



# GILLINGHAM TOWN COUNCIL

## POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 18<sup>th</sup> July 2016**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

13<sup>th</sup> July 2016

Sylvia Dobie  
Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday 20<sup>th</sup> June 2016.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of Section 27 the Localism Act 2011 regarding disclosable pecuniary interests.
5. To receive working party reports for consideration and approval, if available:
  - a) Sports and Cycle Link
  - b) Gillingham Town Enhancement Plan
  - c) Hardings Park Project Team
  - d) Health and Safety – no matters arising this month
6. Finance:
  - a) To approve cheques for payment for July 2016 (issued at table)
  - b) To receive the 1<sup>st</sup> Quarter Accounts for the FY 2016-17 (attached)
  - c) To receive the 1<sup>st</sup> Quarter Internal Auditors Report for the FY 2016-17.

**Policy and Resources Committee – Agenda – Monday 18<sup>th</sup> July 2016 (continued):**

7. To receive a report for consideration and approval on the review of the Local Councils Risk Assessment for 2016/17.
8. To receive and consider the following grant requests:
  - a) Gillingham Town Youth Football Club – request for grant payment early.
  - b) The County Regiment of the Devonshire and Dorset – request for a grant towards a National Memorial to The County Infantry Regiments of Devonshire and Dorset (attached).
  - c) Gillingham School – funding request of up to £1000.00 towards setting up a “Gillingham Digital Timeline – History Project” – in partnership with Gillingham Museum and Blueflame Digital - (attached).
9. Matters pertinent to this meeting - Members are advised that inclusion of an item is at the Chairman’s discretion and that ***‘A Council cannot lawfully decide any matter which is not specified in the summons (agenda)’***. The Chairman to be advised prior to the start of the meeting.

Closure.

**Tabled:**

Cheques for payment – July 2016

**Attached:**

Report: Hardings Park

Quarterly Accounts/1<sup>st</sup> Financial Statement

Report: Local Councils Risk Assessment

Grant Application - The Devonshire and Dorset Regiment

Grant Application – Gillingham School