



GILLINGHAM TOWN COUNCIL

The Town Hall

School Road

GILLINGHAM

Dorset SP8 4QR

Tel: 01747 823588

Email: gtc@gillinghamdorset-tc.gov.uk

Web site: www.gillinghamdorset-tc.gov.uk

FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 22nd July 2019**, commencing at 7.30pm in the Jubilee Room, Town Hall, School Road, Gillingham.

Julie Hawkins

Issue Date: 15th July 2019

Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

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| 1. | Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda. |
| 2. | To receive apologies for absence. |
| 3. | To approve the minutes of the Full Council meeting held on Monday, 24 th June 2019. |
| 4. | To receive any questions pertaining to the previous minutes. |
| 5. | To receive declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests. |
| 6. | To receive and consider reports from the Schools Councils, if available. |
| 7. | To receive written reports from outside bodies, if available, for consideration and approval: <ul style="list-style-type: none">a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr Von Clemens).b) Town Meadow Group (Cllr Cullingford).c) Gillingham Chamber of Commerce and Industry (Cllr Von Clemens).d) DAPTC (Larger Towns: Cllr Von Clemens, Northern Area: Cllr Toye / Cllr Weeks).e) Shaftesbury and District Transport Forum (Cllr Von Clemens).f) Gillingham Town Team (Cllr Gould/Cllr Frith). |
| 8. | To approve and authorise any payments over £10,000, if any. |

9.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee held on Monday, 1 st July 2019.
	b) Planning Committee interim meeting held on Monday, 24 th June 2019 and the Planning Committee meeting held on Monday 8 th July 2019.
	c) Finance Committee meeting held on Monday, 15 th July 2019.
10.	To appoint a councillor to verify bank reconciliations for the next quarter (July to September), as per Financial Regulations, para 2.2. <u>Please note</u> : the person nominated cannot be a Chairman of a cheque signatory.
11.	To receive a copy of the Dorset Council ICT Acceptable Use Policy (regarding emails ending .gov provided to members for town council business) for adoption. <u>Please note</u> : All members will receive a copy of this document which will need to be signed to confirm that they will abide by this policy.
12.	To appoint two councillors to review the Local Council Risk Management System. <u>Please note</u> : this is <i>not</i> health and safety risk management.
13.	To receive and consider a report regarding payroll.
14.	To receive a report on the Mayor's and Deputy Mayor's civic activities.
15.	To receive matters pertinent to this meeting. <u>Please note</u> : Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Closure

Attached:

Agenda item no.11: Dorset Council, ICT Acceptable Use Policy

Agenda item no.14: Mayor and Deputy Mayor – Activity Report

To follow:

Agenda item no. 13: Payroll Report

Tabled / Email, if received prior to the meeting:

County Councillors' Reports, if available.

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<https://moderngov.dorsetcouncil.gov.uk/uuCoverPage.aspx?bcr=1>