



GILLINGHAM TOWN COUNCIL

The Town Hall
School Road
GILLINGHAM
Dorset SP8 4QR
Tel: 01747 823588

Email: gtc@gillinghamdorset-tc.gov.uk
Web site: www.gillinghamdorset-tc.gov.uk

GENERAL PURPOSES COMMITTEE

The minutes of the **General Purposes Committee** meeting held on **Monday, 13th January 2020**, at 7.30pm in the Council Chamber, Town Hall, Gillingham, Dorset.

Present

Cllr Mick Hill (Chairman)	Cllr John Robinson
Cllr Graham Poulter (Deputy Chair)	Cllr Donna Teye
Cllr Rupert Evill	Cllr Barry Von Clemens
Cllr Dennis Griffin	Cllr Roger Weeks
Cllr Paul Harris	

Non-Members

Cllr Sharon Cullingford, Cllr Mike Gould, Cllr John Kilcourse, Cllr Mrs Potheary

In Attendance

Town Clerk: Julie Hawkins

Deputy Town Clerk: Clare Ratcliffe

Press and Public

Press: Michael Streeter, Gillingham and Shaftesbury News

Public: 31 members of the public

Prior to the start of the meeting, The Mayor held a minute's silence for the late, Mr Anthony Coombes, past Mayor and Freeman of the Town who had died earlier in the New Year.

Minute no.

61.	Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
	There were no public comments or questions.
62.	To receive apologies for absence.
	It was agreed and RESOLVED to accept the apologies received from Cllr Fiona Cullen, Cllr Alison Gale and Cllr Wareham for personal reasons.
63.	To approve the minutes of the last meeting held on Monday 4th November 2019.
	It was agreed and RESOLVED to approve the minutes of the General Purposes Committee held on Monday, 4 th November 2019, and the minutes were duly signed by the Chairman as a correct record.
64.	Questions.
	There were no questions.
65.	To receive any declarations of interest. Please note: members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.
	There were no pecuniary interests declared.

66.	To receive and consider reports from sub-committee and task and finish groups, as follows:
(a)	Allotments and Burials (sub-committee)
	There was no report this month.
(b)	Annual Christmas Event and Festive Lighting (sub-committee)
	There was no report this month. The group will be meeting later in the month.
(c)	Annual Remembrance Day Parade (sub-committee)
	There was no report.
(d)	Cycle link project – Gillingham to Motcombe (sub-committee)
	There was no report.
(e)	Estate Management and Properties (sub-committee)
	<p>A report was circulated prior to the meeting. This was followed by a revised report that was tabled at the meeting. The report contained three recommendations. Please refer to Appendix A.</p> <p>It was agreed and RESOLVED that the Oak tree at Sorrell Way is re-surveyed at a cost of £75 to be financed from budget no. 5200 - Tree Surgery - so that a revised application can be made for TPO consent to carry out tree surgery work.</p> <p>It was agreed and RESOLVED that the cost of an interpretation panel for the war memorial is researched and a committee report submitted in due course.</p> <p>It was agreed and RESOLVED that the cost of repairs to the tarred path within the small garden area on the junction at Milestone Way/Wyke Road is carried out at a cost of £1,625 and financed from budget no. 6004 - Service Devolution.</p>
(f)	Health and Safety (sub-committee)
	There was no report. A meeting will be held on 24 th January 2020.
(g)	Traffic Management (sub-committee)
	<p>Cllr Potheary gave a verbal report.</p> <p>The Traffic Management Working Party met at the end of November. Unfortunately, Roger Bell, DC Highways, whose follow up reports are invaluable, was unable to attend the meeting because of illness, but he was able to respond to queries via email, as follows:</p> <ol style="list-style-type: none"> 1. Partial collapse of the wall and bank at The Oaks: Dorset Council has been informed that it is a planning matter, rather than a highway issue. 2. 'No through road' sign at Fern Brook Lane: Dorset Council has advised that the post is in place; the matter has been dealt with. 3. Dropped kerb at Bourne Way: Dorset Council responded that there is a problem with having a dropped kerb where it has been requested; this is a four-way intersection (crossroads) with parking and very narrow footways along the whole of Fairy Crescent – so narrow that prams and mobility scooters are too wide. The request needs more thought. 4. Dorset Council has considered that the issues with the Milton-on-Stour road at Peacemarch require a safety audit with Paul Eastwood (Safety Officer). A site visit will be arranged in due course.
(h)	Events – VE Day 75th Anniversary Celebrations (task and finish group)
	A report had been circulated prior to the meeting. Please refer to Appendix B. There were no recommendations or further comments.
(i)	Fingerpost Refurbishment (task and finish group)
	There was no report this month.

