



## GILLINGHAM TOWN COUNCIL

The Town Hall  
School Road  
GILLINGHAM  
Dorset SP8 4QR

Tel: 01747 823588

Email: [gtc@gillinghamdorset-tc.gov.uk](mailto:gtc@gillinghamdorset-tc.gov.uk)

Web site: [www.gillinghamdorset-tc.gov.uk](http://www.gillinghamdorset-tc.gov.uk)

# GENERAL PURPOSES COMMITTEE

All members of the **General Purposes Committee** are summoned to a meeting on **Monday 3<sup>rd</sup> June 2019**, commencing at **7.30pm** in the Jubilee Room, Town Hall, School Road, Gillingham.

*Julie Hawkins*

Issue Date: 24 May 2019

Mrs Julie Hawkins  
Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1.	Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2.	To receive apologies for absence.
3.	To approve the minutes of the last meeting held on Monday 1st April 2019.
4.	Questions.
5.	To receive any declarations of interest. <u>Please note</u> : members are required to comply with the requirements of the Localism Act 2011, section 27, disclosable pecuniary interests.
6.	To receive the Terms of Reference for the General Purposes Committee as approved at the Annual Council meeting held on 13 May 2019.
7.	To receive, consider and approve the Terms of Reference for sub-committees and task and finishing groups reporting to the General Purposes Committee (attached).
8.	To receive and consider correspondence regarding a request for double yellow lines between Brewery Lane and Clarendon Close.
9.	To receive and consider a request from the Milton-on-Stour Village Committee to support the provision of a footway link between the war memorial and the new Scout Community Hall to be included in the Dorset County Highways capital expenditure.
10.	To receive and consider correspondence regarding speeding traffic at Common Mead Lane.
11.	To receive and consider a letter regarding national celebrations for VE Day 75 <sup>th</sup> Anniversary which will be taking place on Friday, 8 <sup>th</sup> May 2020 until Sunday 10 <sup>th</sup> May 2020.
12.	To review the sub-committees and task and finish groups reporting to the General Purposes Committee and to agree membership and lead member. Preference forms circulated prior to the meeting. Suggested groups as follows:

(a)	Allotments and Burials (sub-committee)
(b)	Annual Christmas Event and Festive Lighting (sub-committee)
(c)	Annual Remembrance Day Parade (sub-committee)
(d)	Cycle link project – Gillingham to Motcombe (sub-committee)
(e)	Estate Management and Properties (sub-committee)
(f)	Health and Safety (sub-committee)
(g)	Traffic Management (sub-committee)
(h)	Events – VE Day 75 <sup>th</sup> Anniversary Celebrations (task and finish group)
(i)	Fingerpost Refurbishment (task and finish group)
(j)	Gillingham Gateways (task and finish group)
(k)	Events – Green Gillingham (task and finish group)
(l)	High Street Facilities Refurbishment (task and finish group)
(m)	Gillingham Royal Forest Steering Group (DWT lead) (task and finish group)
(n)	Sports Facility, Woodwater Farm
(o)	Town Seating and Planted Areas Refurbishment (task and finish group)
13.	To receive sub-committee, formerly known as a working party, reports for consideration and approval, if available:
(a)	Allotment and Burials
(b)	Estate Management
(c)	Festive Lighting
(d)	Gillingham's Gateways
(e)	Health and Safety
(f)	High Street Facilities
(g)	Town Seating and Planted Areas
(h)	Traffic Management
14.	To receive a monthly report on the activities of Gillingham Direct.
15.	To receive matters pertinent to this meeting. <u>Please note:</u> Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Closure.

Attached/To follow:

- Agenda item no. 6: Terms of Reference for the General Purposes Committee
- Agenda item no. 7: Terms of Reference for sub-committees and task and finish groups.
- Agenda item no. 8: Correspondence re traffic issues at Brewery Lane
- Agenda item no. 9: Correspondence from Milton-on-Stour Village Committee
- Agenda item no. 10: Correspondence re traffic issues at Common Mead Lane/Broad Robin
- Agenda item no. 11: Correspondence re VE Day 75<sup>th</sup> Anniversary Celebrations
- Agenda item no. 12: Preference Form
- Agenda item no. 13: Former working party reports, if available
- Agenda item no. 14: Report - Gillingham Direct, to follow