
12a	PREMISES - NEW WORKS DEPOT (Earmarked funds)	0	0	0	525,000	525,000	397,287	127,713	127,713
13	PREMISES - COMMUNITY OFFICE (CHANTRY)	3,795	0	3,795	800	4,595	1,368	3,227	800
14	PREMISES - PUBLIC TOILETS & TOWN BRIDGE OFFICE	14,179	0	14,179	3,512	17,691	4,510	13,181	3,512
15	VEHICLES AND EQUIPMENT	32,206	0	32,206	27,773	59,979	36,692	23,287	3,000
16	ADMINISTRATION AND OFFICE COSTS	10,600	0	10,600	0	10,600	2,189	8,411	0
17	PROFESSIONAL FEES, SUBSCRIPTIONS, IT, LICENCES, INSURANCE & LEASING	56,960	0	56,960	3,906	60,866	22,109	38,757	3,906
18	ACCRUALS	27,793	0	27,793	36,354	64,147	0	64,147	36,354
	TOTAL EXPENDITURE	930,187	0	930,187	848,004	1,778,191	834,613	943,579	408,022
INCOME LESS EXPENDITURE (Surplus)		0	0	0	0	0	£435,823		



GILLINGHAM TOWN COUNCIL  
BALANCE SHEET

AT	31/3/2019	31/03/2020	30/6/2020	30/9/2020	
<b>CURRENT ASSETS</b>					
<b>Debtors</b>					
Trade Debtors	0.00	45.00	3,929.00	3,929.00	
VAT	7,039.66	18,194.43	6,443.19	20,474.10	
Other debtors	3,929.00	0.00	0.00		
Prepayments	0.00	540.00	0.00		
	<u>10,968.66</u>	<u>18,779.43</u>	<u>10,372.19</u>	<u>24,403.10</u>	
<b>Cash at Bank</b>					
Lloyds Current Account	-23,193.59	3,334.62	14,654.50	14,608.34	
Lloyds Deposit Account	312,250.27	496,140.39	804,613.66	924,281.81	
NS&I account	241,743.83	168,351.38	168,351.38	168,351.38	
Petty cash	0.00	150.00	114.40	150.00	
	<u>530,800.51</u>	<u>667,976.39</u>	<u>987,733.94</u>	<u>1,107,391.53</u>	
<b>CURRENT ASSETS</b>	<u>541,769.17</u>	<u>686,755.82</u>	<u>998,106.13</u>	<u>1,131,794.63</u>	
<b>CURRENT LIABILITIES</b>					
Trade Creditors	0.00	18,450.02	49,594.83	30,300.45	
Other creditors (Mayor's Charities)	0.00	425.00	95.00	95.00	
PAYE, NIC & Pension			7,953.74		
Accruals	1,842.83	2,304.27	0.00		
Receipts in advance	0.00	0.00	0.00		
Other liabilities	5.22	0.00	0.00		
<b>TOTAL LIABILITIES</b>	<u>1,848.05</u>	<u>21,179.29</u>	<u>57,643.57</u>	<u>30,395.45</u>	
<b>NET CURRENT ASSETS</b>	<u>539,921.12</u>	<u>665,576.53</u>	<u>940,462.56</u>	<u>1,101,399.18</u>	
	<b>31/3/2019</b>	<b>31/03/2020</b>	<b>30/6/2020</b>	<b>30/9/2020</b>	
<b>REPRESENTED BY:</b>					
<b>General reserves</b>					
Brought forward 1/4/19	136,310.20	191,427.47	188,296.72	188,296.72	
Adjustment for Earmarked funds	-40,403.86	-128,786.16	1,931.00	69,258.25	
Surplus at period end	95,521.13	125,655.41	274,886.03	435,822.65	
<b>Total General reserves</b>	<u>191,427.47</u>	<u>188,296.72</u>	<u>465,113.75</u>	<u>693,377.62</u>	62.95%
<b>Earmarked Reserves -</b>					
Brought forward 1/4/19	308,089.79	348,493.65	477,279.81	477,279.81	
Adjustment for Earmarked funds 31/3/20	40,403.86	128,786.16	-1,931.00	-69,258.25	
<b>Allocated 2020/21</b>					
<b>Additional 2020/21</b>					
<b>Total Earmarked reserves</b>	<u>348,493.65</u>	<u>477,279.81</u>	<u>475,348.81</u>	<u>408,021.56</u>	37.05%
<b>NET RESERVES</b>	<u>539,921.12</u>	<u>665,576.53</u>	<u>940,462.56</u>	<u>1,101,399.18</u>	100.00%



