



# GILLINGHAM TOWN COUNCIL

## POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 15<sup>th</sup> August 2016**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

10<sup>th</sup> August 2016

Sylvia Dobie  
Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 18<sup>th</sup> July 2016.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.
5. To receive working party reports for consideration and approval, if available:
  - a) Sports and Cycle Link
  - b) Gillingham Town Enhancement Plan
  - c) Hardings Park Project Team
  - d) Health and Safety – no matters arising this month
6. Finance:
  - a) To approve cheques for payment for August 2016 (issued at table).

**Policy and Resources Committee – Agenda – Monday, 15<sup>th</sup> August 2016 (continued):**

7. To receive a report on the purchase of additional large machinery for consideration and approval.
8. Matters pertinent to this meeting - Members are advised that inclusion of an item is at the Chairman's discretion and that '*A Council cannot lawfully decide any matter which is not specified in the summons (agenda)*'. The Chairman to be advised prior to the start of the meeting.

Closure.

**Tabled:**

Cheques for payment – August 2016

**Attached:**

Report: Hardings Park

Report: Purchase of Large Machinery

**Hardings Park Project**

**Update – August 2016**

**Author: Hardings Park Project Team**

**1. The project to-date**

- **Site Meetings:** Initial site meetings with Maverick to meet members of the site team.
- **Public Works Loan Application:** The loan has been applied for and will be available to draw upon in time to pay the 1<sup>st</sup> payment (due mid-August) for the skate park as per the Minor Works Contract.
- **Wheeled Sports Facility (skate park):** The work is progressing well. Maverick are concerned that young people are entering the site overnight. The PCSOs have been informed and the activity is being monitored on the CCTV camera.
- **Site Signage:** Awaiting possible design and costs.
- **Multi use games area (MUGA):** The evaluation of quotations for this work has been postponed for the time being.
- **Official Openings:** None scheduled for the immediate future.
- **Outdoor Table Tennis Facility:** The Community Resource Worker has asked Sport England if the grant awarded to Three Rivers for this facility can be deferred until October as it is not possible to install the facility until the skate park is complete. Awaiting a decision.
- **Coaching/Outreach work:** No report this month. The current full time youth worker, who will be leaving at the end of August, is busy decommissioning the centre. It is likely the outreach work will continue but no details are available yet. Dorset Legacy – Inspire 2012 awarded a grant of £5,600 for a three year outreach project, this equates to approximately 216 hours of outreach work per year at £8.60 per hour at £1,800 per year. So far, only one invoice has been received for 34 hours of outreach work from November 2015 to April 2016 at £8.60 per hour = £292.40.

**2. Recommendations**

- There are no recommendations this month.

## **Purchase of Large Garden Machinery**

**Author: Mr Simon Dobie, Works Manager**

### **1. Introduction**

The Kubota RTV 900, Reg WX56 DKK, was purchased second hand two years ago in "Good" condition. The vehicle has clocked up 2,000 running hours and has become unreliable. The machine still has a value and it will be possible to part-exchange.

A new self mulching front flail deck with a 1.5 working width has been trialled recently. This type of mower would greatly improve grass cutting efficiency. The finish of the cut grassed areas will be tidier as the machine self-mulches and can maintain a good cut where the ground is uneven. Any low growing bramble/scrub that has encroached onto a grassed area can be cut back at the same time, which will eliminate using additional hand held equipment.

### **2. Replacement Details and Costs of New Equipment**

The list price of a new John Deere 855 XUV gator is £17,165.00 ex VAT. Both suppliers offered substantial discounts. The actual cost of a new machine is just under £13,000.

The best price offered to part-exchange the Kubota RTV 900 is £3,050.00

The list price of a new Trimax Flail Deck FX155 is £5,090.00 ex VAT.

The price of a new Wessex FRX150 out front flail mower is £4,495.00 ex VAT.

### **3. Quotations**

Two quotations have been received, as follows:

#### **Supplier A**

John Deer 855XUV Gator	Price including discount	£12,990.00
Less Part ex – Kubota RTV900		<u>£3,050.00</u>
		£9,940.00
Wessex FRX 150 Out front flail	'special price'	<u>£4,495.00</u>
		£14,435.00

#### **Supplier B**

John Deer 855XUV Gator	Price including discount	£12,999.00
Less Part ex – Kubota RTV900		<u>£3,000.00</u>
		£9,999.00
Trimax Flail Deck FX155	Price including discount	<u>£4,581.00</u>
		£14,580.00

#### 4. Preferences

Where possible, quotations have been obtained for identical machines. It has not been possible to obtain quotations for the same flail mowing deck due to trade agreements between dealers and suppliers. The Trimax Flail Deck and Wessex FRX 150 are similar machines. The Trimax Flail has been on test for about a month. All the grounds team were impressed with its performance.

#### 5. Recommendation

- That a John Deer Gator is purchased from **Supplier A** at a cost of £9,940.00 (including part-ex) ex VAT using monies held in the General Reserve (Large Machinery) budget no. 6.04 (£6,350) and the remainder (£3,590) taken from Large Machinery budget no. 8.06.
- That a Trimax Flail Deck FX155 is purchased from **Supplier B** at a cost of £4,581(ex VAT) using monies held in the Large Machinery budget no. 8.06.

Note: that the Large Machinery Budget no. 8.06 will show a remaining balance of £11,829 after the purchase of these two pieces of equipment.