



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL

AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 28th February 2022**, at **The Olive Bowl**, 23, Brickfields Business Park, Gillingham, commencing at **7.30pm**.

Julie Hawkins

Julie Hawkins, Town Clerk
Issue Date: 21st February 2022

This meeting will be held in accordance with the restrictions and public advice in place at the time. In accordance with the council's risk assessment those attending are requested to take a lateral flow test prior to arrival. Further information regarding lateral flow testing is available from the Gov.UK website [HERE](#)

Hand sanitiser will be available on arrival at the Olive Bowl. In accordance with the Town Council's risk assessment, face masks are requested unless you have an exemption.

If you test positive or have any Covid symptoms do NOT attend. Further information is available [HERE](#)

Please be aware that filming, photographing and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Members of the public are encouraged to view the meeting via MS Teams where there will be an opportunity for public participation.

Press and Public may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: gtc@gillinghamdorset-tc.gov.uk or see details our [website](#).

All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.

AGENDA

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.
4. To receive questions pertaining to the previous minutes.
5. To approve the minutes as a true and accurate record of the meeting of the Full Town Council held on 24th January 2022.
6. To receive, consider and adopt the following standing committee reports:
 - a) General Purposes Committee meeting held on Monday 7th February 2022
 - b) Planning Committee meetings held on Monday 24th January 2022 and Monday 14th February 2022.
 - c) HR Committee meetings held on Thursday 17th February 2022 and Monday 21st February 2022.
 - d) Finance and Policy Committee meeting held on Monday 21st February 2022.
7. To approve payments of £10,000 and over.
8. To receive and consider a Health and Safety Report.
9. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) The Queen's Platinum Jubilee Task and Finish Group (Cllr Donna Toye)
10. To receive and consider written reports from outside bodies, if available, for consideration and approval:
 - a) Gillingham Town Team (Cllr Mike Gould)
 - b) Town Meadow Group (Cllr Cullingford)
11. To receive an update on the Dorset Council Community Governance Review Consultation.
12. To consider setting up a Sports and Leisure Panel to work with Dorset Council, Developers, organisation and local groups regarding the future sports and leisure provision in Gillingham and to agree membership and terms of reference.

13. To receive and consider a request from The Gillingham Youth Collective to hold a one-day daytime event for young people in Hardings Park on Saturday 30 July 2022.
14. To receive and consider an email from the residents of Tomlins Lane regarding an application to Dorset Council for a road closure on Friday 3rd June (Bank Holiday) for the Queen's Platinum Jubilee.
15. To receive and consider a report on Christmas opening hours.
16. To receive and consider a draft calendar of meeting for Civic Year 2022/23.
17. To consider a change in date for the Annual Town Assembly from Wednesday 20th April 2022 to Wednesday 13th April 2022.
18. To receive a development feasibility study for Station Road West. (For information only).
19. To receive a report on the Mayor's and Deputy Mayor's civic activities.
20. To receive and note reports from Dorset Councillors, if available.
21. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Reports to follow:

Agenda Item no. 8 - Health and Safety Report

Agenda Item no. 9a - The Queen's Platinum Jubilee Task and Finish Group

Agenda Item no. 10a - Gillingham Town Team Report

Agenda Item no. 10b - Town Meadow Group Report (if available)

Agenda Item no. 11 - Community Governance Review Consultation Update Report.

Agenda Item no. 12 - Draft Terms of Reference for Sports and Leisure Panel

Agenda Item no. 13 - Letter from The Gillingham Youth Collective

Agenda Item no. 14 - Correspondence from the residents of Tomlins Lane

Agenda Item no. 15 - Report on Christmas opening hours

Agenda Item no. 16 - Draft calendar of meeting for Civic Year 2022/23

Agenda Item no. 19 - Mayor's report

Agenda Item no. 20 - Report from Cllr Belinda Ridout