



GILLINGHAM TOWN COUNCIL GENERAL PURPOSES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **General Purposes Committee** are summoned to a meeting on **Monday 5th February 2018**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

31st January 2018

Sylvia Dobie
Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting and if a member of the public objects, a designated area will be found where they can watch the meeting, but hopefully not be filmed or photographed.

AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 2nd January 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
5. To receive working party reports for consideration and approval, if available:
 - a) Allotments and Burial Provision – attached
 - b) Estate Management – to follow
 - c) Festive Lighting – attached
 - d) Future Workshop Provision – to follow

General Purposes Agenda: Monday, 5th February 2018 (continued)

5. To receive working party reports for consideration and approval, if available (continued):
 - e) High Street Facilities – no report this month
 - f) Town Seating and Planted Areas – no report this month
 - g) Traffic Management – to follow
6. To receive Health and Safety matters for consideration and approval, if required.
7. To receive Toppie Testing Report for consideration and approval (this document is available to view at the Town Council Offices)
8. To receive the site management plan for Shires Gate and Shreen Meadow for consideration and approval (this document is available to view at the Town Council Offices)
9. To receive a monthly report on the activities of Gillingham Direct.
10. Matters pertinent to this meeting: **Members are advised that inclusion of items is at the Chairman's discretion, and that 'A Council cannot lawfully decide any matter which is not specified in the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting.**

Closure.

Attached:

Report: Allotment and Burials

Report: Festive Lighting

Report: Gillingham Direct

Tabled/Email:

Report: Estate Management

Report: Future Workshop Provision

Report: Traffic Management