(j)	Gillingham Gateways (task and finish group)
	A report was circulated prior to the meeting. Please refer to Appendix C. There were no recommendations or further comments.
(k)	Events – Green Gillingham (task and finish group)
	Cllr Von Clemens gave a verbal report. The Green Gillingham event will be taking place on Saturday, 25 th April. Lots of people are involved and have given their time and facilities for free. The library will host an upcycling fashion show, there will be stalls and events on the Town Meadow as well as in the Town Hall. More information to follow later.
(m)	Gillingham Royal Forest Steering Group (DWT lead) (task and finish group)
	The DWT will lead a meeting on Wednesday, 15 th January at the Town Hall.
(n)	Town Seating and Planted Areas Refurbishment (task and finish group)
	A report was circulated prior to the meeting. Please refer to Appendix D. The report contained one recommendation. It was agreed and RESOLVED that two bespoke metal seats are purchased at £550 each with a sum of £500 set aside for any gold coloured paintwork that may be necessary – total of £1,100 plus £500 contingency for gold-coloured paint and funded from budget no. 5402 High Street Enhancement.
67.	To receive and consider a report on Assets and Liabilities
	A report was circulated prior to the meeting. Please refer to Appendix E. The report contained three recommendations. It was agreed and RESOLVED that adequate funding has been allocated within the draft budget for FY 2020/21 under budget no. 7134 for the refurbishment of the public toilets and no amendments to the proposed amount is necessary. It was agreed and RESOLVED that the wall mounted wash station in the public toilet is replaced immediately at a sum of £1,385 ex VAT and financed from budget no. 7134 FY 2019/20. It was agreed and RESOLVED that quotations are sourced for all other necessary work and dealt with in accordance with the council's financial regulations. Please note: the Assets and Liabilities group will become a sub-committee reporting to the General Purposes Committee.
68.	To receive a report on the monthly activities of Gillingham Direct.
	A report on the activities of Gillingham Direct was circulated prior to the meeting. Please refer to Appendix F. There were no further comments.
69.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
(a)	Town Council's 5 Year Action Plan: Members were reminded that a workshop will be held on Thursday, 16 th January at 7.30pm. This is an informal meeting not a summons.
(b)	High Street Car Park – Litter Bins: A pest control officer contracted by Dorset Council has recommended that the litter bins in the High Street car park are relocated to help reduce fly tipping and subsequent rat infestation in the area. They also recommended that the remaining bins have lids. The Town Council and Dorset Waste Partnership are now implementing the recommendations made by the pest control officer.

There being no other business on the agenda, the meeting closed at 7.45pm.

Signed:

Date: 3rd February 2020

Chairman of General Purposes Committee,
Cllr Mick Hill

PLEASE NOTE: These minutes appear as draft minutes until reviewed and ratified by Full Council.

Gillingham Town Council

Estate Management and Properties Sub-committee

Thursday, 9th January 2020 at 9am

Present: Cllr Barry Von Clemens, Cllr Alan Frith,
Bob Messer (GANG), Deputy Town Clerk,
Works Manager and Deputy Works Manager.

Apologies: Cllr Gould and Cllr Wareham

1. Orienteering Project

Cllr Von Clemens, Town Clerk, Deputy Clerk, Works Manager and Deputy Works Manager met with Laura Everett-Coles, Public Health Programme Advisor/Workforce Development Lead and Keith Harrison, Clinical Commissioning Group on Wednesday, 11th December 2019. Laura and Keith would like to develop three orienteering routes in the town to suit all ages and abilities. The meeting was productive; suggested routes were discussed, and it was decided that the next step would be to hold a steering group meeting in the new year with other interested parties. The project is self-funding. If successful, the town council may like to consider extending the project to other areas in the town.

