



# GILLINGHAM TOWN COUNCIL GENERAL PURPOSES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **General Purposes Committee** are summoned to a meeting on **Tuesday 3<sup>th</sup> April 2018**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

28<sup>th</sup> March 2018

Sylvia Dobie  
Town Clerk

Prior to the start of the meeting at 7.15pm there will be a PowerPoint presentation of photos taken by the Works Manager illustrating the work that has been done on our open spaces recently.

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting and if a member of the public objects, a designated area will be found where they can watch the meeting, but hopefully not be filmed or photographed.

## AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 5<sup>th</sup> March 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.

General Purposes Agenda: Tuesday, 3<sup>rd</sup> April 2018 (continued)

5. To receive working party reports for consideration and approval, if available:
  - a) Allotments and Burials – no written report<sup>1</sup>
  - b) Estate Management – attached report
  - c) Festive Lighting – attached report
  - d) Future Workshop Provision – no report
  - e) High Street Facilities – attached report
  - f) Town Seating and Planted Areas – no written report
  - g) Traffic Management – to follow
6. To consider and approve a report on the procurement of large machinery.
7. To consider and approve an update on the town wi fi project (Cllr Von Clemens to lead).
8. To consider and agree a proposal that the existing four town entrance signs should be replaced with new enhanced signage and funded from money set aside in the Precept FY 2019/20.
9. To receive Health and Safety matters for consideration and approval, if required.
10. To receive a copy of the NDDC Balloon and Sky Lantern Policy and to consider and agree a similar policy for Gillingham Town Council.
11. To receive a monthly report on the activities of Gillingham Direct.
12. Matters pertinent to this meeting: **Members are advised that inclusion of items is at the Chairman's discretion, and that 'A Council cannot lawfully decide any matter which is not specified in the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting.**

Closure.

**Attached:**

Report: Estate Management  
Report: Festive Lighting  
Report: High Street Facilities  
Report: Procurement of Large Machinery  
Report: Gillingham Direct

**Tabled/Email:**

Report: Traffic Management

---

<sup>1</sup> To consider a response to the letter received from the Gillingham Allotment Association already circulated.