



GILLINGHAM TOWN COUNCIL GENERAL PURPOSES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **General Purposes Committee** are summoned to a meeting on **Monday 5th March 2018**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

28th February 2018

Sylvia Dobie
Town Clerk

Prior to the start of the meeting, members are asked to join the Chairman at the **GTC Workshop at the Old Market Centre at 6.30pm prompt**, where Mr Simon Dobie, the Works Manager, will inform members about the refurbishment required for an existing piece of machinery and additional equipment required to maintain all the planted areas, verges and open spaces.

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting and if a member of the public objects, a designated area will be found where they can watch the meeting, but hopefully not be filmed or photographed.

AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 5th February 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.

General Purposes Agenda: Monday, 5th March 2018 (continued)

5. To receive working party reports for consideration and approval, if available:
 - a) Allotments and Burials – to follow
 - b) Estate Management – no report
 - c) Festive Lighting – no report
 - d) Future Workshop Provision – no report
 - e) High Street Facilities – no report
 - f) Town Seating and Planted Areas – no report
 - g) Traffic Management – to follow
5. To consider and approve quotations, following the workshop visit, to refurbish existing machinery and the purchase of a new tractor (£25k earmarked within FY 2018/19 Precept).
6. To receive a request to use a small area at POS Barnaby Meadow for a birthday party.
7. To receive an update on the town wi fi project (Cllr Von Clemens to lead).
8. To receive Health and Safety matters for consideration and approval, if required.
9. To receive a monthly report on the activities of Gillingham Direct.
10. Matters pertinent to this meeting: **Members are advised that inclusion of items is at the Chairman's discretion, and that 'A Council cannot lawfully decide any matter which is not specified in the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting.**

Closure.

Attached:

Report: Gillingham Direct

Tabled/Email:

Report: Allotments and Burials

Report: Traffic Management

Report: Machinery