2. Trees – Update

The Deputy Works Manager has been busy going through required tree works and all TPO permissions that were required have been made. Approval has been given to all works except the Oak tree at Sorrell Way. The proposed works were to ensure that the tree survives another 50 plus years, which may not have been fully appreciated by the DC Tree Officer. A revised application will be made.

A list of trees to be purchased is still being progressed for planting later in the Spring. GANG has several enquiries regarding tree planting. A meeting specifically to discuss this will be held shortly.

Dutch Elm disease has been reported in the young Elms growing in the northern boundary hedge on the open space near Marlott Road. The Elms will be removed and replaced with another variety of tree or a non-native disease resistant Elm.

3. Play Areas - Update

- King John Road – Installation will start on Monday, 13th January 2020.
- The Gillings – The goal end has been purchased and awaiting delivery.
- Marlott Road – Further quotations for drainage work to be made. Appointments with the following play equipment providers have been made:
Playdale, Sutcliffe Play and Wicksteed Leisure. A fourth company will also be approached.

4. Maple Way (Drainage issue) – Update

A further quotation for the work is awaited from Dorset Council. Two quotations have been received for this work between £5,000 and £8,000. A further quotation will be sought. This unforeseen expense can be financed from budget no. 6004 originally attended for non-essential highways works that has not been carried out this year.

5. War Memorial - Update

Annual maintenance and repairs for FY 2020/21 have been included in precept. Repairs that were required in November have been carried out. The heavy rains have washed out some of the mortar and further works were undertaken over Christmas 2019. It is likely that further pointing will need to be carried out in spring 2020.

Cllr Von Clemens suggested that there was some form of interpretation board about the history and the on-going maintenance of this memorial.

The position of the war memorial and choice of stone will necessitate on-going maintenance and it may be appropriate to consider another memorial to be sited elsewhere in the car park. The war memorial at Milton-on-Stour is made from granite and requires very little maintenance apart from replacing the odd lead lettering from time-to-time.

6. Shaftesbury Road Bus Shelter

This is being dealt with by the Gateway group

7. GANG Report

The first work party of the year will take place at Frog Hollow on Saturday, 25th January from 10am till 1pm. This work will involve moving gravel and levelling out the path, which has become eroded in places. The Town Council will dig-in a step up the slope out of Frog Hollow heading towards Shreen Meadow.

A fundraising event will take place at the end of January - the Grand Supper Quiz. Tickets are on sale at Scenes or via Sheila at messersheila@hotmail.com

The Town Square to Waitrose Path – GANG are collecting contributions for this work from residents and businesses before starting work on this path at the end of February. The footpath is the responsibility of Dorset Council but is not due for improvement for at least 10 years; however, the path is difficult to access for those who are unable to walk unaided. Part of the path is tarred, and the remainder is gravel. Kingsmere Surfacing will skim the tarmac using a lighter tarmac that will be easier to see at dusk and the gravel path will be resurfaced by GANG using gravel that will hopefully also be easier to see at dusk. Dorset Council has given permission for the repair of the path under an Emergency Repair Order.

Donations can be made to 'GANG' as follows:

Sort code 30-93- 45 account number 00230090 - mark it Path Fund.

The Green Gang - a team of volunteers regaining their mental health - will be back in action in February.

8. Finalise flower bed themes and a meeting with the gardener

Station Rd: Olympics

High Street: promoting Gillingham Library.

A meeting with the gardener will take place in January.

9. Works Manager Report

Works continues as usual with winter maintenance and Christmas trees/lights etc.

10. Graffiti

Graffiti has appeared around the town. DWP has agreed to remove the graffiti on the wall at the bottom of Wyke Street but the equipment is in south Dorset! A lot of the graffiti is on private property. All graffiti should be removed promptly to reduce further vandalism.

11. Highway Works – Gully emptying/Road sweeping – non essential highway works

Non-essential highways works were suspended in 2019. A revised specification has been prepared for gully emptying to be carried out in April and November 2020. The gully emptying was originally carried out to reduce surface flooding in the town, which proved a success. It is hoped that regular road sweeping will reduce the number of weeds at the sides of the road, which will eventually destroy the tarred surface. Regular road sweeping will help improve the town's overall appearance.

