



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held on **Monday 28th November 2022** at The Town Hall, School Road, Gillingham, commencing at 7.30pm.

Present:

Cllr Sharon Cullingford, Mayor
Cllr Barry von Clemens, Deputy Mayor
Cllr Fiona Cullen
Cllr Rupert Evill
Cllr Alan Frith
Cllr Paul Harris
Cllr Val Potheary

Cllr Graham Poulter
Cllr Sarah Snook
Cllr Donna Toye
Cllr Alison von Clemens
Cllr Mark Walden
Cllr Roger Weeks

In attendance:

Town Clerk, Julie Hawkins
Projects and HR Admin Officer, Serena Burgess

2 members of the public

895. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

There was no public participation.

896. To receive apologies for absence.

It was agreed and **RESOLVED** to accept the apologies for absence from Cllr Ashfield, Cllr Bashford, Cllr Hill and Cllr Kilcourse who were unable to join the meeting for personal reasons.

897. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

There were no declarations of interest.

898. To receive questions pertaining to the previous minutes.

There were no questions.

899. To approve the minutes as a true and accurate record of the Full Council meeting held on 24th October 2022.

It was agreed and **RESOLVED** to approve the minutes of the meeting of Full Council held on 24th October 2022.

Cllr Harris abstained from voting as he was not present at this meeting.

900. To receive, consider and adopt the following standing committee reports:

a) General Purposes Committee meeting held on Monday 7th November 2022.

It was agreed and **RESOLVED** that the minutes of the General Purposes meeting held on Monday 7th November 2022 are approved and adopted.

b) Planning Committee meetings held on Monday 24th October and Monday 14th November 2022.

It was agreed and **RESOLVED** that the minutes of the Planning Committee meetings held on Monday 24th October 2022 and Monday 14th November 2022 are approved and adopted.

c) Finance and Policy meeting held on Monday 21st November 2022

It was agreed and **RESOLVED** that the minutes of the Finance and Policy Committee meeting held on Monday 21st November 2022 are approved and adopted.

Cllr Snook abstained from voting as she was not present at this meeting.

d) Human Resources meetings held on Monday 21st November 2022

It was agreed and **RESOLVED** that the minutes of the Human Resources Committee meeting held on Monday 21st November 2022 are approved and adopted.

Cllr Snook abstained from voting as she was not present at this meeting.

901. To approve payments of £10,000 and over.

There were no payments of £10,000 and over.

902. To receive and consider a Health and Safety Report.

A report was circulated prior to the meeting. The report was noted.

903. To receive and consider reports from sub-committees and task and finish groups, as follows:

a) Sports and Leisure Task and Finish Group

Cllr Cullingford reported verbally that following the Workshop on 20 October, a meeting had been held with the Gillingham Youth Football Club. The information gained from these meetings is being compiled ready for meeting with the developer.

b) Traffic Management Sub-Committee

A report had been circulated prior to the meeting. Please refer to [Appendix A.](#)

It was agreed and **RESOLVED** that parking issues at Wyke Road/Pound Lane is closed as no further action is needed by the Town Council.

It was agreed and **RESOLVED** that no changes to the existing parking arrangements in Queen Street are requested and no further action is needed by the Town Council at this time.

It was agreed and **RESOLVED** that a pedestrian crossing at Hardings Lane is not pursued and is closed with no further action from the Town Council at this time.

It was agreed and **RESOLVED** that parking/visibility issues at Broad Robin/Deane Avenue is closed as no further action is needed by the Town Council.

It was agreed and **RESOLVED** that a pedestrian crossing/crash barriers at Peacemarsh are not pursued and closed with no further action from the Town Council at this time.

It was agreed and **RESOLVED** that a speed limit on the B3081 is not pursued and is closed with no further action from the Town Council at this time.

It was agreed and **RESOLVED** that parking on yellow lines by Co-op is closed as no further action is needed by the Town Council.

Cllr Frith commented that vehicles are now being parked on the pavement on the opposite side of the road. Cllr Weeks confirmed this should be reported to the Police.

