



GILLINGHAM TOWN COUNCIL

FULL COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
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Minutes of the Full Town Council meeting held on **Monday, 17th December 2018** in the Jubilee Room at the Town Hall, School Road, Gillingham commencing at 7.30pm.

Present: Cllr Mrs S Hunt (Mayor)
Cllr B Von Clemens (Deputy Mayor)
Cllr Mrs A Beckley, Cllr Mrs S Cullingford
Cllr R Evill, Cllr M Gould,
Cllr P Harris, Cllr M Hill,
Cllr Mrs V Potheary, Cllr Miss N Purkis,
Cllr G Poulter, Cllr Mrs B Ridout,
Cllr J Robinson and Cllr Mrs Toye.

Members of the Public There were four members of the public present.

Members of the Press: There was one member of the Press present.

In attendance: Town Clerk, Mrs J Hawkins
Deputy Town Clerk, Mrs C Ratcliffe

607. To receive apologies for absence.

Apologies were received from Cllr Frith and Cllr Walsh. The Chairman informed the meeting of the reasons for the apologies. The reasons were duly recorded in the attendance register.

Cllr Mrs Potheary proposed that “**the apologies received from Cllr Frith and Cllr Walsh were accepted**”. Cllr Evill seconded and the vote was unanimous. **RESOLVED.**

608. To approve the minutes of the Full Council meeting held on Monday, 26th November 2018.

Cllr Mrs Beckley proposed that “**the minutes of the Full Council meeting held on Monday, 26th November 2018 were approved as a correct record of the meeting**”. Cllr Hill seconded and the vote was unanimous. **RESOLVED.** The Chairman duly signed the minutes.

609. Questions. There were no questions.

Full Council Meeting – Monday, 17th December 2018 (continued):

610. Declarations of Interest: Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.

Cllr Mrs Potheary declared a pecuniary interest regarding agenda item no. 8 regarding St Martins House.

Cllr Mrs Cullingford, Cllr Von Clemens and Cllr Mrs Beckley declared personal interests regarding agenda item no. 8 St Martins House. All three councillors had actively encouraged others to sign a petition against the demolition of St Martins House.

611. To approve and authorise payments for the second half of December 2018.

A list of payments for the second half of December 2018 had been circulated prior to the meeting.

Cllr Poulter queried why there were two cheques for Bjorn Construction when they had only just started work on the public conveniences in the High Street. The Town Clerk explained that two cheques had been prepared to allow for the Christmas closure. One of the cheques has been post-dated for the New Year and would be held back until an inspection can be made to check that the work has been done. The contractor is a sole trader and requires payment every two weeks.

Cllr Gould proposed that **“payments nos. 29 to 49 the gross value of £21,413.70 is agreed and authorised for payment”**. Cllr Mrs Ridout seconded, and the vote was unanimous. **RESOLVED.**

612. To receive written reports from outside bodies, if available, for consideration and approval:

a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT)

Cllr Von Clemens gave a short verbal report. Three Rivers Partnership had held a public meeting to see whether there would be support for a community land trust. The meeting had gone well and a steering group has been formed and an inaugural meeting is scheduled for 16th January 2019 at RiversMeet.

b) Town Meadow Group

The Town Clerk reported that following the resignation of Cllr Joyce there is no longer a councillor representation on the Town Meadow Group. The Town Meadow Group would very much like a councillor to join them who is willing to offer support and practical help. Cllr Mrs Cullingford indicated that she was willing to volunteer.

Cllr Mrs Potheary proposed that that **“Cllr Mrs Cullingford is nominated as the Town Council representative for the Town Meadow Group”**. Cllr Gould seconded, and the vote was unanimous. **RESOLVED.**

c) Gillingham Chamber of Commerce and Industry

Cllr Von Clemens verbally reported that members continue to grow and the Network meetings held on the first Thursday of each month at the Wine Bar are proving popular.

d) Dorset Association of Town and Parish Councils (DAPTC)

Cllr Mrs Hunt reported that no DAPTC Larger Towns meeting had taken place this month. Cllr Harris reported that no DAPTC Northern Area meeting had taken place this month.

e) Transport Forum

Cllr Mrs Ridout reported that no meeting had taken place this month.

Full Council Meeting – Monday, 17th December 2018 (continued):

612. To receive written reports from outside bodies (continued):

f) Gillingham Town Team

Cllr Gould gave a verbal report on the progress of the Town Team and the regeneration of Station Road. Gillingham Enterprise Limited is now active and will be seeking funding for a professional facilitator for the regeneration project and promotion of Gillingham to local and inward investors. Funding bids are in progress to the national lottery, the district council and other specific sources.

g) Blackmore Tourism Association

Cllr Von Clemens reported that no meeting had taken place.

613. To receive the following Committee reports for consideration and adoption:

a) Planning Committee meeting held on Monday, 3rd December 2018

Cllr Mrs Potheary proposed that **“the report of the Planning Committee meeting held on Monday, 3rd December 2018 is agreed and adopted”**. Cllr Mrs Beckley seconded, and the vote was unanimous. **RESOLVED.**

b) Staff and Salaries Committee meeting held on Monday, 10th December 2018.