Based on previous experience, the specification will be sent to DC only as they are able to dispose of waste at competitive rates. A response is awaited.

12. Any Other Business

DC Highway staff spotted volunteers weeding in the highway in the roundabout at Sydenhams. No protective clothing was being worn and the weeds were being dumped in the hedges and ditches along the highway. Weeding in the highway is not permitted by volunteers. Volunteers are permitted to weed the pavements but must not step into the highway. Waste should be disposed of correctly and not fly tipped in hedges and ditches.

Milestone Way – the small garden area on the junction of Milestone Way and Wyke Road belongs to the town council. It was brought to our attention a few months ago that the footpath in this area has become hazardous. The Works Manager investigated the complaint and sourced two quotations for 40m² of surfacing.

Company A: £1,625

Company B: £2,681

Both companies are reliable and have previously done work for the town council.

13. Date of Next Meeting

Proposed meeting date: Thursday, 20th February at 9am.

14. Recommendations

- That the Oak tree at Sorrell Way is re-surveyed at a cost of £75 to be financed from the tree budget so that a revised application can be made for TPO consent for tree surgery work.
- That the cost of an interpretation panel for the war memorial is researched and a committee report submitted in due course.
- That the cost of repairs to the tarred path within the small garden area on the junction at Milestone Way/Wyke road is carried out at a cost of £1,625 and financed from budget no. 6004.

Minute no. 66 (h)

Gillingham Town Council

VE Day 75th Anniversary Celebrations Task and Finish Group

Lead Member: Cllr Roger Weeks, Lead Member

Author: Serena Burgess, Project Administrator

1. Introduction

The Town Council are arranging an event on Friday 8 May 2020 in the Town Meadow which will follow the framework circulated to all Councils across the UK by SSAFA.

The SSAFA framework consists of the Last Post and Reveille at 2.55 pm, a Toast to the Heroes of WW2 at 3.00 pm, a Piper playing Battle's O'er and VE Day 75 after the Toast, A Cry for Peace Around the World at 6.55 pm and Ringing out for Peace at 7.00 pm.

The event will start at 2.00 pm and finish at 9.00 pm.

2. Financial Implications

We are not anticipating any expenses to occur before the event.

3. Schedule of Events

In addition to the SSAFA framework, the event will have exhibitions, tea & cakes, BBQ, ice cream and music.

4. Main Tasks Completed to Date

- Town Meadow booked – no cost
- Dextra lorry booked – no cost
- Town Band booked – no cost
- Ice cream van booked – no cost
- Rokit Choir booked – no cost
- Wessex Highlanders provisionally booked
- Up in Smoke provisionally booked
- Mustang Sally provisionally booked - £250
- Marquee provisionally booked - £150

Further updates will be provided in February.

Gillingham Town Council

Gillingham Gateways

Meetings held on: Tuesday, 10th December 2019

Author: Clare Ratcliffe, Deputy Town Clerk

Present: Cllr Mike Gould (Lead Member), Cllr Sharon Cullingford, Cllr Graham Poulter, Cllr Paul Harris, Cllr Barry Von Clemens, Town Clerk, Deputy Town Clerk and Works Manager

Invitation: Dorset Councillor, Belinda Ridout
DC Community Highways Officer, Roger Bell

Apologies: None

1. UPDATE

1.1 Roundabout Refurbishment at Ham and Peacemarsh

The sculptures have been commissioned and the first stage payment has been made.

1.2 Railway Station – Butterfly and Bee Garden

This project has stalled. Network Rail require huge fees for licences to work at the station which almost total the cost of the proposed project. Other ideas for the garden that will require very little or no landscaping will be considered over the next few months.

Action: Belinda / Clare

1.3 Entrance Signage and associated landscaping

The Deputy Clerk will find out from DC Commercial the timescale of this project. Once more information is known, the landscaping around these signs can be discussed and costed.

Action: Clare

1.4 Bus Shelter at Ham Farm

Several bus shelter designs that had been suggested by DC were considered by the group including those that incorporate water harvesting and plant life. The eco bus shelters are expensive plus there is nowhere for the grey water to be harvested and maintenance of the planted roof would be awkward. The preferred bus shelter design has been passed to DC so that they can confirm whether the choice is feasible and if any additional funding is required.