It was agreed and **RESOLVED** that parking at Paris Court is closed as no response was received by 9 November 2022.

c) Estate Management Sub-Committee

A report had been circulated prior to the meeting. Please refer to [Appendix B.](#)

The Town Clerk, the Works Manager and Deputy Works Manager were thanked for putting together the reports.

It was agreed and **RESOLVED** that the Town Council purchase fifteen trees to replace failed trees at Hardings Park at a cost not to exceed £1,900 plus VAT to be funded from Cost Centre 3, Budget No. 5199 (new trees and materials).

904. To receive and consider reports from outside bodies, if available:

a) Town Meadow Group (Cllr Cullingford)

Cllr Cullingford stated that there was nothing to report.

b) DAPTC Larger Towns (Cllr Cullingford, Cllr B von Clemens)

Cllr B von Clemens stated that he has been elected onto the DAPTC Executive Committee. The Working Together project has started and feedback will be provided at a future meeting.

c) DAPTC Northern Area Town and Parish Councils (Cllr Cullingford, Cllr Weeks)

Cllr Cullingford stated that there was nothing to report.

d) Gillingham Town Team (Cllr Frith)

Cllr Frith reported that the next meeting will be held in January 2023.

e) Gillingham Chamber of Commerce and Industry (Cllr B von Clemens)

Cllr B von Clemens stated that he did not attend the last meeting but reminded members that the Gillingham Chamber of Commerce and Industry will be organising the Festive Lights event which was taking place on Friday 2 December.

f) Gillingham Transport Forum (Cllr B von Clemens)

Cllr B von Clemens verbally reported that at the first meeting it was agreed this would be an independent group, not a Town Council sub-committee. The group will be contacting various transport groups and organisations and will be focusing on the bus service. Cllr Belinda Ridout is helping to look into the situation regarding the X2 Saturday bus service which has recently been removed.

g) Blackmore Vale Rail Partnership (Cllr Walden)

Cllr Walden stated there was no formal report but that the station upgrade was underway.

905. To receive a survey report on the War Memorial in the High Street Car Park and to consider setting up a War Memorial Sub-Committee to review the report and be responsible for recommendation regarding the ongoing maintenance of both memorials.

A report had been circulated prior to the meeting and was noted.

It was agreed and **RESOLVED** that a War Memorials sub-committee should be formed.

It was agreed and **RESOLVED** that members of the War Memorials sub-committee will be Cllr Bashford, Cllr Harris, Cllr Poulter and Cllr Weeks.

Cllr Snook stated that she has been approached by an ex-serviceman who would like to join the group. The member of public present at the meeting expressed an interest in joining the sub-committee.

Cllr Cullingford stated that the sub-committee will consider the inclusion of non-Council members at their first meeting.

906. To receive notification from Dorset Council of the launch of the second phase of the public consultation to inform how Dorset Council develop and deliver their library service in the future and to agree a response to the [Partner Survey](#)

A draft response to the consultation had been circulated prior to the meeting.

Cllr B von Clemens stated that the Phase 2 consultation was still open and that the data from this will be used to determine the future of the library.

Cllr Potheary informed the Councillors that she and Cllr B von Clemens would be outside the library every day next week carrying out a public engagement exercise and that Councillors were welcome to join them.

It was agreed and **RESOLVED** that the draft consultation response is submitted on behalf of the Town Council, as presented, with the addition of the word 'happy' on Page 13, Part 2 of the survey.

907. To receive a report on the Mayor's and Deputy Mayor's civic activities.

A report had been circulated prior to the meeting. Please refer to [Appendix C](#). The report was noted. Cllr B von Clemens confirmed that the Gillingham Dementia Friends concert raised over £800.

908. To receive and note reports from Dorset Councillors, if available.

No report has been received. Cllr Weeks thanked Cllr Potheary for her assistance relating to a complaint about flooding at Rolls Bridge.

