



GILLINGHAM TOWN COUNCIL STAFF AND SALARIES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members are summoned to attend a meeting of the Staff and Salaries Committee in the Jubilee Room, Town Hall, School Road, Gillingham, on **Monday 21st January 2019 at 6.15pm.**

Julie Hawkins

16th January 2019

Julie Hawkins, Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. To receive apologies for absence.
2. To approve the minutes of the meeting held on the 10th December 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of Localism Act 2011, Section 27, regarding disclosable pecuniary interests.
5. In Confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public shall be excluded during the discussion of the following items 6(a) though to 6(i) inclusive.
6. Staff Matters:
 - a) To receive a list of salaries and wages cheques and associated accounts for the month of January 2019 (attached - members only).
 - b) To receive a budget analysis, for the staff and salaries costs, for the 3rd quarter of the Financial Year 2017-18 (to be tabled).

Staff and Salaries Committee Agenda – Monday 21st January 2019 (continued):

6. Staff Matters (continued):

- c) To receive and consider new pay scales for 2019 - 2020 to be implemented from 1 April 2019.
- d) To consider and agree a timescale for the implementation of the updated contracts of employment.
- e) To consider and agree the options available to staff for the change from weekly to monthly pay.
- f) To receive and consider a request from a member of staff for the Council to pay the membership fees of a professional body.
- g) To receive and consider staff training requests, if available.
- h) To receive and consider a staffing report from the Town Clerk, if available.
- i) To receive and consider a staffing report from the Works Manager, if available.

Closure.

Attached:

Agenda item no. 6(a): Cheques for Payment – January – *Members only*

Agenda item no. 6(c): National Joint Council for Local Government Services (NJC) new pay scales for 2019 - 2020 - *Members only*

To follow:

Agenda item no. 6(c): List of proposed new NJC pay scales for GTC staff - *Members only*

Agenda item no. 6(e): Options available for the change from weekly to monthly pay - *Members only*

Tabled:

Agenda item no. 6(b) - budget analysis, for the staff and salaries costs, for the 3rd quarter of the Financial Year 2017-18