DC have confirmed that they have £7,000 to finance a shelter but it is unknown whether this would be enough for solar panels to provide energy for lighting and a real-time bus timetable.

The Gateway Group thought that it was essential to futureproof the facility with these additional features. It is anticipated that, in response to the climate emergency, there will be a demand for more buses to reduce our community carbon footprint. Public transport will assist the

movement of people from one end of our expanding town to the other and help to create a sustainable community.

DC Councillor David Walsh has had several meetings with the consortium of developers for the southern extension regarding the proposed new road layout for Shaftesbury Road / new principle street and options are is still being considered. Whether any bus stops with shelters will be included in the new development is not known. Ideally, it would be preferred to use the same style of bus shelters throughout the town.

The group also considered bus shelters for existing bus stops in the town; however, whether this is feasible depends on the response from DC.

Once installed all new bus shelters would be the responsibility of GTC. Currently GTC is responsible for the bus shelter in the High Street and at the railway station.

When all the exploratory work has been completed, a recommendation will be made to the General Purposes Committee.

2. FINANCIAL IMPLICATIONS

Please see attached sheet.

3. CONCLUSION

An update meeting intended for Monday, 13th January 2020 at 6.30pm to discuss any update from DC with regards to the bus shelter(s) has been cancelled as no further information is available at this time.

4. RECOMMENDATIONS

There are no recommendations.

Town Seating and Planted Areas Task and Finish Group

Update Report

Lead Member: Cllr Barry Von Clemens

Author: Clare Ratcliffe Deputy Town Clerk

1. Introduction

The Town Seating and Planted Areas task and finish group was set up to refurbish the area in the High Street that fronts the High Street car park.

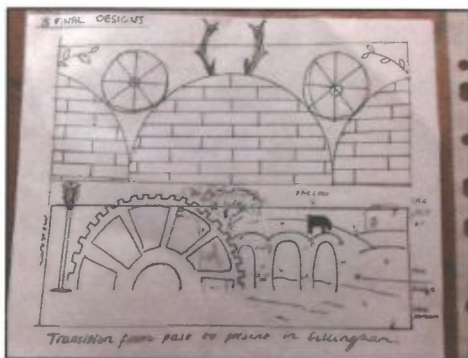
Repairs have already been made to the raised planted areas, bus shelter, the wall and metal railings behind the oak tree, and the pavement area at the base of the oak tree.



A notice board specifically for timetable and travel information and a notice board for town council agendas etc have been installed. All these items have been previously reported.

It was always intended that there would be bespoke seating in this area and a notice board. It was decided at a site meeting early in 2019 that two seats would be required.

2. Progress to Date – Metal Seating



In academic year 2017/18 Y10 Creative Arts students at Gillingham School were asked to create a design that could be incorporated into the back of a metal seat based on the heritage of the site (a working water mill). See photo opposite.

Two designs were submitted in due course and a local metal craft company contacted. The design chosen was the one that would provide reasonable strength when used as part of a seat. This was then transferred to a CAD drawing to enable a sheet of mild steel to be laser cut. See photo opposite.

The mild steel will need to be galvanised before it can be incorporated into a metal seat, which would look like the seat that has previously purchased for use the open space off King John Road known as Upper Lodden. See photo opposite.





This project has taken a lot longer than originally envisaged. The students who worked on the design are now Y12 (lower sixth) students. There have been various delays, not least with sourcing a metal worker that could reproduced the design at a reasonable cost.

A local metal worker who has a good reputation and has previously carried out metal work repairs for the town council has been able to help.

3. Proposal

That two bespoke metal seats powdered coated black are purchased at a cost of £550 each. Gold coloured paint will be applied to complement the design, but this will need to be discussed after the bench has been made and painted (estimate £500).

The design will be reversed for the second seat so that the seats will mirror one another.

4. Financial Implications

High Street Enhancement budget shows a balance of £2,538. Once the seats have been purchased this will leave a balance of c. £938 which can be used towards financing an interpretation panel in the immediate area.

