



## GILLINGHAM TOWN COUNCIL

The Town Hall

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# FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 27<sup>th</sup> April 2020**, commencing at 7.30pm.

*Julie Hawkins*

Issue Date: 20<sup>th</sup> April 2020

Mrs Julie Hawkins  
Town Clerk

### All in attendance should be aware that filming and recording may occur during the meeting.

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use Skype for Business as part of their councillor email package. Details of how to join the meeting are sent in advance of each meeting.

**Press and Public** may join the meeting **by telephone (01305) 228020** quoting **conference ID no. 6846238** (this code relates to this meeting only). To join the meeting via **Skype** for Business, **please contact the Town Council** via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) to request joining instructions.

**All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.**

# A G E N D A

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| 1. | Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive apologies for absence.  |
| 3. | To approve the minutes of the meeting held on Monday, 24 <sup>th</sup> February 2020 and the Extraordinary Full Council meeting held on Thursday, 23 <sup>rd</sup> April 2020.               |

4.	To receive any questions pertaining to the previous minutes.
5.	To receive declarations of interest. <u>Please note:</u> members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6.	To receive and consider reports from the Schools Councils, if available.
7.	To receive written reports from outside bodies, if available, for consideration and approval:
	a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr von Clemens).
	b) Town Meadow Group (Cllr Cullingford).
	c) Gillingham Chamber of Commerce and Industry (Cllr von Clemens).
	d) DAPTC (Larger Towns: Cllr von Clemens, Northern Area: Cllr Toye / Cllr Weeks).
	e) Shaftesbury and District Transport Forum (Cllr von Clemens).
	f) Gillingham Town Team (Cllr Gould/Cllr Frith).
	g) Bones (Youth Club) Management Committee (Cllr von Clemens).
8.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee meeting held on Monday, 2 <sup>nd</sup> March 2020 and Monday, 6 <sup>th</sup> April 2020.
	b) Planning Committee meetings held meeting on Monday, 24 <sup>th</sup> February 2020, Monday, 9 <sup>th</sup> March 2020 and Tuesday, 14 <sup>th</sup> April 2020.
	c) Finance Committee meeting held on Monday, 16 <sup>th</sup> March 2020 and Monday, 20 <sup>th</sup> April 2020.
9.	To consider and agree that the discretionary grant awarded to GC&LT (RiversMeet) in the budget FY 2020/21 for £10,000 is released in April 2020.
10.	To approve and authorise any payments over £10,000, if any.
11.	To receive and consider reports from the following, if available:
	a) Woodwater Farm Sports Facility Task and Finish Group (Cllr Graham Poulter)
12.	To receive and consider applications for Free Room Hire, if any.
13.	To receive and review the following policy documents, if available:
	a) Pandemic Contingency and Recovery Plan
	b) Co-option Policy for New Councillors
	c) Health and Safety Policy, as previously reviewed by the General Purposes Committee
	d) Staff Handbook, as previously reviewed by the Finance Committee
	e) Safeguarding Policy
14.	To receive and consider the nominations for the appointment of Mayor and Deputy Mayor for Gillingham for the Council Year 2020/21, as follows (subject to resolutions made at the Extra-ordinary Full Council on 23 <sup>rd</sup> April 2020):
	a) Nominations for the position of Mayor
	Cllr Barry von Clemens: Proposed by Cllr Val Potheary. Seconded by Cllr Alison Gale
	Cllr Paul Harris: Proposed by Cllr Roger Weeks. Seconded by Cllr Dennis Griffin
	a) Nomination for the position of Deputy Mayor
	Cllr Sharon Cullingford: Proposed by Cllr Mick Hill. Seconded by Cllr Donna Toye.

15.	To receive and consider the Calendar of Council Meetings for the year ahead.
16.	To receive a report on the activities of the Mayor and Deputy Mayor over the last month.
17.	To receive and approve the Quarterly Newsletter (Spring Edition 2020)
18.	To receive and consider a request from Gillingham Local History Society (GLHS) to replace the Constable plaque at the Town Bridge for a new plaque (at the expense of GLHS) to celebrate 200 years since John Constable visited Gillingham.
19.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
20.	In Confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public shall be excluded during the discussion of the following items:
	a) Proposed new workshop facility
	b) RiversMeet Leisure Centre

#### **Attached/To Follow:**

Agenda item no. 13(a)	Pandemic Contingency and Recovery Plan
Agenda item no. 13(b)	Co-option Policy for New Councillors
Agenda item no. 13(c)	Health and Safety Policy
Agenda item no. 13(d)	Staff Handbook
Agenda item no. 13(e)	Safeguarding Policy
Agenda item no. 15	Calendar of Meetings
Agenda item no. 16	Mayor's Activities
Agenda item no. 17	Quarterly Newsletter
Agenda item no. 19	Matters Pertinent
Agenda item no. 20(a)	Proposed new workshop facility
Agenda item no. 20(b)	RiversMeet Leisure Centre

**To receive and note reports from Dorset Councillors, if available.**

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<https://moderngov.dorsetcouncil.gov.uk/uuCoverPage.aspx?bcr=1>