



GILLINGHAM TOWN COUNCIL

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GENERAL PURPOSES COMMITTEE

The minutes of the **General Purposes Committee** meeting held on **Monday, 2nd September 2019**, at 7.30pm in the Council Chamber, Town Hall, Gillingham, Dorset.

Present

Cllr Mick Hill (Chairman)	
Cllr Graham Poulter (Deputy Chair)	Cllr John Robinson
Cllr Fiona Cullen	Cllr Donna Teye
Cllr Rupert Evill	Cllr Barry Von Clemens
Cllr Alison Gale	
Cllr Dennis Griffin	

Non-Members

None

In Attendance

Deputy Town Clerk: Clare Ratcliffe

Press and Public

Press: Michael Streeter, Gillingham and Shaftesbury News

Public: 2 members of the public

Minute no,	
37.	Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
	There were no public comments or questions.
38.	To receive apologies for absence.
	It was agreed and RESOLVED that apologies were accepted from Cllr Harris, Cllr Wareham and Cllr Weeks for personal reasons.
39.	To approve the minutes of the last meeting held on Monday 5th August 2019.
	It was agreed and RESOLVED to approve the minutes of the General Purposes Committee held on Monday, 5 th August 2019, and the minutes were duly signed by the Chairman as a correct record.
40.	Questions.
	There were no questions pertaining to the previous minutes.
41.	To receive any declarations of interest. Please note: members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.
	There were no disclosable pecuniary interests declared.

42.	To receive and consider reports from sub-committee and task and finish groups, as follows:
(a)	Allotments and Burials (sub-committee)
	Cllr Toye, Lead Member, referred to a letter that had been received from the Gillingham Allotment Association dated 9 th August to confirm that they would like to resume relations with Gillingham Town Council. It was agreed and RESOLVED that the Allotments and Burials sub-committee will resume relations with the Gillingham Allotment Association.
(b)	Annual Christmas Event and Festive Lighting (sub-committee)
	There was no report this month. A meeting is scheduled for Tuesday, 10 th September 2019.
(c)	Annual Remembrance Day Parade (sub-committee)
	There was no report this month.
(d)	Cycle link project – Gillingham to Motcombe (sub-committee)
	There was no report this month. There are no meetings scheduled.
(e)	Estate Management and Properties (sub-committee)
	There was no report this month. The committee will be meeting again on Thursday, 19 th September 2019.
(f)	Health and Safety (sub-committee)
	There was no meeting this month.
(g)	Traffic Management (sub-committee)
	There was no meeting this month; however, a letter has been received from a resident at Fern Brook Lane requesting that a 'No Through Road' sign is placed on the roundabout at Ham to prevent traffic from attempting to access the town via Fern Brook Lane. It was agreed and RESOLVED that the request regarding Fern Brook Lane will be passed to the Traffic Management sub-committee for a considered response.
(h)	Events – VE Day 75th Anniversary Celebrations (task and finish group)
	There was no meeting this month.
(i)	Fingerpost Refurbishment (task and finish group)
	The task and finish group has yet to be convened. Meanwhile, the volunteers working on the finger post project at Milton-on-Stour have written to say that they have completed the fingerpost located near the War Memorial at Milton-on-Stour. Gillingham Town Council awarded a grant to the Milton-on-Stour Village Committee to help finance this project. The volunteers are especially grateful to Roger Bond who helped with the project. Members congratulated the volunteers on their hard work.
(j)	Gillingham Gateways (task and finish group)
	There was no meeting this month. The group plan to meet again on Monday, 16 th September at 2.30pm.
(k)	Events – Green Gillingham (task and finish group)
	There was no meeting this month. The group will be meeting on Tuesday, 3 rd September at 10.30am in Chantry Community Office.
(l)	High Street Facilities Refurbishment (task and finish group)
	There have been several meetings over the last few weeks. A report will be submitted to an Extra-Ordinary Full Council meeting that has been called by the Mayor for Monday, 9 th September at 6.45pm.
(m)	Gillingham Royal Forest Steering Group (DWT lead) (task and finish group)
	There was no meeting this month. GRF Project is working with GTC to write a bid to the Department of Transport Customer Communities Improvement Fund to promote the Gillingham Royal Forest as a visitor destination. The application will be submitted by Friday, 6 th September 2019. The outcome will be known in January 2020.

(n)	Town Seating and Planted Areas Refurbishment (task and finish group)
	There was no meeting this month.
43.	To receive a report on the monthly activities of Gillingham Direct.
	A report on the activities of Gillingham Direct had been circulated prior to the meeting. Please refer to Appendix A. There were no additional comments.
44.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
	There were no matters pertinent.
There being no other business on the agenda, the meeting closed at 7.45pm.	
Signed:	Date: 7 th October 2019
_____ Chairman of General Purposes Committee, Cllr Mick Hill	
PLEASE NOTE: These minutes appear as draft minutes until reviewed and ratified by Full Council.	