



GILLINGHAM TOWN COUNCIL POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 21st May 2018**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

16th May 2018

Sylvia Dobie
Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 16th April 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.
5. To receive working party reports for consideration and approval, if available:
 - a) The Woodwater Sports Facility – Hardings Lane – recommendation dissolve this working party as project complete.
 - b) Cycle Link (no meeting held this month; no report)
6. Finance:
 - a) To approve cheques for payment for May 2018.

Policy and Resources Committee – Agenda – Monday 21st May 2018 (continued):

7. To consider and agree the recommendations from the General Purposes Committee held on Tuesday, 8th May 2018, as follows:
 - a) “That funding is agreed for a flag pole for the new green flag sites at a cost of £275 ex VAT to be taken from monies held from the land management budget”.
 - b) “That surplus monies held in the General Reserve totalling £3,075, identified by the Town Clerk, to be earmarked for Outreach Youth Work from September 2018 until March 2019”.
8. To receive, consider and approve the following documents in respect of the General Data Protection Regulation:
 - a) Data Protection Policy for Gillingham Town Council.
 - b) Privacy Notice – Staff, Councillors and Volunteers.
 - c) Privacy Notice for Residents.
 - d) Consent Form
9. Matters pertinent to this meeting - Members are advised that inclusion of an item is at the Chairman’s discretion and that *‘A Council cannot lawfully decide any matter which is not specified in the summons (agenda)’*. The Chairman to be advised prior to the start of the meeting.

Closure.

Tabled:

Agenda Item 6, Cheques for payment – May 2018

Email: None

To follow:

- a) Data Protection Policy for Gillingham Town Council.
- b) Privacy Notice – Staff, Councillors and Volunteers.
- c) Privacy Notice for Residents.
- d) Consent Form