



GILLINGHAM TOWN COUNCIL

The Town Hall

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GILLINGHAM

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FINANCE COMMITTEE

All members are summoned to a meeting on **Monday, 9th December 2019**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

Hawkins.

Issue Date: 2nd December 2019

Mrs Julie Hawkins

Town Clerk

NOTE: All members are summoned to this Finance Committee meeting, which will be acting as Full Council for the purposes of considering the draft budget for FY 2020/21.

All in attendance should be aware that filming, recording, photographing or otherwise may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1.	Public Participation. <u>Please note:</u> a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2.	To receive apologies.
3.	To approve the minutes of the last meeting held on Monday, 18 th November 2019.
4.	To receive questions pertinent to the previous meeting.
5.	To receive any declarations of interest. <u>Please note:</u> members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.
6.	To approve payments for the previous month.
7.	To approve any payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2.
8.	To receive any requests for virement of budgets.
9.	To receive and consider sub-committee reports.
10.	To consider, agree and approve 'in principle' the Budget for FY 2020/21
11.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
	Closure

To follow:

Agenda Item 6: List of payments for November. List of direct debits for November.

Agenda Item 7: List of payments between £5,000 and £9,999.

Agenda Item 10: Draft Budget for 2020/21