



GILLINGHAM TOWN COUNCIL

FULL COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the Gillingham Town Council are **summoned** to the **Full Council** meeting to be held on **Tuesday, 23rd April 2019**, in The Jubilee Room, Town Hall, School Road, Gillingham, commencing at 7.30pm.

Julie Hawkins

16th April 2019

Julie Hawkins
Town Clerk

Prior to the start of the meeting Members are invited to join the Mayor in the Council Chamber at 7.28pm for an Opening Statement.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. To receive apologies for absence.
2. To approve the minutes of the Full Council meeting held on Monday, 25th March 2019.
3. Questions.
4. Declarations of Interest: Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
5. To receive and consider reports from the Schools Councils if available.
6. To approve and authorise payments for the second half of April 2019.
7. To receive written reports from outside bodies, if available, for consideration and approval:
 - a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr Von Clemens);
 - b) Town Meadow Group (Cllr Mrs Cullingford);
 - c) Gillingham Chamber of Commerce and Industry (Cllr Von Clemens);

Full Council Agenda – Tuesday, 23rd April 2019 (continued):

7. To receive written reports from outside bodies, if available (continued):
 - d) DAPTC (Larger Towns: Cllr Mrs S Hunt/Cllr Von Clemens, Northern Area: Vacant);
 - e) Transport Forum (Cllr Mrs Ridout);
 - f) Gillingham Town Team (Cllr Gould);
8. To receive the following Committee reports for consideration and adoption:
 - a) General Purposes Committee held on Monday, 1st April 2019;
 - b) Planning Committee interim meeting held on Monday, 25th March 2019 and the Planning Committee meeting on Monday, 8th April 2019;
 - c) Staff and Salaries Committee meeting held on Monday, 15th April 2019;
 - d) Policy and Resources Committee meeting held on Monday, 15th April 2019.
9. To receive the following **MOTION** moved by Cllr Harris, Cllr Poulter and Cllr Von Clemens:

"In accordance with Standing Order No. 7(a) Gillingham Town Council reconsider the resolution made at Full Council on 25th February 2019, Minute number 645, (to agree and adopt the current Standing Orders) in order to consider and agree a revised committee structure".

Written notice from the above named three (3) councillors has been received by the Proper Officer in accordance with Standing Order No. 9.
10. To receive and consider a report - 'Streamlining Gillingham Town Council Standing Committees' (Cllr Harris and Cllr Von Clemens to lead).
11. To receive the following **MOTION** moved by Cllr Harris, Cllr Poulter and Cllr Von Clemens:

"In accordance with Standing Order No. 7(a) Gillingham Town Council reconsider the resolution made at Full Council on 28th January 2019, Minute number 626, (to agree and adopt the current Financial Regulations) in order to amend budgetary controls and authority to spend in relation to business compliance and efficiency."

Written notice from the above named three (3) councillors has been received by the Proper Officer in accordance with Standing Order No. 9.
12. To amend the Financial Regulations for the purposes of evaluating budgetary controls and authority to spend in relation to business compliance and efficiency as recommended by the Policy and Resources Committee on 15th April 2019 Minute No. 494.
13. To receive and consider the following draft policies recommended for adoption at the Policy and Resources Committee meeting held on 15th April 2019:
 - a) Complaints, Comments and Compliments Policy
 - b) Dealing with Abusive, Persistent or Vexatious Complaints and Complainants Policy.
14. To receive and consider the following items, deferred from the Policy and Resources Committee meeting held on Monday 15th April 2019 (Cllr Mrs Toye to lead):
 - a) Allotments Policy
 - b) Revised Allotment Tenancy Agreement
 - c) Letter to allotment holders
15. To receive and consider a report on the Litter Free Dorset Project (to follow).
16. To receive correspondence from Gillingham Carnival Club notifying the Town Council about the road closures that will be in operation on Saturday, 5th October for the Annual Children's Carnival, Parade of Bands and the evening illuminated carnival procession.

Full Council Agenda – Tuesday, 23rd April 2019 (continued):

17. To receive a report on the Mayor's and Deputy Mayor's civic activities.
18. In Confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public shall be excluded during the discussion of the following items:
 - a) To receive and consider a confidential report on the sports facility at Woodwater Lane.
19. To receive in writing matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that 'A Council cannot lawfully decide upon any matter which is not specified in the summons (agenda)'.

Closure.

- **County Councillor's written reports**
- **District Councillors' written reports**

- **Public Questions**

- **To follow:**

Agenda item no. 6: List of payments for the second half of April 2019

Agenda item no. 10: Report - Streamlining Gillingham Town Council Standing Committees

Agenda item no. 12: (Email only) Financial Regulations

Agenda item no. 13: (Email only)

a) Complaints, Comments and Compliments Policy

b) Dealing with Abusive, Persistent or Vexatious Complaints and Complainants Policy.

Agenda item no.14: (Email only)

a) Allotments Policy

b) Revised Allotment Tenancy Agreement

c) Letter to allotment holders

Agenda item no. 15: Report on the Litter Free Dorset Project

Agenda item no. 17: Mayor's Report

Agenda item no. 18: Confidential report on the sports facility at Woodwater Lane.

- **Tabled (or emailed if received prior to the meeting):**
 - County Councillors' Reports, if available.
 - District Councillors' Reports, if available.