909. To receive matters pertinent to this meeting

- a) Cllr Cullingford read out a letter from The Rendezvous thanking the Council for their grant award.
- b) Cllr Cullingford reminded Councillors that the Festive Lights switch on is taking place on Friday 2 December and that the Civic Carol Service will be held on 18 December.
- c) Cllr Cullingford reported that the Town Council's Covid Community Volunteer Group had been awarded a Certificate from the Dorset Volunteer Centre. Cllr Cullingford congratulated the group and presented the Certificate to the Councillors who had been part of the Volunteer Group.

The meeting closed at 8.14 pm

Gillingham Town Council**Notes of a Traffic Management Sub-Committee meeting held on 12 October 2022****Author: Serena Burgess, Projects and HR Admin Officer**

Present: Cllr Roger Weeks (Lead member), Cllr Mick Hill, Cllr Val Potheary, Cllr Mark Walden, Roger Bell (Project Manager, Economic Growth and Infrastructure), Enrico Dimarino (Community Highway Officer), Serena Burgess

Apologies: Vicky Biggs (PCSO)

Issues raised by residents:

a) Wyke Road/Pound Lane - parking issues

Parking at the junction – white hatching will shortly be put in place by Dorset Council Highways at no cost to the Town Council.

It is recommended to close this item as no further action is required by the Town Council.

b) Queen Street – request to change parking bays to resident only permits

Having discussed with Dorset Council, it was agreed that no changes are requested at this time.

It is recommended to close this item as no further action is required by the Town Council.

c) Hardings Lane – request for pedestrian crossing

Discussions have taken place with Dorset Council and the Police and there is currently no supporting evidence for a crossing.

It is recommended to close this item as no further action is required by the Town Council.

d) Broad Robin/Deane Avenue – parking/visibility issues

Following approval by Full Council, a request for an Access Protection Bar on the left side of Broad Robin Road when exiting the One Stop car park has been made to Dorset Council.

There has been no response from the resident regarding Deane Avenue.

It is recommended to close this item as no further action is required by the Town Council.

e) Peacemarsh – request for pedestrian crossing/crash barriers

The data from the Speed Indicator Device (SID) has shown that there is a speeding issue in this area – the data has been passed to the Police. As requested, the Police mobile camera van has been deployed there recently.

Discussions have taken place with Dorset Council and the Police and there is currently no supporting evidence for a crossing or crash barriers.

Cllr Weeks and Cllr Hill will meet with the residents to explain the situation if requested.

It is recommended to close this item as no further action is required by the Town Council.

f) Speeding – B3081 (near Rugby Club turning)

Discussions have taken place with Dorset Council and the Police - there is currently no supporting evidence to warrant an extension of the 30 mph speed limit and there has been no change in circumstances since the original Traffic Regulation Order was made in relation to where the speed limit starts/ends.

It is recommended to close this item as no further action is required by the Town Council.

g) Station Road/Asda exit

Dorset Council have confirmed that the effectiveness of the vehicle activation loops hasn't been looked at since the one-way system was put in place. A review will be requested.

h) Parking on yellow lines at Co-op, Bay Road

The Parking Enforcement Officer has visited twice recently and given fines. This area will continue to be regularly monitored.

It is recommended to close this item as no further action is required by the Town Council.

i) Parking at Paris Court

Sovereign Housing have requested yellow lines as bin lorries sometimes are unable to access the area due to parked cars.

Photos and the standard information needed by Dorset Council have been requested but there has been no response to date.

It is recommended to close this item if no response has been received by the next meeting on 9 November 2022.

j) Speeding at Bayfields

Concerns have been raised regarding speeding traffic in this area – the residents would like a 20 mph speed limit.

It was agreed to defer this until the next meeting as a Government announcement regarding speed limits in residential areas is expected in November.

Cllr Weeks will update the residents in the meantime.

k) Peacemarsh/Milton-on-Stour Footway

A complaint has been received regarding horses being ridden on the footway.

As this is an offence, the matter has been passed to the Police.

l) Clarendon Close parking

A concern has been raised regarding a vehicle parking in a place that causes an obstruction to delivery lorries who need to regularly deliver to the nearby public house.

The Highways Officer will investigate.

