



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL

AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 27th November 2023**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

Julie Hawkins

Julie Hawkins, Town Clerk
Issue Date: 20th November 2023

Press and members of the public are welcome to join the meeting in person at the Town Hall or online via MS Teams - [Click here to join the meeting](#) – a link can also be found on the [website](#).

All attendees should try to join at least 10 minutes prior to the start of the meeting.

Please be aware that filming, photographing and recording may occur during the meeting. A designated area will be available in the Council Chamber for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

**Prior to the start of the Full Council meeting, at 6.50pm
the Town Council's annual official photograph
will be taken in the Civic Hall.**

**This will be followed by a presentation at 7.00pm
by Kevin Moore, Dorset Council Programme Co-ordinator
for The Dorset Armed Forces Covenant.**

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.
4. To receive questions pertaining to the previous minutes.
5. To approve the Minutes as a true and accurate record of the Full Council meeting held on Monday 23 October 2023.
6. To receive, consider and adopt the following standing committee reports:
 - a) General Purposes Committee meeting held on Monday 6 November 2023
 - b) Planning Committee meetings held on Monday 23 October and Monday 13 November 2023
 - c) Finance and Policy meeting held on Monday 20 November 2023
7. To approve payments of £10,000 and over.
8. To receive a draft budget for FY 2024/25 for consideration by Full Council at the Budget meeting scheduled for 15 January 2024.

Members of the public are invited to view the draft budget and comments may be submitted to the council between 28 November 2023 and 5 January 2024.
9. To receive and consider a Health and Safety Report.
10. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) Five Year Action Plan Sub-committee
 - b) Sports and Leisure Panel
11. To receive and consider reports from outside bodies, if available:
 - a) Town Meadow Group (Cllr Toye)
 - b) Chamber of Commerce and Industry (Cllr B von Clemens)
 - c) Dorset Association of Parish and Town Councils (DAPTC) Larger Town meetings (Cllr B von Clemens)
 - d) Dorset Association of Parish and Town Councils (DAPTC) Northern Area meetings (Cllr Cullingford and Cllr Weeks)
 - e) Gillingham Transport Forum (Cllr B von Clemens)
 - f) Gillingham Youth Centre Management Committee (Cllr B von Clemens)
 - g) Blackmore Vale Community Rail Partnership (Cllr Walden)

12. To receive and consider an application for an event to be held at Hardings Park on 6th June 2024 to commemorate the 80th Anniversary of D-Day. *Please note that the event includes the lighting of a beacon.*
13. To receive and consider a report from the D-Day 80th Anniversary Task and Finish Group.
14. To receive and consider a report from the Traffic Management Sub-committee.
15. To consider and approve a draft lease between Gillingham Town Council and Gillingham Community Leisure Trust for Hardings Lane car park.
16. To consider and agreed the re-appointment of Cllr Sharon Cullingford as a nominative trustee for the Charity of William Read for a period of four years from November 2023.
17. To consider supporting the Dorset Armed Forces Covenant Programme. *Further information is available on the Dorset Council website [Here](#).*
18. To receive and note a report on the Mayor and Deputy Mayor's civic activities.
19. To receive and note reports from Dorset Councillors, if available.
20. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any items is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is no specified in the summons (agenda).

To follow:

Agenda item no. 9 - Health and Safety Report
Agenda item no. 13 – D-Day 80th Anniversary Report
Agenda item no. 14 – Traffic Management Report
Agenda item no. 18 - Mayor and Deputy Mayor's Report
Agenda item no. 19 - Reports from Dorset Councillors