



GILLINGHAM TOWN COUNCIL GENERAL PURPOSES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **General Purposes Committee** are summoned to a meeting on **Monday 4th June 2018**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

Sylvia Dobie
Town Clerk

30th May 2018

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting and if a member of the public objects, a designated area will be found where they can watch the meeting, but hopefully not be filmed or photographed.

AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Tuesday, 8th May 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
5. To receive Terms of Reference for the General Purposes Committee for consideration and approval (attached).
6. To receive Terms of Reference for the Working Parties reporting to the General Purposes Committee for consideration and approval (attached).
7. To review the Working Parties reporting to the General Purposes Committee and to agree their membership and lead member (see attached current list).

General Purposes Agenda: Monday, 4th June 2018 (continued)

8. To receive working party reports for consideration and approval, if available:
 - a) Allotments and Burials – no written report
 - b) Estate Management – report attached
 - c) Festive Lighting – no report
 - d) High Street Facilities – no written report
 - e) Town Seating and Planted Areas – no written report
 - f) Traffic Management – no written report
9. To receive a copy of correspondence from Mr Paul Hooley regarding parking restrictions at Brewery Lane for information.
10. To receive a monthly report on the activities of Gillingham Direct.
11. Matters pertinent to this meeting: **Members are advised that inclusion of items is at the Chairman's discretion, and that 'A Council cannot lawfully decide any matter which is not specified in the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting.**

Closure.

Attached:

1. Terms of Reference for the General Purposes Committee
2. Terms of Reference for the Working Parties
3. Working Parties - current membership/lead member
4. Report: Estate Management Working Party
5. Report: Gillingham Direct