



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL

AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 23 October 2023**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

Julie Hawkins, Town Clerk
Issue Date: 16 October 2023

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Press and Public may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: gtc@gillinghamdorset-tc.gov.uk or see details on our [website](#).

All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.

**Prior to the start of the meeting at 6.45pm
there will be a presentation from Andrew Galpin,
Dorset Council Infrastructure and Delivery Planning Manager
regarding Section 106 Agreements.**

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.

3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.
4. To receive questions pertaining to the previous minutes.
5. To approve the Minutes as a true and accurate record of the Full Council meeting held on Monday 25 September 2023 and the Extra-ordinary Full Council Meeting on Wednesday 11th October 2023.
6. To receive, consider and adopt the following standing committee Minutes:
 - a) General Purposes Committee meeting held on Monday 2 October 2023
 - b) Planning Committee meetings held on Monday 25 September and Monday 9 October 2023
 - c) Finance and Policy meeting held on Monday 16 October 2023
 - d) Human Resources meetings held on Monday 16 October 2023
7. To approve payments of £10,000 and over.
8. To receive and consider a Health and Safety Report.
9. To request an additional Councillor to join the Allotments and Burials Sub-Committee.
10. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) Five Year Action Plan Sub-committee
 - b) Sports and Leisure Task and Finish Group
11. To receive and consider reports from outside bodies, if available:
 - a) Town Meadow Group (Cllr Toye)
 - b) Chamber of Commerce and Industry (Cllr B von Clemens)
 - c) Dorset Association of Parish and Town Councils (DAPTC) Larger Town meetings (Cllr B von Clemens)
 - d) Dorset Association of Parish and Town Councils (DAPTC) Northern Area meetings (Cllr Cullingford and Cllr Weeks)
 - e) Gillingham Transport Forum (Cllr B von Clemens)
 - f) Gillingham Youth Centre Management Committee (Cllr B von Clemens)
 - g) Blackmore Vale Community Rail Partnership (Cllr Walden)
12. To consider and approve a draft lease between Gillingham Town Council and Gillingham Community Leisure Trust for Hardings Lane car park.
13. To receive and consider an amendment to the Schedule of Meetings.
14. To receive and consider an application for free room hire in the Town Bridge Office.
15. To receive and note a report on the Mayor and Deputy Mayor's civic activities.

16. To receive and note reports from Dorset Councillors, if available.

17. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any items is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

To follow:

Agenda item no. 8 - Health and Safety Report

Agenda item no.10a - Five Year Action Plan Report

Agenda Item no. 13 – Schedule of Meetings

Agenda Item No. 14 – Free Room Hire

Agenda item no. 15 - Mayor and Deputy Mayor's Report

Agenda item no. 16 - Reports from Dorset Councillor