



## GILLINGHAM TOWN COUNCIL POLICY AND RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Minutes of the **Policy and Resources Committee** meeting held on **Monday, 19<sup>th</sup> February 2018**, in the **Jubilee Room, Town Hall, School Road, Gillingham**, commencing at **7.30pm**.

**Present:** Cllr Mrs S Hunt (Chairman),  
Cllr P Harris (Deputy Chairman),  
Cllr A Frith, Cllr M Gould, Cllr M Hill,  
Cllr Mrs B Ridout, Cllr J Robinson,  
Cllr Mrs D Toye and Cllr B Von Clemens.

**Members of the Public and Press:** There were two members of the public present.  
One member of the press was present.

**Apologies:** Cllr S Joyce and Cllr R Monksummers.

**In attendance:** Mrs S Dobie, Town Clerk.

---

### **325. To approve the minutes of the last meeting held on Monday, 15<sup>th</sup> January 2018.**

Cllr Von Clemens proposed “that the minutes of the Policy and Resources Committee meeting held on Monday, 15<sup>th</sup> January 2018, should be approved as a correct record of that meeting”. Cllr Mrs Toye seconded and the vote was unanimous. **RESOLVED.** The Chairman duly signed the minutes.

**326. Questions.** There were no questions.

**327. Declarations of Interest -** Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.

**There were no disclosable pecuniary interests declared.**

### **328. To receive working party reports for consideration and approval, if available:**

**a) The Woodwater Sports Facility – Hardings Lane.**

The Town Clerk informed members that arrangements were in hand for the planting of the five Oak Trees, three of which will replace trees along the access track. The project is near completion.

**Policy and Resources Committee Meeting – Monday, 19<sup>th</sup> February 2018 (continued):**

**328. To receive working party reports for consideration and approval, if available - continued:**

**b) Cycle Link**

The Town Clerk reported that no meeting has taken place. Nothing to report this month.

**c) Hardings Park Project Team**

The Town Clerk reported that there was nothing to report this month.

**329. Finance.**

**a) To approve cheques for payment for February 2018.**

Cllr Mrs Toye asked for confirmation as to what the Direct Debit to the Public Works Loan Board related to. The Town Clerk informed members that this was the second half year payment towards the loan taken out for the Skate Park at Hardings Park. Cllr Gould asked if a good interest rate had been obtained. The Town Clerk stated that it was 1.650% and this was the reason why local councils sought loans from this organisation.

Cllr Von Clemens referred to cheque no: 17950 and asked what expenses this related to. The Town Clerk informed members that this was for the expenses incurred to obtain 'Drop Box' which was under the umbrella of the Gillingham Neighbourhood Plan Group. This money will be taken out of general expenses as there is no money left in the Neighbourhood Plan budget.

Cllr Frith proposed that **“the cheques for payment for the month of February 2018 to the gross value of £12,148.59 should be approved for payment”**. Cllr Gould seconded and the vote was unanimous.  
**RESOLVED.**

**330. To consider and approve the following recommendations from the General Purposes Committee held on Monday, 5<sup>th</sup> February 2018:**

- a) “that the work outlined in the notes of the Estate Management meeting held on 1<sup>st</sup> February 2018 is carried out as per the Management Plans previously agreed for which expenditure has already been allocated”.**
- b) “that Gillingham Action for Nature Group (GANG) is given permission to carry out the enhancement work at Shreen Meadow as detailed in the notes of the Estate Management meeting held on 1<sup>st</sup> February 2018”. (already circulated)**
- c) “that funding is released so that a Cornelian Cherry tree can be purchased for the small public open space at Hine Close at a cost of £87.30 plus £12 tree planting kit to be financed from Budget No. 3.19 Tree Planting”.**
- d) “that the management plans for Shires Gate and Shreen Meadow are approved”.**

The Chairman stated she would take items (a) to (d), as listed above, en bloc if there were no issues or comments that members wished to raise. There were no comments or issues forthcoming.

Cllr Von Clemens proposed that **“the recommendations made from the General Purposes Committee held on Monday, 5<sup>th</sup> February 2018 as follows:**

- a) “that the work outlined in the notes of the Estate Management meeting held on 1<sup>st</sup> February 2018 is carried out as per the Management Plans previously agreed for which expenditure has already been allocated”.**

**Policy and Resources Committee Meeting – Monday, 19<sup>th</sup> February 2018 (continued):**

**330. To consider and approve the following recommendations from the General Purposes Committee held on Monday, 5<sup>th</sup> February 2018 - continued:**

- b) “that Gillingham Action for Nature Group (GANG) is given permission to carry out the enhancement work at Shreen Meadow as detailed in the notes of the Estate Management meeting held on 1<sup>st</sup> February 2018”. (already circulated)**
- c) “that funding is released so that a Cornelian Cherry tree can be purchased for the small public open space at Hine Close at a cost of £87.30 plus £12 tree planting kit to be financed from Budget No. 3.19 Tree Planting”.**
- d) “that the management plans for Shires Gate and Shreen Meadow are approved”.**

