



## GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

# FULL COUNCIL

## AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 28<sup>th</sup> March 2022**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

*Julie Hawkins*

Julie Hawkins, Town Clerk  
Issue Date: 21<sup>st</sup> March 2022

This meeting will be held in accordance with the restrictions and public advice in place at the time. If you test positive or have any Covid symptoms, please do NOT attend. Further information is available [HERE](#)

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

**Press and Public** may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) or see details on our [website](#).

**All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.**

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

4. To receive questions pertaining to the previous minutes.
5. To approve the minutes as a true and accurate record of the meeting of the Full Town Council held on 28<sup>th</sup> February 2022.
6. To receive, consider and adopt the following standing committee reports:
  - a) General Purposes Committee meeting held on Monday 7<sup>th</sup> March 2022.
  - b) Planning Committee meetings held on Monday 28<sup>th</sup> February 2022 and Monday 14<sup>th</sup> March 2022.
  - c) HR Committee meeting held on Monday 21<sup>st</sup> March 2022.
  - d) Finance and Policy Committee meeting held on Monday 21<sup>st</sup> March 2022.
7. To approve payments of £10,000 and over.
8. To receive and consider a Health and Safety Report.
9. To receive and consider a request from Gillingham Rotary Club for the use of Hardings Park on the evening of Thursday 2<sup>nd</sup> June for a Jubilee Celebration Beacon event.
10. To receive and consider reports from sub-committees and task and finish groups, as follows:
  - a) The Queen's Platinum Jubilee Task and Finish Group (Cllr Donna Toye)
  - b) Sports and Leisure Subcommittee (Cllr Sharon Cullingford)
11. To receive and consider written reports from outside bodies, if available, for consideration and approval:
  - a) Gillingham Town Team (Cllr Mike Gould)
  - b) Town Meadow Group (Cllr Cullingford)
12. To receive and consider the nominations for the appointment of Mayor and Deputy Mayor of Gillingham for the Council Year 2022/23, as follows:
  - **Town Mayor:**

**Cllr Sharon Cullingford**, Proposed by Cllr Graham Poulter and Seconded by Cllr Mick Hill.
  - **Deputy Mayor:**

**Cllr Barry von Clemens**, Proposed by Cllr John Kilcourse and Seconded by Cllr Mick Hill.

**Cllr Donna Toye**, Proposed by Cllr Alan Frith and Seconded by Cllr Laura Ashfield.

13. To declare a vacancy for the Town Ward of Gillingham following the death of Cllr Keith Wareham.
14. To review and adopt the Council's Risk Management Strategy and Assessment.
15. To receive and approve the list of assets for FY2020/21.
16. To receive and approve the draft lease for the Registration Office at Gillingham Town Hall and witness the signatures of Cllr Harris and Cllr Poulter.
17. To receive and approve the draft transfer of the proposed LEAP and LAP at Barnaby Mead and witness the signatures of Cllr Harris and Cllr Poulter.
18. To receive and consider a request from the residents of Maple Way to hold a Jubilee Party on the green owned by Gillingham Town Council on Sunday 5<sup>th</sup> June 2022 for the Queen's Platinum Jubilee.
19. To receive and consider the Quarterly Newsletter (Spring Edition), prior to circulation.
20. To receive a report on the Mayor's and Deputy Mayor's civic activities.
21. To receive and note reports from Dorset Councillors, if available.
22. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

**Reports to follow:**

**Agenda Item no. 8** - Health and Safety Report  
**Agenda Item no. 9** - Request from Rotary Club  
**Agenda Item no. 10a** - The Queen's Platinum Jubilee Task and Finish Group  
**Agenda Item no. 10b** - Sports and Leisure Subcommittee  
**Agenda Item no. 11a** - Gillingham Town Team Report  
**Agenda Item no. 11b** - Town Meadow Group Report  
**Agenda Item no. 14** - Risk Management Strategy and Assessment  
**Agenda Item no. 15** - List of assets for FY2020/21  
**Agenda Item no. 18** – Maple Way Request  
**Agenda Item no. 19** - Draft Newsletter  
**Agenda Item no. 20** - Mayor's report  
**Agenda Item no. 21** - Report from Cllr Belinda Ridout