5. Conclusion

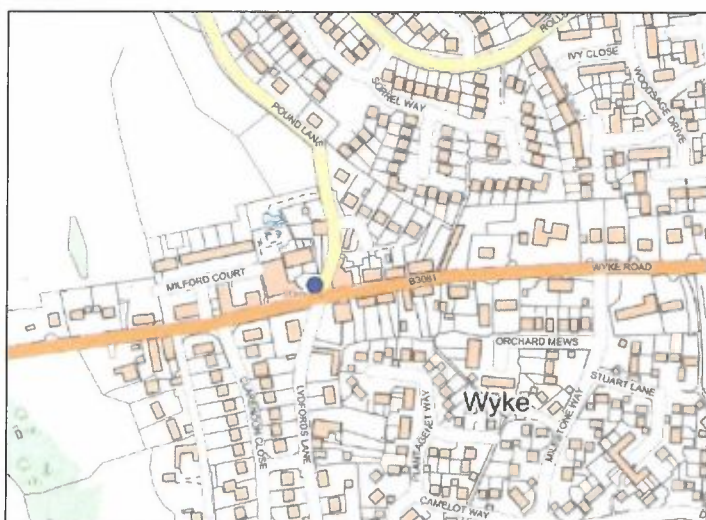
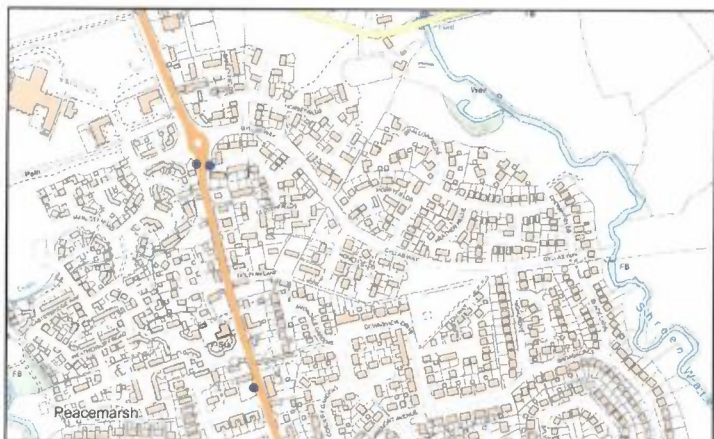
That the work is commissioned as soon as possible, and that Gillingham School is contacted so that the students involved in the original design can be congratulated for their contribution towards public art in the town.

6. Recommendation

- **That two bespoke metal seats are purchased at £550 each with a sum of £500 set aside for any gold-coloured paintwork that may be necessary – a total of £1,100 plus £500 contingency for gold-coloured paint - and funded from budget no. 5402 High Street Enhancement.**



Bus Shelters for Gillingham, Dorset



Bus Shelter Information

Blue dots show approximate locations of existing bus stops and possible bus shelters.

Pink dot shows an alternative bus stop for Shaftesbury Road (north bound). This would be opposite the bus stop on Shaftesbury Road (southbound).

DC funded bus shelters (size: 3 bay):
Aldi (Shaftesbury Rd southbound)

Proposed Town Council funded bus shelters (size: 2 bay):

- Pound Lane, Wyke
- Peacemash, opposite Peacemash Garage
- Peacemash roundabout, entrance to Marlott Road
- Peacemash roundabout, near entrance to Gyllas Way

Preferred shelter style:

- Arched roof
- Wooden seating (not a metal bar)
- Timetable case
- Colour: black
- Flag holder, if required.
- Electric or solar power for light and real time bus timetable

Gillingham Town Council

Assets and Liabilities Task and Finish Group

Author: John Kilcourse, Lead Member Assets and Liabilities Sub-Committee

1. Introduction

At the Finance Committee meeting held on 18th November concerns were raised that the amount of money allocated in the draft budget for FY 2020/21 under budget no. 7134 for the refurbishment of the public conveniences adjoining the Town Bridge Office, would not be adequate. This led to a discussion regarding all the assets and liabilities that the Town Council would be responsible for.

Cllr John Kilcourse, advised that the council should undertake a full audit of the assets and liabilities and use the information to project significant expenditures over the next five, ten and twenty year periods, taking such items as replacement of roof coverings, or replacement of windows and doors to building, down to items such as the replacement of finger post signs etc. around the town. The intention of this would be to minimise the risk of major expenditure being unforeseen and funds not having been accrued for these costs.