**were agreed and approved”. Cllr Mrs Ridout seconded and the vote was unanimous. RESOLVED.**

**331. To receive for information a request to NDDC for a premises licence for Motocorsa Ltd to have a performance of live music (indoors and outdoors) and the supply of alcohol for consumption on the premises only – Monday to Saturday.**

The Town Clerk read out the guidelines regarding this application which were circulated with the agenda as follows:

*Dorset Councils Partnership Licensing Officer informs Gillingham Town Council so that they are aware of who is applying for a premises licence in their town.*

*Gillingham Town Council cannot comment as they would not know at this stage whether the licence would be disruptive and cause a nuisance to neighbours within the surrounding area.*

*If Dorset Councils Partnership grant the licence then Gillingham Town Council members can keep a watching brief and ask for the licence to be reviewed if it is causing a nuisance or offence.*

*If Gillingham Town Council receive letters of objections regarding a proposed licensing application, these can be forwarded to the Dorset Councils Partnership for information and for their consideration prior to making a decision.*

Cllr Mrs Ridout stated that she was a member of the NDDC Licencing Committee. If the District Council receive any objections from members of the public the application will be referred to the Licensing sub-committee. If the licence is approved anyone can call it in for review if they believe it is causing a nuisance or offence.

**332. Matters Pertinent.**

- a) The Town Clerk informed members that the Town Council are asking for volunteers to help plant wildflower plug plants and bulbs on the public open space at Hawthorne Avenue. The planting will be carried out on **Thursday, 1<sup>st</sup> March 2018 from 9.30am till 12.30pm**. All welcome.**
- b) The Town Clerk referred to an email received from Mere Town Council informing the council that they have formed a steering group to produce a neighbourhood plan for Mere (attached for member’s information).**

The meeting closed at 7.45pm.

## GILLINGHAM TOWN COUNCIL

### CHEQUES FOR THE MONTH OF FEBRUARY 2018

DATE	CHEQUE NUMBER	RECIPIENT	NETT	V.A.T. (£)	GROSS (£)	ACC CODE	V.A.T. No	NOTES
10/02/2018	<b>17926-31</b>	Nett Wages - Week 45	0.00	0.00	0.00	4.02		Staff & Salaries
17/02/2018	<b>17932-37</b>	Nett Wages - Week 46	0.00	0.00	0.00	4.02		Staff & Salaries
20/02/2018	<b>17938</b>	Ferndown Town Council	50.00	0.00	50.00	3.20		Mayors Allowance
20/02/2018	<b>DD</b>	Public Works Loan Board	4796.15	0.00	4796.15	6.13		
20/02/2018	<b>17939</b>	Aqua Cleaning (Services) Ltd - Hygiene	86.64	17.32	103.96	3.36	182215132	Nov and Feb
20/02/2018	<b>17940</b>	Fencewize - Greenwaste	150.00	30.00	180.00	3.10	730295252	
20/02/2018	<b>17940</b>	Fencewize - Materials-Green house racking	155.53	31.11	186.64	6.09	730295252	
20/02/2018	<b>17941</b>	Custom Fire & Security - CCTV Repairs	115.00	23.00	138.00	3.03	423682944	
20/02/2018	<b>17942</b>	Plant World - Bedding Plants and Seeds	82.87	0.00	82.87	6.09		
20/02/2018	<b>17943</b>	Mole Countrystores	198.86	39.77	238.63	3.18/6.09	143215014	
20/02/2018	<b>17944</b>	Lyreco Co Ltd - Stationery	162.86	32.57	195.43	3.06	61234996	
20/02/2018	<b>17945</b>	Sydenhams	216.52	43.29	259.81	3.18	186100481	
20/02/2018	<b>17946</b>	Sydenhams Hire	69.88	3.49	73.37	3.16	186100481	Seat Repairs
20/02/2018	<b>17947</b>	Western Workshop Supplies	129.00	25.80	154.80	3.26	501771180	
20/02/2018	<b>17948</b>	Crockers Gillingham Ltd	59.41	11.88	71.29	3.16/3.25	800312302	
20/02/2018	<b>17949</b>	the rendezvous - Outreach payment	423.34	0.00	423.34	8.02		
20/02/2018	<b>17950</b>	Ian Day - Expenses	95.88	0.00	95.88	8.04		GNPG
20/02/2018	<b>17951</b>	Bourne-Romsey Fire Protection - service	114.75	22.95	137.70	3.26		Units 11 & 12
20/02/2018	<b>17952</b>	CPH Scaffolding - War Memorial Repair	1025.00	205.00	1230.00	5.14	879099159	
20/02/2018	<b>17953</b>	Dorset Autoparts - Service Parts	92.99	18.60	111.59	3.16	174908338	Expert & Parnter Vans
20/02/2018	<b>17954</b>	SSE - Gas - Units 11 & 12	20.14	1.00	21.14	3.47	553769603	
20/02/2018	<b>17955</b>	Electric Centre - Town Hall Light Bulbs	9.08	1.82	10.90	3.25	338246841	
20/02/2018	<b>17956</b>	Angel Springs - Water Cooler Contract	41.48	8.30	49.78	3.40	828382407	
20/02/2018	<b>17957</b>	water2business - 2nd half water rates	171.02	0.00	171.02	3.32		Town Hall
20/02/2018	<b>17958</b>	M & D Gas Services Ltd - Town Hall	173.00	34.60	207.60	5.01	266717866	Repair leaking water pipe
20/02/2018	<b>17959</b>	Petty Cash - Office	20.12	0.00	20.12	3.24		
12/02/2018	<b>DD</b>	Right Fuelcard - Fuel	1.04	0.21	1.25	3.09	110537850	
12/02/2018	<b>DD</b>	Right Fuelcard - Fuel	188.47	37.69	226.16	3.09	110537850	
23/02/2018	<b>DD</b>	British Gas - Electric Units 11 & 12	125.52	6.27	131.79	3.41	684966762	
16/01/2018	<b>DD</b>	British Gas - Electric Town Meadow	8.68	0.43	9.11	3.50	684966762	
16/01/2018	<b>DD</b>	British Gas - Electric Town Hall	154.98	7.74	162.72	3.33	684966762	
16/02/2018	<b>DD</b>	BT - Chantry Wi Fi	82.20	16.44	98.64	3.46	245719348	
24/02/2018	<b>17960-65</b>	Nett Wages - Week 47	0.00	0.00	0.00	4.02		Staff & Salaries
03/03/2018	<b>17966-71</b>	Nett Wages - Week 48	0.00	0.00	0.00	4.02		Staff & Salaries
28/02/2018	<b>17972-75</b>	Nett Salaries - Month 11	0.00	0.00	0.00	4.01		Staff & Salaries
20/02/2018	<b>17976</b>	Town Hall Cleaner - Month 11	0.00	0.00	0.00	4.06		Staff & Salaries
20/02/2018	<b>17977</b>	The Inland Revenue - Month 11	0.00	0.00	0.00	4.04		Staff & Salaries
20/02/2018	<b>17978</b>	Dorset Pension Scheme - Month 11	0.00	0.00	0.00	4.05		Staff & Salaries





