



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL

AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 24 April 2023**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

Julie Hawkins

Julie Hawkins, Town Clerk
Issue Date: 17th April 2023

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Press and Public may join the meeting via MS Teams [here](#) or contact the Town Council (prior to the meeting during working hours) via email: gtc@gillinghamdorset-tc.gov.uk or see details on our [website](#).

All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.
4. To receive questions pertaining to the previous minutes.
5. To approve the Minutes as a true and accurate record of the Full Council meeting held on 28 March 2023 and the Extra-ordinary Full Council minutes on Monday 17th April 2023.

6. To receive, consider and adopt the following standing committee reports:
 - a) General Purposes Committee meeting held on Monday 3 April 2023.
 - b) Planning Committee meetings held on Monday 27 March and Tuesday 11th April 2023
 - c) Finance and Policy Committee meeting held on Monday 17 April 2023.
7. To approve payments of £10,000 and over.
8. To receive and consider a Health and Safety Report.
9. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) Sports and Leisure Task and Finish Group (Cllr Cullingford)
10. To receive and consider reports from outside bodies, if available:
 - a) Town Meadow Group (Cllr Cullingford)
 - b) DAPTC Larger Towns (Cllr Cullingford / Cllr B von Clemens)
 - c) DAPTC Northern Area Town and Parish Councils (Cllr Cullingford / Cllr Weeks)
 - d) Gillingham Chamber of Commerce (Cllr B von Clemens)
 - e) Gillingham Transport Forum (Cllr B von Clemens)
 - f) Blackmore Vale Community Rail Partnership (Cllr Walden)
11. To appoint a councillor to verify bank reconciliations for the next quarter (March to May 2023), as per Financial Regulations, para 2.2. Please note: the person nominated cannot be the Chairman (Mayor) or a cheque signatory. Full Council
12. To receive and considered requests for free room hire.
13. To receive and note a report on the Mayor and Deputy Mayor's civic activities.
14. To receive and note reports from Dorset Councillors, if available.
15. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any items is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Reports to attached:

Agenda item 8 - Health and Safety Report

Agenda Item 12 – Request for free room hire

Agenda Item 13 – Mayor and Deputy Mayor's Report