



GILLINGHAM TOWN COUNCIL

The Town Hall
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FINANCE COMMITTEE

All members of the **Finance Committee** are summoned to a meeting on **Monday, 16th November 2020**, commencing at **7.30pm**.

Julie Hawkins

Issue Date: 9th November 2020

Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, photographing and recording may occur during the meeting.

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

To join the meeting via **Microsoft Teams** [Please Click Here](#) or, please contact the **Town Council** via email: gtc@gillinghamdorset-tc.gov.uk to request joining instructions.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

AGENDA

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| 1. | Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive apologies. |
| 3. | To approve the minutes of the last meeting held on Monday, 19 th October 2020. |
| 4. | To receive questions pertinent to the previous meeting. |
| 5. | To receive any declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests. |
| 6. | To approve payments for the previous month. |
| 7. | To approve payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2. |

8.	To receive any requests for virement of budgets.
9.	To receive and consider sub-committee reports, if available.
10.	To receive and review the Town Council's Financial Regulations and recommend adoption by Full Council on Monday, 23 rd November 2020.
11.	To receive a draft budget for FY 2021/22 for consideration by Full Council at the Budget meeting scheduled for 30 th November 2020.
12.	To receive matters pertinent to this meeting. <u>Please note</u> : Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
13.	Closure

Attached:

- Agenda item no. 6: List of payments for October 2020
 Agenda item no. 7: List of payments between £5,000 and £9,000
 Agenda item no. 10: Financial Regulations

To Follow:

- Agenda item no. 11: Draft Budget for consideration by Full Council on 30th November