North Dorset District Council  
Licensing

You are here » Home » Licensing Act Premises Search » Detail » Application

## Licensing Act 2003 - Premises Licence Register as at 10:06 on 14 February 2018

### Motocorsa Ltd

The Old Brewery, Wyke, Gillingham, Dorset, SP8 4NW

### Open application 024400 which is a New Application

---

#### Applicant(s)

Full Name:

Motocorsa Ltd

#### Designated Premises Supervisor

Full Name:

Mr Stephen Paul Angell

#### Permitted Activities

- a performance of live music
- the supply of alcohol

#### Activities - Times Granted

	Time From	Time To
<b>E. Performance of live music (Indoors &amp; Outdoors)</b>		
Monday to Saturday		
<b>J. Supply of alcohol for consumption ON the premises only</b>		
Monday to Saturday		

**Make A Representation...**

Copyright © 2004 - 2018 Idox Group Version 1.5.1.11

## Sylvia J Dobie

---

**From:** GTC  
**Sent:** 16 February 2018 08:54  
**To:** Sylvia J Dobie  
**Subject:** FW: Mere Neighbourhood Plan

**From:** Lindsey [mailto:lindseywood@merewilts.org]  
**Sent:** 15 February 2018 17:03  
**To:** GTC <GTC@dorsetcc.gov.uk>; Stourton Parish Council <stourtonparishcouncil@btinternet.com>; motcombe@dorset-aptc.gov.uk; upperdeverills@gmail.com; 'Maiden Bradley Parish Council' <maidenbradley@virginmedia.com>  
**Subject:** Mere Neighbourhood Plan

Dear Clerk,

Mere Town Council has formed a steering group to produce a neighbourhood plan for Mere and I have been asked to write and inform all the neighbouring parishes and I would therefore be grateful if you could let your Councils know and pass on the information to anyone else that you feel may be interested. The area of our neighbourhood plan will be based upon the parish boundary but we have asked Zeals Parish Council if we may include the area to the west of Mere (the triangular area of land between the B3092 and the A303, west of the Mere parish boundary and up to the A303 slip road, coming off the A303 in a westerly direction) within the plan also. This is because some of this land already has employment or employment allocation and is generally referred to as being in Mere even though it is actually within the Zeals parish boundary.

We are in the very early stages of discussions on how the Neighbourhood Plan should be presented and how to engage with the community etc. and we will be setting up a website so that all steering group meetings can be publicised, minutes published and progress documented. I will let you know the details of the website as soon as it is up and running.

Kind regards,

*Lindsey Wood*  
**Town Clerk, Mere**  
**Tel: 01747 860701**

Disclaimer

This email originates from the Clerk to Mere Town Council and any files transmitted with it may contain confidential information. It is intended solely for the use of the individual to whom it is addressed. If you are not the intended recipient, please notify the sender and delete the email from your inbox. Any disclosure, dissemination, modification or distribution of the contents of this email is strictly prohibited.