Recommendations

- **Item a) - Parking issues at Wyke Road/Pound Lane is closed as no further action is needed by the Town Council**
- **Item b) - that no changes to the existing parking arrangements in Queen Street are requested and no further action is needed by the Town Council at this time**
- **Item c) – that a pedestrian crossing at Hardings Lane is not pursued and is closed with no further action from the Town Council at this time**
- **Item d) - Parking/visibility issues at Broad Robin/Deane Avenue is closed as no further action is needed by the Town Council**
- **Item e) – that a pedestrian crossing/crash barriers at Peacemarsh are not pursued and closed with no further action from the Town Council at this time**
- **Item f) – that a speed limit on the B3081 is not pursued and is closed with no further action from the Town Council at this time**
- **Item h) – Parking on yellow lines by Co-op is closed as no further action is needed by the Town Council**
- **Item i) - Parking at Paris Court is closed as no response was received by 9 November 2022**

Full Council – 28 November 2022

Minute no. 903c

Gillingham Town Council

Estate Management Sub-committee

Notes taken at a meeting of the Estate Management Sub-committee held on 17 November 2022 at 10:30 at Gillingham Town Hall

Members Present: Cllr Barry von Clemens – Lead Member, Cllr Roger Weeks, Mr Bob Messer, Town Clerk, Assistant Town Clerk, Works Manager and Deputy Works Manager.

1. Apologies

Apologies were received and accepted from Cllr Paul Harris, Cllr John Kilcourse and Cllr Graham Poulter.

2. Carnival Bench

Cllr von Clemens informed the meeting that an email has been received from Gillingham Carnival Committee asking if the council could find a suitable location on one of the council's public open spaces to re-site the Carnival bench which is currently positioned at the front of the former Co-op Supermarket in the High Street.

The Works Manager informed the meeting that it would be very difficult to remove the concrete bench without breaking the concrete. The Works Manager suggested that the wood could be used to refurbish one of the existing benches in the High Street Car Park.

Members agreed that a suggestion is made to the carnival committee that the wood from the Carnival bench is used to refurbish an existing bench at the High Street Car Park.

3. Fencing at Hine Close

The Deputy Works Manager informed the meeting that several sections of a boundary fence between the Public Open Space at Hine Close and a parking area at Goldfinch Gate have been taken down due to health and safety concerns. The council's land registry documents have been checked and it is not clear if the council has responsibility for the fence. A land registry search has been carried out for the adjoining land at Goldfinch Gate and it has been ascertained that the car parking spaces abutting the fence are registered to corresponding dwellings. It was noted that the fence posts were on the Goldfinch Gate side and the finished side of the fence

faces Hine Close, which indicates that the fence may belong to the residents in Goldfinch Gate.

It was agreed that Cllr von Clemens and the Works Manager will visit the area, speak to residents and try to establish the ownership of the fence. Cllr von Clemens will report back to the next available Estate Management Sub-committee meeting.

4. To consider a request from Employ my Ability

Cllr von Clemens informed members that Employ my Ability, who are based at Thorngrove in Gillingham, has contacted the council regarding volunteer gardening work for some of their students. The work would be on a voluntary basis for training purposes and the students would be supervised at all times by a support worker with a good knowledge of gardening. Training by GTC will not be necessary as all students have a basic gardening knowledge from training at Thorngrove Garden Centre.

It was agreed that further information is needed. The Town Clerk will establish what time the volunteers will be able to commit to a project and report back to the next available Estate Management Sub-committee.

5. Works Manager's Report

A report was circulated prior to the meeting. Please refer to [Appendix 1](#).

6. Deputy Works Manager's Report

A report containing recommendations was circulated prior to the meeting. Please refer to [Appendix 2](#).

7. Update from the Gillingham Action for Nature Group (GANG)

Bob Messer informed the meeting of the following points:

- GANG has obtained prices for the proposed spinney bushes on the council's public open spaces. Neal's Yard has been contacted regarding a community day to plant out the areas. A site visit will be arranged with the Works Manager to ensure the areas chosen have good lines of sight for pedestrian safety. The proposed sites will be at Jubilee Fields, Shreen Meadows and Gyllas Green.
- GANG will work with Neal's Yard to plant trees in the boundary hedge at Jubilee Fields.
- The foraging hedge at Upper Lodden will need support posts and wire. Posts will be positioned 5m apart. Bob will provide costings for the posts and wire.
- GANG will be speaking to a contractor regarding flailing of the verges along The Drove prior to the creation of wildflower verges. This work will need to be done before April.
- More members are required for Green GANG. At the moment Green GANG are meeting at GillShed once a fortnight on a Wednesday.