It was therefore resolved and agreed that a task and finish group be established to investigate this matter and Cllr Alan Frith, Cllr Graham Poulter and Cllr John Kilcourse agreed to form this task and finish group, along with help from Simon Dobie, Works Manager.

Due to the closeness of the Christmas season, following the Finance Committee Meeting held on 18th November 2019, min no. 094 - a decision to form the above group - a formal meeting has not yet been arranged.

However, a site meeting was held to investigate the issues at the public conveniences in order to ascertain whether adequate funding had been allowed. Notes of that meeting are as follows:

Present: Cllr John Kilcourse
Cllr Alan Frith
Cllr Graham Poulter
Julie Hawkins – Town Clerk
Simon Dobie – Works Manager

At the site visit it was noted that whilst some works would be required these need not be as extensive as was originally considered necessary, the main items to be dealt with are:-

1. Cleaning and overhaul of the roof and painting of the woodwork above the roof.
2. Replacement of three exterior doors with new vandal-proof secure steel doors.
3. Replacement of the existing floor covering in the public toilet, proposed that this is quarry tiles with matching upstands and epoxy grouting.
4. Replacement of the existing wall mounted wash station, (this can be funded from FY 2019/20 Budget No. 7134).

5. Replacement of the existing extractor fan with a larger capacity fan ducted to the outside.

2. Recommendations

- That adequate funding has been allocated within the draft budget for FY2020/21 under Budget No. 7134 for the refurbishment of the public toilets and no amendments to the proposed amount is necessary.
- That the wall mounted wash station in the public toilet is replaced immediately and financed from budget no. 7134 FY2019/20.
- That quotations are sourced for all other necessary work and dealt with in accordance with the council's Financial Regulations.

Minute no.68

Gillingham Town Council
Gillingham Direct January 2020

	Issue	Reference No.
1	A dead badger along Field Lane, Milton-on-Stour	DWPDA 154263151
2	Uneven paving slabs opposite The Phoenix	DC 1134775
3	The wall surrounding the war memorial has been damaged	GTC to repair
4	Some road signs along Le Neubourg Way are covered by foliage.	DC Roger Bell
5	Rubbish from the Aldi building site has blown onto the Shaftesbury Road	DWPLHP 155328363
6	Graffiti has been sprayed on the wall between the museum and Chantry Office in the car park and at the Wyke Road/ Le Neubourg Way Junction.	Dorset Police 55190175505
7	Report received of 2 abandoned vehicles in Ivy Close	
8	Flooding on the bend near Stour Provost	DC 1135026
9	Flooding on the Manston to Todbar Junction	DC 1135027
10	The pavement has sunk outside 27 Bridge Close	DC 1135128
11	Complaint received regarding a scrap lorry parking in Barleyfields	
12	Extinction Rebellion posters littering the verges along Le Neubourg Way	
13	Pothole approaching the East Stour crossroads from Stour Provost	DC 1135434
13	Fly tipping in Wavering Lane West	DWPFT 156875807
14	Fly tipping on Rams Hill (Mattress)	DWPFT 157424985
15	Missed bin collection at 29 Camelot Way	DWP
16	Drains blocked in Pound Lane	DC 1135963
17	Drains blocked at the junction of Wyke Road and Clarendon Close	DC 1136528
18	Footpath N64/45 behind Gillingham School needs cutting back	MNT 46073
19	Potholes in the road outside 1 Stour Gardens	DC 1136801
20	Drains blocked in Bay Road between Windyridge Farm and Bay Bridge	DC 1137357
21	Potholes re-opened approaching East Stour cross roads	DC 1137503
22	Road flooded at the junction of B3091 Manston and Rams Hill	DC 1137818
23	Two mattresses dumped at the former garage on the junction of Turners Lane and Cemetery Road	As this is private lane DWP are unable to remove the items.
24	The round bench outside the former co-op has been destroyed by vandalism	Reported to Dorset Police

42 no. Replacement recycle bins have been collected.

2 no. Blue Badge application form requests

8 no. Bus Pass application form requests