

**GILLINGHAM TOWN COUNCIL**

The Town Hall

School Road

GILLINGHAM

Dorset SP8 4QR

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FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 23rd March 2020**, commencing at 7.30pm in the Council Chamber, Town Hall, School Road, Gillingham.

Issue Date: 16th March 2020Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

A G E N D A

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| 1. | Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive apologies for absence. |
| 3. | To approve the minutes of the Full Council meeting held on Monday, 24 th February 2020. |
| 4. | To receive any questions pertaining to the previous minutes. |
| 5. | To receive declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests. |
| 6. | To receive and consider reports from the Schools Councils, if available. |
| 7. | To receive written reports from outside bodies, if available, for consideration and approval: |
| | a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr von Clemens). |
| | b) Town Meadow Group (Cllr Cullingford). |
| | c) Gillingham Chamber of Commerce and Industry (Cllr von Clemens). |
| | d) DAPTC (Larger Towns: Cllr von Clemens, Northern Area: Cllr Toye / Cllr Weeks). |
| | e) Shaftesbury and District Transport Forum (Cllr von Clemens). |
| | f) Gillingham Town Team (Cllr Gould/Cllr Frith). |
| | g) Bones (Youth Club) Management Committee (Cllr von Clemens). |

8.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee meeting held on Monday, 2 nd March 2020.
	b) Planning Committee interim meeting held on Monday, 24 th February 2020 and the Planning Committee meeting on Monday, 9 th March 2020.
	c) Finance Committee meeting held on Monday, 16 th March 2020.
9.	To approve and authorise any payments over £10,000, if any.
10.	To receive and consider a report on the Covid-19 virus and proposed Pandemic Contingency Plan.
11.	To receive and consider reports from the following, if available:
	a) Woodwater Farm Sports Facility Task and Finish Group (Cllr Graham Poulter)
12.	To receive and consider an application for Free Room Hire.
13.	To receive and consider the Co-option Policy for New Councillors
14.	To receive and agree the Health and Safety Policy recommended by the General Purposes Committee on 2 nd March 2020.
15.	To receive and agree the Staff Handbook as recommended by the Finance Committee on 16 th March 2020.
16.	To consider and agree a calendar of meeting for the next council year.
17.	To consider and agree the Quarterly Newsletter prior to circulation.
18.	To receive and consider the nominations for the appointment of Mayor and Deputy Mayor for Gillingham for the Council Year 2020/21, as follows:
	a) Nominations for the position of Mayor
	Cllr Barry von Clemens: Proposed by Cllr Val Potheary. Seconded by: Cllr Alison Gale
	Cllr Paul Harris: Proposed by: Cllr Roger Weeks. Seconded by: Cllr Dennis Griffin
	a) Nomination for the position of Deputy Mayor
	Cllr Sharon Cullingford: Proposed by Cllr Mick Hill. Seconded by Cllr Donna Towe.
19.	To receive a report on the activities of the Mayor and Deputy Mayor over the last month.
20.	In Confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public shall be excluded during the discussion for the reasons of 'commercial in confidence' regarding the following items:
	a) To receive and consider a report regarding future workshop provision.
21.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
22.	Closure.

Attached (to follow):

Agenda item no. 10: Pandemic Contingency and Recovery Plan
Agenda item no. 13: Co-option Policy for New Councillors
Agenda item no. 14: Health and Safety (email only)
Agenda item no. 15: Staff Handbook
Agenda item no. 16: Calendar of Meetings
Agenda item no. 19: Mayor's Activities Report
Agenda item no. 20: Confidential Report – Future Workshop Provision

To receive and note reports from Dorset Councillors, if available.

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<https://moderngov.dorsetcouncil.gov.uk/uuCoverPage.aspx?bcr=1>