GILLINGHAM TOWN COUNCIL			EARMARKED FUNDS							
2020/21			YEAR END 31 MARCH 2021							
Updated 14/10/20										
EARMARKED BALANCES AND MOVEMENT AT 30/9/20										
SAGE	SAGE	SAGE	Description	Adjusted			Adjusted	Earmarked	SAGE	SAGE
Cost	Centre	Dept no	NL code	Earmarked Funds	Additional	Allocated	Earmarked Funds	Dept no	NL code	
			Expenditure codes	31/03/20	2020/21	2020/21	30/09/2020			Expenditure codes
Earmarked Funds										
1	33/301		5001 Cemetery - Maintenance, vandalism & spoil heap removal	1,500.00		1,500.00	0.00	33		5001
1b		25	5025 Old Mortuary refurbishment	3,000.00			3,000.00	25		5025
1d	34/308		5036 Closed Churchyard - maintenance incl seats and gates	500.00			500.00	34		5036
3		10	5200 Estate Mngt - Tree surgery & Risk assess	5,101.05			5,101.05	10		5200
3	10/20/314		5200 Estate Mnts costs - Trees, surgery and Risk assessment	0.00			0.00	20		5200
4	16/318		5316 Play area Projects - Marlott Road	66,000.00		12,515.00	53,485.00	16		5316
5	5/327		5402 GP Projects - High Street Enhancement	3,291.00			3,291.00	5		5402
5	35/329		5404 GP Projects - Speed Indicator Device	2,000.00			2,000.00	35		5404
5	36/331		5406 GP Projects - Public realm (bins & seats)	1,000.00			1,000.00	36		5406
5	32/333		5408 GP Projects - TRO/surveys -Milton on Stour TRO (Income NL4101)	0.00			0.00	32		5408
5	37/334		5409 GP Projects - Fingerposts replacements/repairs	2,000.00			2,000.00	37		5409
5	15/335		5410 GP Projects - High Street WC refurbishment (15/335) SEE NL7134	1,712.34	-1,712.34		0.00	15		5410
6	38/347		5455 GP costs - Residents repairs and vandalism	700.00			700.00	38		5455
7	63/354		6020 Discretionary powers - Riversmeet SLA (354)	0.00	23,000.00		23,000.00	63		6020
7	23/356		6040 Discretionary powers - CCTV Annual Maintenance & repairs	8,000.00			8,000.00	23		6040
9	39/370		6203 Civic costs - Mayor general incl Mayor making, Regalia	1,250.00			1,250.00	39		6203
10	27/376/377		7003 Staff salaries (Gross pay)	10,000.00			10,000.00	27		7003
10		26	7009 Pay adjustments/ HMRC payment	0.00			0.00	26		7009
10		6/379	7015 Staff training	0.00			0.00	6		7015
10		9/379	7025 Staff workwear (general)	0.00			0.00	9		7025
11	22/395		7058 Town Hall - Refurbishment	2,854.00			2,854.00	22		7058
11	40/395		7062 Town Hall - Fire Alarm maintenance & service	1,000.00			1,000.00	40		7062
11	4/395		7067 Visitor meeting refreshments/ Ancillary expenses (TH)	0.00			0.00	4		7067
12	28/400		7085 Workshop refurb (Old Market)	0.00			0.00	28		7085
12	41/400		7087 Workshop - Gas boiler service & maintenance	700.00		110.00	590.00	41		7087
12	42/400		7088 Workshop - Fire alarm and extinguisher service	225.00			225.00	42		7088
12	43/400		7089 Workshop - Fire alarm replacement	2,000.00			2,000.00	43		7089
12	44/400		7097 Workshop - New furniture & equipment	500.00			500.00	44		7097
12a	18/411		7201 Premises - New Works Depot	180,000.00	345,000.00	397,287.25	127,712.75	18		7201
