



# GILLINGHAM TOWN COUNCIL

## FULL COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR  
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the Gillingham Town Council are **summoned** to the **Full Council** meeting to be held on **Monday, 28<sup>th</sup> January 2019**, in The Jubilee Room, Town Hall, School Road, Gillingham, commencing at 7.30pm.

*Julie Hawkins*

23<sup>rd</sup> January 2019

Julie Hawkins  
Town Clerk

Prior to the start of the meeting Members are invited to join the Mayor in the Council Chamber at 7.28pm for an Opening Statement.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1. To receive apologies for absence.
2. To approve the minutes of the Full Council meeting held on Monday, 17<sup>th</sup> December 2018.
3. Questions.
4. Declarations of Interest: Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
5. To approve and authorise payments for the second half of January 2019.
6. To receive written reports from outside bodies, if available, for consideration and approval:
  - a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr Von Clemens)
  - b) Town Meadow Group (Cllr Mrs Cullingford)
  - c) Gillingham Chamber of Commerce and Industry (Cllr Von Clemens)
  - d) DAPTC (Larger Towns: Cllr Mrs S Hunt/Cllr Von Clemens, Northern Area: Cllr P Harris)
  - e) Transport Forum (Cllr Mrs Ridout)
  - f) Gillingham Town Team (Cllr Gould)
  - g) Blackmore Tourism Association (Cllr Von Clemens)

## Full Council Agenda – Monday, 28<sup>th</sup> January 2019 (continued):

7. To receive the following Committee reports for consideration and adoption:
  - a) General Purposes Committee held on Monday, 14<sup>th</sup> January 2019
  - b) Planning Committee interim meeting held on Monday, 17<sup>th</sup> December 2018, and the Planning Committee held on Monday, 14<sup>th</sup> January 2019.
  - c) Staff and Salaries Committee meeting held on Monday, 21<sup>st</sup> January 2019.
  - d) Policy and Resources Committee meeting held on Monday, 21<sup>st</sup> January 2019.
8. To receive, consider and agree the final draft Precept for the Financial Year 2019/20.
9. To receive, consider and agree the revised Financial Regulations (previously discussed by the Policy and Resources Committee on 21<sup>st</sup> January 2019).
10. To receive, consider and agree a report from Town Hall Working Party regarding the future use of the Civic Hall.
11. To receive information on the Town and Parish Council Elections: Election Timetable and Pre-Election Guidelines and Restrictions.
12. To consider and agree a date for the Town Council Open Evening for prospective councillors.
13. To receive, consider and agree the Quarterly Newsletter prior to circulation.
14. To receive for information a response from North Dorset District Council following the formal request from Gillingham Town Council to make an immediate direction under Article 4 Directions that the proposed development in Class B of Part 11 schedule 2 of the GPDO should not be carried out on St Martin's House, Queen Street, Gillingham.
15. To consider and agree the change of name of the Annual Town Council meeting to the Annual Town Assembly; to consider and agree the format and speakers for the said meeting to be held on 13<sup>th</sup> March 2019.
16. To receive, consider and agree a Licence in pursuant to s72 Road Traffic Regulation Act 1984 (operation of the Speed Indicator Device) (to be signed by the Mayor).
17. To receive a report on the Mayor's and Deputy Mayor's activities for the last month.
18. To receive, consider and agree the revised five-year management plans for three green flag sites from 2019/20 to 2023/24 (available to view in the Town Hall).
19. To receive in writing matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that 'A Council cannot lawfully decide upon any matter which is not specified in the summons (agenda)'.

Closure.

- **County Councillor's written reports**
- **District Councillors' written reports**
- **Public Questions**

- **Attached/Emailed:**

- Agenda item no. 11: Election Timetable
- Agenda item no. 11: Pre-Election Period Guidelines and Restrictions.
- Agenda item no. 14: St Martins House, Article 4 Directions
- Agenda item no.15: Mayor's and Deputy Mayor's Report

- **Tabled (or emailed if received prior to the meeting):**

- Agenda item no. 5: Payments for Authorisation.
- Agenda item no. 8: Precept Report
- Agenda item no. 9: Financial Regulations
- Agenda item no.13: Quarterly Newsletter
- Agenda item no. 10: Town Hall Working Party – Future Use of Civic Hall
- County Councillors' Reports, if available.
- District Councillors' Reports, if available.