



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FINANCE AND POLICY COMMITTEE

AGENDA

All members of the Finance and Policy Committee are summoned to a meeting on **Monday 16th May 2022** commencing at **7.30pm** in the Council Chamber, Town Hall, Gillingham.

Julie Hawkins

Julie Hawkins, Town Clerk
Issue Date: 9th May 2022

This meeting will be held in accordance with the restrictions and public advice in place at the time. If you test positive or have any Covid symptoms, do NOT attend. Further information is available [HERE](#)

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Press and Public may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: gtc@gillinghamdorset-tc.gov.uk or see details our [website](#).

All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive and accept apologies for absence.
3. To receive declarations of interest. Please note; members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.

4. To receive questions pertaining to the previous minutes.
5. To approve the minutes as a true and accurate record of the Finance and Policy Committee meeting held on Monday 19th April 2022.
6. To approve payments for the previous month.
7. To approve payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2.
8. To receive any requests for virement of budgets, if any.
9. To review and adopt the following draft policies:
 - a) Balloon and Sky Lantern Release Policy
 - b) Pollinator Action Plan Policy
10. To receive and review the draft management accounts for the year ending 31st March 2022. *Please note that the management accounts for the year ending 31st March 2022 will need to be approved at the Annual Council Meeting scheduled for 23rd May 2022.*
11. To receive and consider a quotation from the Council's Insurer for an increase in fidelity insurance cover.
12. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) Council Agreements and Contracts Task and Finish Group.
13. To receive matters pertinent to this meeting. Please note: Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

To follow:

Agenda Item 6 – Payments list.

Agenda Item 7 – Payments £5000 - £9,999.