- A meeting has been held with a pond expert to discuss the proposed pond at Frog Hollow. The recommendation is not to line the pond but to smarm (smooth down) the sides with the digger bucket.
- GANG will plant some Hornbeams in the coppice at Shiresgate.
- The Community Orchard at Upper Lodden needs to be re-mulched. GTC will provide the mulch and GANG will carry out the work.

8. Any Other Business

- a) The council has received a complaint that children are accessing Hardings Park from Railway Terrace and causing a nuisance. The Works Manager informed the meeting that the hedge has previously been filled in from the Hardings Park side and residents have filled the gap with wire and pallets from the other side, however children are still getting through. It was noted that the road at Railway Terrace is not adopted by the Highways Authority. It was agreed that there are no reasons why the residents can't erect fencing along the boundary. It was agreed that residents should be advised to contact the police regarding any trespass issues. The Works Manager will monitor the area.
- b) The Works Manager informed the meeting that the results of the Green Flag mystery shop for Shreen Meadow has been received and the public open space fulfils the Green Flag criteria. Comments will be circulated. Cllr von Clemens thanked everyone involved.
- c) Dorset Council has contacted the Town Council regarding the donation of fruit trees for community orchards and five half standard fruit trees have been offered to the town.

It was noted that that Dorset Council ran an award scheme to celebrate Dorset's Volunteer Heroes who supported local residents during the COVID pandemic. One of the outputs was to plant fruit trees to celebrate the nominated volunteers and Dorset Council gave out awards to a number of heroes in Gillingham.

More information on the award scheme can be found here: [Celebrating our volunteer heroes - Dorset Council news](#)

It was agreed that the trees will be a welcome addition to the town's community orchards. The Town Clerk will contact Dorset Council to arrange delivery.

- d) The Works Manager informed the meeting that there are some issues with hard surface paths at Jubilee Fields. Tree roots have created some bumps in the path. The council's arboricultural consultant has confirmed that the roots can be severed. A quotation has been received to excavate a 5m² area to lift and remove the root causing damage and carry out reinstatement of the surface at a cost of £435 plus VAT. It was agreed that this could be dealt with under delegated spend in accordance with the council's Financial Regulations.

- e) The Works Manager informed the meeting of an issue with an area of path at Gillingham Cemetery. A quotation has been received to cut out 10m² of the existing surface, recompact aggregate and carry out reinstatement of the surface to match the existing heights at a cost of £550 plus VAT. It was agreed that the Allotments and Burials Sub-committee should be advised and this should be dealt with under delegated spend in accordance with the council's Financial Regulations.
- f) It was reported that one of the trees at Shiresgate Orchard has been snapped.
- g) The Works Manager outlined the concerns raised by a local resident regarding the balancing pond at Ham Farm and the adjoining road. It was agreed that any concerns regarding trees should be dealt with in accordance with the council's Tree Policy. The Works Manager explained that the pond is the habitat for a wealth of wildlife including Great Crested Newts. It was noted that the adjoining road has not been adopted by the Highways Authority. It was agreed that maintenance of the pond will be carried out in accordance with the Council's Management Plan. Further information will be obtained regarding SUDs from the Dorset Council Flood Risk Management Department as the Lead Local Flood Authority. The Works Manager will correspond with the resident regarding their concerns.

Date of next meeting: 10.30am Thursday 19th January at the Town Hall

- **RECOMMENDATIONS:**

There are no recommendations.