13	45/405		7109 Community Office (Chantry) - General maintenance & repairs	800.00			800.00	45		7109
14	62/410		7134 Public toilets & Town Bridge office - General maintenance	1,800.00	1,712.34		3,512.34	62		7134
15	46/416/417		7301 Vans - Repairs & servicing and MOT	500.00			500.00	46		7301
15	11/415		7305 Vehicles and Equipment Fuel	0.00			0.00	11		7305
15	47/427		7327 Horticultural power tools - New	2,500.00			2,500.00	47		7327
16	21/440		7500 Printing costs	0.00			0.00	21		7500
17	48/450		7600 Legal fees	1,000.00			1,000.00	48		7600
17	49/450		7604 Professional fees	325.00			325.00	49		7604
17	50/450		7606 Sage Software Subscriptions (Accounts & Payroll)	1,000.00			1,000.00	50		7606
17	8/450		7611 Health and Safety	1,280.54			1,280.54	8		7611
17	64/450		7705 IT Leasing costs (Dorset Council) (450)	0.00	300.00		300.00	64		7705
18	51/490		8001 Accrual - replace van Peugeot Partner	2,000.00			2,000.00	51		8001
18	52/490		8002 Accrual - replace van Peugeot Expert	2,000.00			2,000.00	52		8002
18	13/490		8003 Accrual - Horticultural vehicles	12,002.23			12,002.23	13		8003
18	53/490		8004 Accrual - replace Trailers and bowser	2,000.00			2,000.00	53		8004
18	54/490		8005 Accrual - replace cutting decks	2,000.00			2,000.00	54		8005
18	55/490		8006 Accrual - replace Power hand tools	1,000.00			1,000.00	55		8006
18	56/490		8007 Accrual - replace Defibrillators	352.00			352.00	56		8007
18	57/490		8008 Accrual - War memorials £200pa repair fund & maintenance	2,200.00			2,200.00	57		8008
18	58/490		8010 Accrual - Garden of Remembrance	2,300.00			2,300.00	58		8010
18	59/490		8014 Accrual - Chapel repairs	500.00			500.00	59		8014
18	60/490		8015 Accrual - Old Mortuary repairs	2,500.00			2,500.00	60		8015
18	61/490		8016 Accrual - Play Area maintenance	7,500.00			7,500.00	61		8016
				338,893.16	368,300.00	411,412.25	295,780.91			
Restricted funds/Committed funds										
3	14/311		5062 Estate Mngt costs - Bedding Planting scheme	4,687.65			4,687.65	14		5062
3	30/313		5090 Estate Mngt costs - Promotions & signage	4,000.00			4,000.00	30		5090
3	19		5250 Estate Management Open Spaces	54,772.79		24,773.00	29,999.79	19		5250
3	12		5251 Estate Mngt. Hardings Lane Sport Pitch S106	5,706.28			5,706.28	12		5251
5	31/330		5405 GP Projects - Self watering planters	2,000.00		1,373.00	627.00	31		5405
5	7/332		5407 GP Projects - Festive Lighting	699.93			699.93	7		5407
6	17		5460 GP costs - Gillingham Gateway/ Grant NDDC Gateway Project	60,400.00			60,400.00	17		5460
6	24		5459 GP costs - Gillingham Litter Pickers/Dorset Litter Free	1,500.00			1,500.00	24		5459
7	29/350		6004 Discretionary powers - Service Devolution costs	4,620.00			4,620.00	29		6004
7	100/368		6050 Discretionary powers - COVID 19 Costs (368)	0.00	2,425.00	2,425.00	0.00	100		6050
				138,386.65	2,425.00	28,571.00	112,240.65			
				477,279.81	370,725.00	439,983.25	408,021.56			
					848,004.81					
					movement	69,258.25				