



# GILLINGHAM TOWN COUNCIL POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 16<sup>th</sup> April 2018**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

Sylvia Dobie  
Town Clerk

11 April 2018

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 19<sup>th</sup> March 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.
5. To receive working party reports for consideration and approval, if available:
  - a) The Woodwater Sports Facility – Hardings Lane.
  - b) Cycle Link (no meeting held this month; no report)
  - c) Hardings Park Project Team
6. Finance:
  - a) To approve cheques for payment for April 2018.
  - b) To receive the 4<sup>th</sup> quarterly statement for the FY 2017/18 (copy attached).
  - c) To receive the 4<sup>th</sup> quarterly internal audit for FY 2017/18.

**Policy and Resources Committee – Agenda – Monday 16<sup>th</sup> April 2018 (continued):**

7. To consider and agree the recommendations from the General Purposes Committee held on Tuesday, 3<sup>rd</sup> April 2018, as follows:
  - a) That funds are released for tree work totalling £1,755 and funded from money held in the tree budget for FY 2018/19
  - b) That funds are released from budget no. 6.06, Festive Lighting 2018 to pay for the following expenses: reindeer at £836; Mr Merlin at £260; road closure notice at approximate cost of £140.
  - c) That the Town Council do not enter into a contract/lease agreement for a new Kubota 2311
  - d) That a Kubota 2311 is purchased at a cost of £17,995 ex VAT and financed from Precept FY 2018/19, precept budget no. 6.04.
  - e) That £5,985 is set aside for parts and labour costs to allow the front loader and back hoe to be fixed to an existing tractor and financed from Precept FY 2018/19, precept budget no. 6.04.
  - f) That the current John Deere tractor is part exchanged with the purchase of the new compact tractor for an agreed sum of £2,500.
  - g) That consideration is given for the funding of enhanced town entrance signage when deliberating the precept for FY 2019/18 and that meanwhile alternative sources of funding are investigated.
  - h) That the Town Council adopts a Balloon and Sky Lantern Release Policy 2018. (copy attached)
8. To receive and consider a request from the Town Meadow Group for the Town Council to pay the full amount of the provision and installation of 20 cast iron bollards within the site in two half instalments – May and August 2017. (information attached)
9. To receive and consider a request for financial assistance for new competition standard trampolining equipment and safety matting – Team Bath Evolution Trampoline and DMT Club. (letter attached)
10. To consider and agree how the Town Council will proceed to ensure that the council meets The General Data Protection Regulation (GDPR) which comes into force on the 25<sup>th</sup> May 2018. (report attached).
11. Matters pertinent to this meeting - Members are advised that inclusion of an item is at the Chairman's discretion and that '***A Council cannot lawfully decide any matter which is not specified in the summons (agenda)***'. The Chairman to be advised prior to the start of the meeting.
  - a) Bryanston Parish Council: an email protesting about the proposed change to Council responsibilities, for information. (copy attached)
  - b) Gillingham Carnival Committee: a letter and map for information regarding the proposed two road closures which will apply on Carnival Day, Saturday 6<sup>th</sup> October 2018.

Closure.

**Tabled:**

Agenda Item 6, Cheques for payment – April 2018

**Email:**

Agenda item no. 7(h), Balloon and Sky Lantern Release Policy 2018

Agenda item no 8, Town Meadow Group

Agenda item 9, Team Bath Evolution Trampoline and DMT Club

Agenda item no. 11(a), Bryanston Parish Council

Agenda item no. 11(b), Gillingham Carnival Committee

**To follow:**

Agenda item no. 6(b), 4<sup>th</sup> Quarterly Statement for FY 2017/18

Agenda item 10, GDPR