



GILLINGHAM TOWN COUNCIL

The Town Hall

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GILLINGHAM

Dorset SP8 4QR

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FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 22nd June 2020**, commencing at 7.30pm.

Issue Date: 15th June 2020

Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, photographing and recording may occur during the meeting.

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use MS Teams as part of their councillor email package. Details of how to join the meeting are sent in advance of each meeting.

Press and Public may join the meeting via **MS Teams**, please contact the **Town Council (prior to the meeting during working hours)** via email: gtc@gillinghamdorset-tc.gov.uk to request joining instructions. Currently, there is no facility to join the meeting via telephone.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

A G E N D A

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| 1. | Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive apologies for absence. |
| 3. | To approve the minutes of the meeting held on Tuesday, 26 th May 2020. |

4.	To receive any questions pertaining to the previous minutes.
5.	To receive declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6.	To receive and consider reports from the Schools Councils, if available.
7.	To receive written reports from outside bodies, if available, for consideration and approval:
	a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr von Clemens).
	b) Town Meadow Group (Cllr Cullingford).
	c) Gillingham Chamber of Commerce and Industry (Cllr von Clemens).
	d) DAPTC (Larger Towns: Cllr von Clemens, Northern Area: Cllr Toye / Cllr Weeks).
	e) Shaftesbury and District Transport Forum (Cllr von Clemens).
	f) Gillingham Town Team (Cllr Gould/Cllr Frith).
	g) Bones (Youth Club) Management Committee (Cllr von Clemens).
8.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee meeting held on Monday, 1 st June 2020
	b) Planning Committee meetings held meeting on Monday, 8 th June 2020
	c) Finance Committee meeting held on Monday, 15 th June 2020
9.	To approve and authorise any payments over £10,000, if any.
10.	To receive and approve the internal auditor's report and management responses.
11.	To review and consider the effectiveness of the systems of internal audit.
12.	To formally receive, consider and approve the Section 1 - Annual Governance Statement FY 2019/20 of the audited accounts.
13.	To formally receive consider and approve Section 2 – Accounting Statements FY 2019/20 of the audited accounts.
14.	To agree the period for the exercise Electors Rights according to the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015. Recommended dates: Fri 26 th June to Thu 6 th August 2020 inclusive.
15.	To receive and consider applications for Free Room Hire, if any.
16.	To receive and consider correspondence from residents at Church View regarding the new road layout at Le Neubourg Way.
17.	To consider and approve the wording for a plaque to be erected on Gillingham Town Bridge in recognition of John Constable's painting in 1823.
18.	To receive and consider a report on Gillingham Town Council's response to the Covid 19 Pandemic.
19.	To receive and consider a report regarding the Woodwater Farm Sports Facility, if available.
20.	To receive and consider a report from the Future Workshops Task and Finish Group.
21.	To receive and consider the Quarterly Newsletter prior to circulation.
22.	To receive matters pertinent to this meeting. <u>Please note</u> : Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Attached/To Follow:

Agenda item no. 7 (g):	Bones Youth Club
Agenda item no. 10:	Internal Auditors Report (to follow)
Agenda item no.11:	Effectiveness of Internal Audit
Agenda item no. 12:	Section 1: Annual Governance Statement FY 2019/20 (to follow)
Agenda item no. 13:	Section 2: Accounting Statements FY 2019/20 (to follow)
Agenda item no. 16:	Correspondence regarding Church View/Le Neubourg Way
Agenda item no. 17:	John Constable plaque
Agenda item no. 18:	Report on Covid-19 Pandemic
Agenda item no. 19:	Report on Woodwater Farm Sports Facility, if available
Agenda item no. 20:	Report on proposed new workshop
Agenda item no. 21:	Quarterly Newsletter

To receive and note reports from Dorset Councillors, if available.

To view Dorset Council's agendas and minutes visit:

<https://modern.gov.dorsetcouncil.gov.uk/uuCoverPage.aspx?bcr=1>