



GILLINGHAM TOWN COUNCIL POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 17th September 2018**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

Julie Hawkins

12th September 2018

Julie Hawkins, Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 20th August 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.
5. Finance:
 - a) To approve cheques for payment for September 2018
 - b) To receive and consider a request for sponsorship from the Volunteer Centre Dorset for a Dorset Volunteer Awards Evening.
6. To receive working party reports for consideration and approval, if available:
 - a) Cycle Link.

Policy and Resources Committee – Agenda – Monday 17th September 2018 (continued):

7. To receive recommendations from the General Purposes Committee held on 3rd September 2018 as follows:

a) Estate Management Working Party

that “a suitable replacement tree(s) is purchased to a maximum value of £500 for the open space off Marlott Road and financed from the Tree Planting/Tree Work, budget no.3.19;

that “replacement play equipment is purchased for King John Road play area at a cost of £1,629 (inc delivery ex VAT) and taken from the budget no. 3.12- Play Area running costs”;

that “a Tree Condition Survey and Risk Management Plan is undertaken by a qualified arboriculturalist for the closed churchyard at St Mary the Virgin Parish Church for a fee of £200 (ex VAT) to be funded from the General Reserve budget no. 8.07 – Tree Planting/Tree Work”;

that “a re-survey of trees in the ‘Higher Risk Zone (Zone 1)’ is undertaken by a qualified arboriculturalist for a fee of £1,650 (ex VAT) to be funded from the General Reserve budget no. 8.07 – Tree Planting/Tree Work.

b) Traffic Management Working Party

that “a grant of £500 will be released to DCC in respect of a grant awarded to the Milton-on-Stour Village Committee towards the cost of a TRO consultation and that a letter is written to DCC Highways confirming that a TRO consultation is still required at Milton-on-Stour and that the Village Committee continues to fundraise towards the TRO installation costs”.

8. To receive and consider a quotation for laying a hedge on POS Jubilee Fields near Yarbury Wood Way.
9. To receive an update report from the Works Depot Project Team.
10. To receive and consider a report and recommendations following a recent GDPR audit undertaken by One West.
11. Matters pertinent to this meeting - Members are advised that inclusion of an item is at the Chairman’s discretion and that *‘A Council cannot lawfully decide any matter which is not specified in the summons (agenda)’*. The Chairman to be advised prior to the start of the meeting.

Closure.

To follow: Agenda item no. 5(a): List of cheques for September 2018
Agenda item no. 8: Hedge-laying Report
Agenda item no. 9: GDPR Report