



## GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

# FULL COUNCIL

## AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 25<sup>th</sup> April 2022**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

*Julie Hawkins*

Julie Hawkins, Town Clerk  
Issue Date: 14<sup>th</sup> April 2022

This meeting will be held in accordance with the restrictions and public advice in place at the time. If you test positive or have any Covid symptoms, please do NOT attend. Further information is available [HERE](#)

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

**Press and Public** may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk) or see details on our [website](#).

**All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.**

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

4. To receive questions pertaining to the previous minutes.
5. To approve the minutes as a true and accurate record of the meeting of the Full Town Council held on 28<sup>th</sup> March 2022.
6. To receive, consider and adopt the following standing committee reports:
  - a) General Purposes Committee meeting held on Monday 4<sup>th</sup> April 2022.
  - b) Planning Committee meetings held on Monday 28<sup>th</sup> March 2022 and Monday 11<sup>th</sup> April 2022.
  - c) HR Committee meeting held on Tuesday 19<sup>th</sup> April 2022.
  - d) Finance and Policy Committee meeting held on Tuesday 19<sup>th</sup> April 2022.
7. To approve payments of £10,000 and over.
8. To receive and consider a Health and Safety Report.
9. To receive and consider reports from sub-committees and task and finish groups, as follows:
  - a) The Queen's Platinum Jubilee Task and Finish Group (Cllr Donna Toye)
10. To receive and consider written reports from outside bodies, if available, for consideration and approval:
  - a) Gillingham Town Team (Cllr Mike Gould)
11. To receive and approve the internal auditor's report dated 23<sup>rd</sup> March 2022 and agree the management responses.
12. To receive and approve the draft transfer of the proposed LEAP and LAP at Barnaby Mead and witness the signatures of Cllr Harris and Cllr Poulter.
13. To receive and consider a request from Walkers are Welcome for free room hire for the financial year 2022-2023.
14. To consider and agree the three remaining free parking days for Gillingham (*please note that two free days have already been agreed for the Jubilee weekend in June*).
15. To receive and consider a request from the Mayor Elect to take the Mayoral Chain of Office to Le Neubourg, France for a Twinning visit 26<sup>th</sup> – 30<sup>th</sup> May 2022.
16. To receive an update on the Councillor vacancy.
17. To receive and consider a request from The Gillingham Youth Collective to change the date of the daytime event for young people in Hardings Park from Saturday 30<sup>th</sup> July 2022 to Saturday 23<sup>rd</sup> July 2022 (*Please refer to Minute no. 706 of the Full Council meeting held on 28<sup>th</sup> February 2022*).

18. To review the Council's Five Year Action Plan and to consider and approve proposed revisions.
19. To receive a report on the Mayor's and Deputy Mayor's civic activities.
20. To receive and note reports from Dorset Councillors, if available.
21. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

**Reports to follow:**

**Agenda Item no. 8** - Health and Safety Report

**Agenda Item no. 9a** - The Queen's Platinum Jubilee Task and Finish Group

**Agenda Item no. 10a** - Gillingham Town Team Report

**Agenda Item no. 16** - Mayor's report

**Agenda Item no. 17** - Reports from Dorset Councillors