



GILLINGHAM TOWN COUNCIL

The Town Hall

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GILLINGHAM

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FULL COUNCIL

All members of the Full Council are summoned to a meeting on **Monday, 24th June 2019**, commencing at 7.30pm in the Jubilee Room, Town Hall, School Road, Gillingham.

Julie Hawkins

Issue Date: 17th June 2019

Mrs Julie Hawkins
Town Clerk

All in attendance should be aware that filming, recording, photographing or otherwise may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. To approve the minutes of the Full Council meeting held on Tuesday, 28th May 2019.
4. To receive any questions pertaining to the previous minutes.
5. To receive declarations of interest. Please note: members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.
6. To receive and consider reports from the Schools Councils if available.
7. To receive written reports from outside bodies, if available, for consideration and approval:
 - a) Three Rivers Partnership (3RP) and Three Rivers Community Partnership Board of Trustees, the Gillingham Community Leisure Trust (GCLT) (Cllr Von Clemens).
 - b) Town Meadow Group (Cllr Mrs Cullingford).
 - c) Gillingham Chamber of Commerce and Industry (Cllr Von Clemens).
 - d) DAPTC (Larger Towns: Cllr Von Clemens, Northern Area: Vacant).
 - e) Shaftesbury and District Transport Forum (Cllr Von Clemens).
 - f) Gillingham Town Team (Cllr Gould/Cllr Frith).
8. To appoint a Deputy Chairman for the General Purposes Committee.
9. To consider and agree a Statement of Policy on The Local Government Pension Scheme Discretions as recommended by the Finance Committee.
10. To review and adopt the Model Publication Scheme.

11.	To approve and authorise any payments over £10,000, if any.
12.	To receive, consider and adopt the following standing committee reports:
	a) General Purposes Committee held on Monday, 3 rd June 2019.
	b) Planning Committee interim meeting held on Monday, 28 th May and the Planning Committee meeting held on Monday 10 th June.
	c) Finance Committee meeting held on Monday, 17 th June 2019.
13.	To consider and agree to dissolve the existing Conservation Area Working Party as recommended by the Planning Committee at the meeting held on Monday 10th June.
14.	To confirm that a bank reconciliation has been signed and approved by a nominated councillor.
15.	To agree a signatory for the NS&I Account.
16.	To receive and approve the internal auditor's report.
17.	To review and consider the effectiveness of the systems of internal audit.
18.	To receive, consider and approve a report from the Finance Committee on the year end accounts.
19.	To formally receive, consider and approve the Section 1 - Annual Governance Statement FY 2018/19 of the audited accounts.
20.	To formally receive consider and approve Section 2 – Annual Governance Statement FY 2018/19 of the audited accounts.
21.	To agree the period for the exercise Electors Rights according to the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015. <u>Please note</u> : the period must be 30 working days (i.e., Mon to Fri only and not public holidays) inclusive and must include the first ten working days of July. Recommended dates: Fri 28 th June to Thu 8 th Aug 2019 inclusive.
22.	To consider a change of name from The Jubilee Room to The Council Chamber.
23.	To consider a change of name from The High Street Public Conveniences to the Town Bridge Office.
24.	To consider supporting Dorset Council, having declared a climate change emergency.
25.	To receive and consider information regarding town councillors' surgeries - Cllr Von Clemens to lead.
26.	To consider and approve the Town Council's Summer Edition Newsletter.
27.	To receive a report on the Mayor's and Deputy Mayor's civic activities.
28.	To receive matters pertinent to this meeting. <u>Please note</u> : Members are advised that inclusion of any item is at the Chairman's discretion and that a council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Closure

- **Dorset Council Councillor's written reports, if available.**

To follow:

Agenda item no. 7: Outside reports, if available

Agenda item no. 9: Statement of Policy on The Local Government Pension Scheme Discretions

Agenda item no. 10: Model Publication Scheme.

Agenda item no. 16: Internal Auditor's Report

Agenda item no. 17: Review of effectiveness of Internal Audit

Agenda item no. 18: End of Year Accounts

Agenda item no. 26: Newsletter

Agenda item no. 27: Mayor's Report

Tabled / Email, if received prior to the meeting:

County Councillors' Reports, if available.

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