**Gillingham Town Council
Works Manager's Report
Estate Management Meeting November 2022
Author: Works Manager, Simon Dobie**

1. Health and Safety.

- Weekly building inspections have been carried out at the Community Office and The Town Bridge Office.
- Monthly inspections have been carried out to all our vehicles and equipment.
- PAT testing has been carried out to all Festive Lighting that will be used this year.
- PAT testing at Chantry Community Office has been completed. PAT testing has commenced at Roman Court. PAT testing of all other Council Buildings and equipment will commence after we have finished the festive light preparations in the next few weeks.
- There has been some path damage in the Cemetery and cycle path at Jubilee Fields from tree roots and/or sunken drains, a quotation for repairs will be discussed at this meeting.
- Sand and sandbags have been supplied and installed at all the Emergency Flood bin sites.
- The bow top fencing at Wyke play area has been re-concreted in, as it had become loose in the ground.

2. Site Meetings, Quotations and Contractors.

The Works Manager and/or Deputy Works Manager have attended site meetings and Working party meetings as required. These include monthly staff meetings and site meetings with contractors carrying out works on GTC sites. Apprentice monthly review meetings have taken place online.

The installation of new swings at Lodbourne play area and a teen zone goal at Wyke play area have now been completed by Sutcliffe play.

3. Grounds team.

- Five members of the team visited the annual Saltex show in early November, this was a very beneficial day, looking at new products and the latest innovations in the grounds care industry.
- Winter hedge cutting has now been completed at all areas and this year's contractor hedge flailing has also been completed.
- Tree works being carried out by the team are just starting and will commence over the next couple of months. We are currently awaiting quotations from three companies for the tree works that require specialist contractors.

- The large piles of grass taken from all sites that were created from the hay crop have all been removed from site and disposed of by a waste contractor.
- The town toilet has been temporarily closed twice this month following blockages. A meeting with a plumber has taken place to investigate and quote for a better cistern and flush system that is required.
- The Gardeners are busy planting winter displays and have planted a mix of two thousand daffodil and bluebell bulbs.
- Snowdrop bulbs have been planted in the greenhouses to grow on ready for planting out in late Jan/early Feb.
- Delivery has been taken of this year's small Christmas trees and we are currently busy attaching the light sets. Metal display trees at Newbury, Lodbourne and Station Road will be installed this week.

**Gillingham Town Council
Deputy Works Manager's Tree Report
Estate Management Meeting November 2022
Author: Deputy Works Manager, Martin Down**

1. Tree Condition Survey 2022-2024

The six-month risk-based works are 90% complete. There is some outstanding works on the White Willow trees at Shiresgate.

The twelve-month risk-based works have been divided up between the council grounds staff and contractors with the creation of work schedules as detailed below. In-house work will be conducted in the new year. Two contractors have priced for work so far. A site visit will be arranged for a third contractor who has been invited to quote.

2. Applications for work to protected trees

Twenty two TPO applications have been approved. Work will be quoted for in the next few weeks. Two further applications will be submitted in the next week or so for works in the new year. Applications may be viewed on the Dorset Council website via the link below:

[Advanced Search - dorsetforyou.com \(dorsetcouncil.gov.uk\)](https://www.dorsetforyou.com/dorsetcouncil.gov.uk)

3. Tree Beneficial Work

Tree beneficial work will now turn to remaining trees for mulch and weeding etc.

4. Oak tree, Wyke Road– Aerial inspection

Findings have been reported back to the council's arboricultural consultant who has made some recommendations. I will consult with the contractor regarding the recommended work.

5. Yew Tree - The Parish Church of St Mary the Virgin

The council's arboricultural consultant has been asked to report on the root system of the Yew tree to ascertain if any of the proposed works to the wall will cause harm to the tree and advise of any best practices which are recommended during proposed works to the wall. The report will be conducted within the next few months and will be circulated to members as soon as it becomes available.

6. Tree Planting Season 2022/2023

The council has taken delivery of trees on behalf of the Gillingham Masonic Lodge, the Royal British Legion Gillingham Branch and a member of the public.

The Pin Oak donated by the member of the public will be planted before the end of the year. Planting of the other trees will take place as soon as we can schedule them.

The tree donated by Gillingham Rotary Club has been delivered and will be planted soon as possible.

