



GILLINGHAM TOWN COUNCIL

The Town Hall

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GILLINGHAM

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FINANCE COMMITTEE

All members of the **Finance Committee** are summoned to a meeting on **Monday, 18th November 2019**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

Hawkins.

Issue Date: 11th November 2019

Mrs Julie Hawkins

Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1.	Public Participation. <u>Please note</u> : a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2.	To receive apologies.
3.	To approve the minutes of the last meeting held on Monday, 21 st October 2019.
4.	To receive questions pertinent to the previous meeting.
5.	To receive any declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.
6.	To authorise payments for the previous month.
7.	To authorise any payments between £5,000 and £9,999, in accordance with Financial Regulations, para 4.1.2.
8.	To receive any requests for virement of budgets.
9.	To receive and consider sub-committee reports.
10.	To receive and consider the Internal Audit dated 7th November 2019.
11.	To formally approve all payments for this financial year to date, as requested by the Internal Auditor.
12.	To receive and consider a request from the Parochial Church Council for financial assistance for the replacement floodlights at the Parish Church of St Mary the Virgin.
13.	To receive and consider the draft budget for FY 2020/21

14.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).
	Closure

Attached:

Agenda 10: Internal Audit dated 7th November 2019.

Agenda Item 13: Draft Budget for FY 2020/21.

To follow:

Agenda Item 6: List of payments for October. List of direct debits for October.

Agenda Item 7: List of payments between £5,000 and £9,999.

Agenda Item 9: Sub-committee report.

Agenda Item 12: Report re. letter from the Parish Church of St Mary the Virgin Parochial Church Council.