



# GILLINGHAM TOWN COUNCIL POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 15<sup>th</sup> January 2018**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

10<sup>th</sup> January 2018

Sylvia Dobie  
Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

**At 7.15pm there will be a short presentation made by Dom Elmore representing the North Dorset 7s Rugby Festival 2018. A grant has been requested to help towards providing a shuttle bus service from Gillingham to the North Dorset Rugby Football Club at Slaughtergate on the day of the festival to help alleviate the limited on-site parking. The festival is a popular event and attracts visitors from a wide area.**

## AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 11<sup>th</sup> December 2017.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.
5. To receive working party reports for consideration and approval, if available:
  - a) The Woodwater Sports Facility – Hardings Lane.
  - b) Cycle Link (no meeting held this month; no report)
  - c) Hardings Park Project Team
6. Finance:
  - a) To approve cheques for payment for January 2018.
  - b) To receive and approve the third quarter financial accounts/statement for the Financial Year 2017/18.

**Policy and Resources Committee – Agenda – Monday 15<sup>th</sup> January 2018 (continued):**

6. Finance (continued):
  - c) To receive and approve the third quarter Internal Auditors Report for the Financial Year 2017/18.
  - d) To receive and consider the grant application from North Dorset 7s Rugby Festival 2018 (attached).
7. To consider and agree the recommendations from the General Purposes Committee held on Tuesday, 2<sup>nd</sup> January 2018, as follows:
  - a) **“that the public open spaces at Upper Lodden, Lower Lodden and Ham Farm are entered for Green Flag accreditation for 2018 (first year) at a cost of £319 and taken from Budget No. 7.07 Green Flag”;**
  - b) **“that public open spaces at Jubilee Fields, Rolls Bridge, King Edmund Green and Hawthorne Avenue are entered for Green Flag accreditation for 2018 (the third consecutive year) at a cost of £319 and taken from Budget No. 7.01 Land Management”;**
  - c) **“that a Cornelian Cherry trees is purchased for the small public open space at Hine Close at a cost of £87.30 plus £12 tree planting kit to be financed from budget no. 3.19 Tree Planting”;**
  - d) **“that 5 no. Sherwood style bins are purchased for Lower Lodden and Ham Farm that are required prior to the sites being judged by Green Flag at a cost of £1,600 including installation and financed from budget no. 7.01 Land Management”;**
  - e) **that funding is released to purchase 7 no. street light columns and 1 no. wall light at The Square in Gillingham for the up-grade to Heritage Style lights at a total cost of £7,334.55 to be taken from Budget No.6.07 and the General Reserve Budget No. 8.18 (Heritage Street Lighting)”**
  - f) **“that repair and refurbishment of the D Bed is carried out by Contractor A at a cost of £3,440 to be taken from Budget No. 6.10 and General Reserve Budget No. 8.03 (High Street refurbishment)”;**
  - g) **“that an Anti-Vandal KC Bench Seat (1500) is purchased at £615 plus £125 delivery and funded using £500 grant received from Southern Co-op which has been earmarked towards this bench in the General Reserve and £240 to be taken from Budget No. 6.10 and General Reserve Budget No. 8.03 (High Street refurbishment)”;**
  - h) **“that a Covent Garden Cast Iron Litter Bin is purchased at a cost of £843 to be taken from Budget No. 6.10 and General Reserve Budget No. 8.03 (High Street refurbishment)”;**
  - i) **“that a notice board is purchased at a cost of £1,496 to be taken from Budget No. 6.10 and General Reserve Budget No. 8.03 (High Street refurbishment)”;**
  - j) **“that the revised management plans for Jubilee Fields, Rolls Bridge, King Edmund Green, Hawthorne Avenue are approved and agreed”;**
  - k) **“that the revised management plans for Upper Lodden, Lower Lodden and Ham Farm are approved and agreed”.**
9. To receive and consider a proposal for a community orchard on the public open space at Shires Gate (attached).
10. To receive, consider and approve the ‘Employment and Member Training Policy’ (attached).
11. To receive and consider a quotation from a specialist contractor for the urgent repairs required on the war memorial in the town.
12. Matters Pertinent.

**Attached:**

Agenda item no. 6(b): 3<sup>rd</sup> Quarter Financial Statement and Report

Agenda item no. 6(d): Grant Application – Rugby 7s

Agenda item no. 9: Report - Proposed Community Orchard

Agenda item no. 10: Policy Document - Employment and Member Training

**Tabled:**

Agenda item no. 6(a): Cheques for payments