7. Shiresgate (Swallowfields)

A Wild Cherry tree has been removed. The resident is happy with the outcome.

8. Hardings Park Car Park

An arboricultural risk assessment report has been received for the trees at Hardings Park Car Park. The work required has been priced by one contractor and we are awaiting further quotations.

Location	Tree identification	Timescale For Work	TPO Ascertained	GTC	Complete
Cemetery	702a	12 months			
Gyllas Green	Group a	12 months	Yes		
Rolls Bridge	Group f	12 months	Yes		
Rolls Bridge	624a	12 months	Yes		
Town Meadow	726	12 months	Yes		
Shiresgate	732	12 months			
Shiresgate	738	12 months			
Shiresgate	739	12 months			
Shreen Meadow	Elms marked x	12 months			
Upper Lodden	Elms marked x	12 months			
Fernbrook	825	12 months			
Fernbrook	826	12 months			
Fernbrook	827	12 months			
Fernbrook	828	12 months			
Fernbrook	830	12 months			
Fernbrook	830a	12 months			
Fernbrook	Group 746	12 months			

Fernbrook	Group 747	12 months			
Ham farm	Group f	12 months			
Ham farm	702	12 months			
Ham farm	Elms marked x	12 months			
Harding's Park	Group d	12 months			
Jubilee Fields	Group e	12 months			
Jubilee Fields Part B	710	12 months			
Jubilee Fields Part 2	711	12 months			
Jubilee Fields Part 2	712	12 months			
Lower Lodden	713	12 months			

CONTRACTOR SCHEDULE

Location	Tree Identification	Timescale for Work	TPO Ascertained	Contractor	complete
Barnaby Mead	698	12 months			
Allotments	700	12 months			
Cemetery	702	12months			
Chantry fields	430a	12 months			
Chantry fields	562	12 months			
Rolls Bridge	613	12 months	Yes		
Rolls Bridge	449	12 months	Yes		
Rolls Bridge	717	12 months	Yes		
Rolls Bridge	718	12 months	Yes		

Town Meadow	729	12 months	Yes		
Town Meadow	730	12 months	Yes		
Shiresgate	740	12 months			
Shreen Meadow	741	12 months	Yes		
Shreen Meadow	742	12 months	Yes		
Shreen Meadow	744	12 months	Yes		
Wyke Road	630	12 months			
Wyke Road	631	12 months			
Somerset Close	703	12 months			
Somerset Close	704	12 months			
Somerset Close	705	12 months			
Somerset Close	706	12 months			
Harding's Park	Group e	12 months			
Harding's Park	Group f	12 months			
Harding's Park	586	12 months			
Hawthorn Avenue	591	12 months	Yes		
Jubilee Fields	596	12 months			
Jubilee Fields	Group d	12 months			
Jubilee Fields	Willows in red	12 months			

**Gillingham Town Council
Estate Management Sub-committee**

Report deferred by the General Purposes Committee
*Please refer to Minute no. 314d of the General Purposes Meeting
held on 7th November 2022*

Author: Julie Hawkins, Town Clerk

At the General Purposes meeting held on 7th November 2022 it was agreed and resolved that the recommendation to purchase fifteen trees to replace failed trees at Hardings Park be deferred to Full Council as no cost was included in the original report.



Group D - hedge row at Hardings Park has lost 12-14 Elm Trees in previous years to Dutch Elm Disease. It is likely that a further twelve Elm trees will fail this season
The Deputy Works Manager has suggested a proposal to plant four more trees away from the hedge line. This will create an avenue of seven trees which will provide natural height along the boundary and increase biodiversity
The Deputy Works Manager has also suggested a proposal to plant four more trees which will create an avenue of five trees to provide screening to the King John Road estate and improve biodiversity.
Trees 581,580 and 579 are Poplar trees showing decline.
Group A is a circle of Field Maples. There are seven failures due to vandalism, natural failure etc. and the proposal is to replace the seven trees.
Potential tree planting around the play equipment to provide natural shade in summer periods – needs further discussion and input

It is proposed that the fifteen trees will include the following:

