



GILLINGHAM TOWN COUNCIL STAFF AND SALARIES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members are summoned to attend a meeting of the Staff and Salaries Committee in the Jubilee Room, Town Hall, School Road, Gillingham, on **Monday 18th June 2018 at 7.15pm.**

13th June 2018

Sylvia J Dobie
Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. To receive apologies for absence.
2. To approve the minutes of the meeting held on the 21st May 2018.
3. Declarations of Interest - Members are required to comply with the requirements of Section 27 the Localism Act 2011 regarding disclosable pecuniary interests.
4. To receive and consider Terms of Reference for the Staff & Salaries Committee.
5. **In Confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public shall be excluded during the discussion of the following items:**
6. To receive a list of salaries and wages cheques and associated accounts for the month of June 2018.
7. Staff Matters:
 - a) To receive an up-date in respect of the two additional members of the Ground Staff Team.
 - b) To receive an up-date from the Chairman regarding the recruitment of a New Town Clerk.
 - c) To receive and consider a policy for long service awards for staff members of Gillingham Town Council (attached – Chairman to lead).

Closure.

Attached:

- a) Terms of Reference – Members only.
- b) Cheques for Payment – June – Members only.
- c) Policy for long service – Members only.