



# GILLINGHAM TOWN COUNCIL

## FULL COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the Gillingham Town Council are **summoned** to the **Full Council** meeting to be held on **Monday, 22<sup>nd</sup> October 2018**, in The Jubilee Room, Town Hall, School Road, Gillingham, commencing at 7.30pm.

*Hawkins.*

17<sup>th</sup> October 2018

Julie Hawkins  
Town Clerk

**Prior to the meeting the Mayor invites members to  
a presentation of the South West in Bloom  
It's Your Neighbourhood Awards 2018 at 7pm.**

Prior to the start of the meeting Members are invited to join the Mayor in the Council Chamber at 7.28pm for an Opening Statement.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1. To receive apologies for absence.
2. To approve the minutes of the Full Council meeting held on Monday, 24<sup>th</sup> September and the Extra-Ordinary Full Council meeting held on Thursday, 11<sup>th</sup> October 2018.
3. Questions.
4. Declarations of Interest: Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
5. To approve and authorise payments for the second half of October 2018.

## **Full Council Agenda – Monday, 22<sup>nd</sup> October 2018 (continued):**

6. To receive written reports from outside bodies, if available, for consideration and approval:
  - a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr Von Clemens)
  - b) Town Meadow Group (Cllr Joyce)
  - c) Gillingham Chamber of Commerce and Industry (Cllr Von Clemens/Cllr Walsh)
  - d) DAPTC (Larger Towns: Cllr Mrs S Hunt/Cllr Von Clemens, Smaller Towns: Cllr D Walsh)
  - e) Transport Forum (Cllr Mrs Ridout)
  - f) Gillingham Town Team (Cllr Gould)
  - g) Blackmore Tourism Association (Cllr Von Clemens)
7. To receive the following Committee reports for consideration and adoption:
  - a) General Purposes Committee meeting held on Monday, 1<sup>st</sup> October 2018.
  - b) Planning Committee interim meeting held on Monday, 24<sup>th</sup> September and the Planning Committee held on Monday, 8<sup>th</sup> October 2018.
  - c) Staff and Salaries Committee meeting held on Monday, 15<sup>th</sup> October 2018.
  - d) Policy and Resources Committee meeting held on Monday, 15<sup>th</sup> October 2018.
8. To receive the resignation of Cllr Walsh as the town council representative from the following organisations and to appoint a replacement town council representative:
  - a) Gillingham Chamber of Commerce and Industry
  - b) DAPTC Northern Area
  - c) Dorset Age Partnership
  - d) Education Liaison
9. To agree to advertise the councillor vacancy for the co-option for the Town Ward.
10. To receive and consider a report from the Policy and Resources Committee Chairman as detailed at Full Council, 24<sup>th</sup> September 2018, minute no. 559:
  - a) Review of procurement thresholds
  - b) Procedures for on line banking and salary payments
  - c) To agree council account signatories.
11. To receive and agree a revised calendar of meetings to allow for Parish Elections in May 2019.
12. To receive and consider a report from the School Councils, if available.
13. To receive and consider the draft quarterly newsletter prior to publication.
14. To receive a thank you letter from the Gillingham Duke of Edinburgh Open Award Centre.
15. To receive a report on the Mayor's and Deputy Mayor's activities for the last month.
16. To receive in writing matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that 'A Council cannot lawfully decide upon any matter which is not specified in the summons (agenda)'.

Closure.

### **County Councillor's written reports**

### **District Councillors' written reports**

### **Public Questions**

### **Tabled (or emailed if received prior to the meeting):**

- Agenda item no.10: Review of Financial Regulations
- Agenda item no. 11: Revised Calendar of Meetings 2018/2019
- Agenda item no. 13: Quarterly Newsletter (draft)
- Agenda item no. 15: Mayor's Report
- County Councillors' Reports, if available. District Councillors' reports, if available.