- Acer Campestre Elegant - Field Maple x 7
- Celtis Australis sub. Zelkova serrata - a relative of the Elm and has good resistance to Dutch Elm Disease x 3
- Liriodendron Tulipifera - good for bees and produces yellow tulip shaped flowers in June x 1
- Malus Rudolph - great for bees and produces good colour all year-round x 2
- Pyrus Beurre Hardy - great for bees and produces sweet, flavoured pears x 2

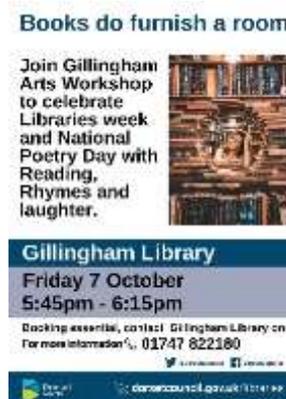
RECOMMENDATIONS:

- **That the Town Council purchase fifteen trees to replace failed trees at Hardings Park at a cost not to exceed £1,900 plus VAT to be funded from Cost Centre 3, Budget No. 5199 (new trees and materials).**

Mayor’s Report October – November 2022

7th October 2022 – Gillingham Library

I was invited by Gillingham Library to watch a superb poetry performance given by The Gillingham Arts Workshop. The library is an absolute asset to our Town and a superb venue for such an event. We must encourage more use of the library.



18th October 2022 – Duke of Edinburgh Open Awards

I presented the community certificates at The Gillingham Duke of Edinburgh Open Awards Evening. Congratulations to the students for all their hard work achieving their community hours towards their awards. It was a very well attended event.

Saturday 22nd October – Dementia Friendly Concert

The Dementia Friendly Gillingham concert was absolutely superb. We listened to a fantastic programme of music organised by Jackie Adams and the Top Brass and Wind Band and the solo artist Arabella Heaton who performed with the band. It was a fantastic afternoon. Waitrose and Asda sponsored the interval drinks. The concert raised funds for Dementia Friendly Gillingham.



Thursday 10th November – Sioux Beavers



The Sioux Beaver Colony visited the Town Hall. The Beavers joined myself, the Deputy Mayor and The Town Clerk in the Council Chamber where we answered all of their questions about the Mayor and the Town Council. The evening was lovely and one moment I shall cherish from my role as being Mayor.

Friday 11th November – Armistice Day

I joined members of the Council at the War Memorial to remember those that had fallen.



Sunday 13th November – Remembrance Day

The Remembrance Day Parade started from the Town Hall and marched down the High Street to a well-attended service at the War Memorial followed by a lovely service at St Mary’s Church. It was great to see the Town Band play their part in the day of remembrance. The British Legion Gillingham Branch Committee and Parade Master, Cllr Roger Weeks, worked very hard to put the event together.

Friday 18th November - Meeting with Simon Hoare MP, Dorset Police and Crime Commissioner David Sidwick and Superintendent Dean O’Connor

Several councillors, accompanied by the Deputy Mayor and myself, travelled to Blandford Forum to meet with North Dorset MP Simon Hoare, Dorset Police and Crime Commissioner David Sidwick and Superintendent Dean O’Connor to discuss policing issues in Gillingham. It was a productive meeting and we look forward to working in partnership with Dorset Police.



Friday 18th November - Gillingham Town Twinning

Gillingham Town Twinning held a French Evening at the Udder Farm Shop - we enjoyed a three-course meal and met over 60 guests. The Deputy Mayor from Shaftesbury also attended. The evening raised a total of £300.00 which was split evenly between Twinning Funds and The Stars Appeal at Salisbury Hospital.

Saturday 19th November – Sturminster Newton Civic Day

The Deputy Mayor and I enjoyed Sturminster Newton's Civic Day at the Stour Connect venue, showcasing Community Groups and Charities, hosted by Sturminster Town Mayor Helen Reed and Deputy Mayor Joe Rose. After a tour of the building and the wonderful Hydro Pool, we enjoyed a demonstration from the junior boxing club and a dancing display by the local Bulgarian Dance Group. The event was attended by Dr Sybil Fine King - the High Sheriff of Dorset.