Cllr Harris proposed that **“the report of the Staff and Salaries Committee meeting held on Monday, 10th December 2018 is agreed and adopted”**. Cllr Mrs Toye seconded, and the vote was unanimous. **RESOLVED**

c) Policy and Resources Committee meeting held on Monday, 10th December 2018.

Cllr Mrs Hunt proposed that **“the report of the Policy and Resources Committee meeting held on Monday, 10th December 2018 is agreed and adopted”**. Cllr Harris seconded, and the vote was unanimous. **RESOLVED.**

614. To consider and agree that Gillingham Town Council writes to the local planning authority to request that an Article 4 Direction is made on St Martins House, Queen Street.

At 7.50pm Cllr Mrs Potheary left the meeting as she had previously declared a pecuniary interest.

The Town Clerk referred to a report that had been circulated prior to the meeting which described the mechanics of Article 4 Directions: their use and procedures for making directions.

Cllr Von Clemens proposed that **“Gillingham Town Council writes to the local planning authority to request that an Article 4 direction is made on St Martins House”**.

Cllr Poulter commented: on the 12th November 2018 the Town Council’s Planning Committee resolved to object to the application 2/2018/1437/FUL, which assumed the demolition of St Martins House, Queen Street, Gillingham.

Gillingham Town Council considered the provisions of The Town and Country Planning (General Permitted Development) (England) Order 2015 (the GPDO) and in particular Article 4 and having considered the National Planning Policy Framework and having concluded that it would be expedient that the proposed development in Class B of Part 11 Schedule 2 of the GPDO should not be carried out on St Martins House.

Cllr Von Clemens withdrew his proposal following comments made by Cllr Poulter.

Full Council Meeting – Monday, 17th December 2018 (continued):

614. To consider and agree that Gillingham Town Council writes to the local planning authority to request that an Article 4 direction is made on St Martins House, Queen Street (continued):

Cllr Poulter proposed that “**Gillingham Town Council write to the local planning authority requesting that it makes an immediate direction under Article 4 Directions that the proposed development in class B of Part 11 Schedule 2 of the GPDO should not be carried out on St Martins House, Queen Street, Gillingham**”. Cllr Von Clemens seconded, and the majority were in favour. Cllr Mrs Cullingford abstained as she had previously declared a personal interest. **RESOLVED.**

At 7.57pm Cllr Mrs Potheary returned to the meeting.

615. Following recent resignations, to agree to fill councillor vacancies for the following committees:

- a) **General Purposes**
- b) **Planning**
- c) **Policy and Resources**

Following a short discussion, the following nominations were received:

Cllr Von Clemens proposed that “**Cllr Poulter is nominated to fill the vacancy on the General Purposes Committee**”. Cllr Gould seconded, and the vote was unanimous. **RESOLVED.**

Cllr Mrs Cullingford proposed that “**Cllr Gould is nominated to fill the vacancy on the Planning Committee**”. Cllr Mrs Potheary seconded, and the vote was unanimous. **RESOLVED.**

As there were no volunteers for the Policy and Resources Committee this vacancy will remain vacant until the new term of office.

616. To receive a report on the Mayor’s and Deputy Mayor’s activities for the last month.

Cllr Mrs Hunt referred to her Mayor’s report that had been circulated prior to the meeting. Please refer to **Appendix A.**

Cllr Von Clemens informed members that he had had a very pleasant time at the Grange helping with the raffle.

617. Matters Pertinent.

- a) The Mayor reminded all those present that it was the Civic Carol Service at the parish church on Sunday, 23rd December at 2.30pm. All welcome.
- b) The Town Clerk reminded members that the offices would be closed on Friday, 21st December from 12 noon until Tuesday, 2nd January 2019.

The meeting closed at 8.03pm.

Full Council Meeting – Monday, 17th December 2018 (continued):

1. County Councillors' Reports, as follows:

- a) County Councillor, Andrew Cattaway**
Cllr Cattaway did not attend the meeting; no report was submitted.
- b) County Councillor, David Walsh**
Cllr Walsh was not present at the meeting; no report had been submitted.

2. District Councillors' Reports, as follows:

- a) District Councillor, Alexander Chase**
Cllr Chase was not present at the meeting; no report was submitted.
- b) District Councillor, Michael Gould**
Cllr Gould was present at the meeting and reported that plans for the new unitary authority were progressing well and the handover should go reasonably smoothly.
- c) District Councillor, Mrs Valerie Potheary**
Cllr Mrs Potheary informed the meeting that she had attended a couple of meetings including an update meeting on the progress of the new unitary authority.
- d) District Councillor, Mrs Belinda Ridout**
Cllr Mrs Ridout informed the meeting that the planning application for fifty homes at Bay had been considered and a site visit had been requested for tomorrow, Tuesday, 18th December 2018. The planning meeting had been well attended by representatives from Gillingham.
- e) District Councillor, David Walsh (Deputy Leader of NDDC and Portfolio Holder for Planning and Economic Development) and a member of the Shadow Dorset Executive Committee.**
Cllr Walsh was not present at the meeting; no report had been submitted.

3. Public Questions

There were no public questions.