



GILLINGHAM TOWN COUNCIL

ANNUAL COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the Gillingham Town Council are summoned to the **Annual Council Meeting** to be held on **Monday 23rd May 2016** in The Jubilee Room, Town Hall, School Road, Gillingham, commencing at 7.30pm.

18th May 2016

Sylvia J Dobie
Town Clerk

Prior to the start of the meeting Members are invited to join the Mayor in the Jubilee Room at 7.28pm for an Opening Statement.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. To receive apologies for absence.
2. To elect the Mayor for the Council Year 2016-2017 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election.
3. To elect the Deputy Mayor for the Council Year 2016 -2017 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election.
4. To approve the minutes of the last meeting of the Full Town Council held on 25th April 2016.
5. Questions.
6. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 discloseable pecuniary interests.

Annual Council – Monday 23rd May 2016 (continued):

7. Appointment of Committees and Chairman/Deputy Chairman (each Committee will include, ex-officio, the Mayor and Deputy Mayor, with the exception of the Planning Committee, when they are already members of the NDDC Development Management Recommendations Committee) (preference form with members first and second choices already circulated):
 - a) General Purposes
 - (i) Committee members (Total of 11 members). (ii) Chairman. (iii) Deputy Chairman.
 - b) Development Management Recommendations Committee
 - (i) Committee members (Total of 11 members). (ii) Chairman. (iii) Deputy Chairman.
 - c) Policy and Resources
 - (i) Committee members (Total 11 members). (ii) Chairman. (iii) Deputy Chairman.
 - d) Staff and Salaries Committee
 - (i) Committee members (Total 7 members). (ii) Chairman. (iii) Deputy Chairman.
8. To determine the Appointments to Other Organisations and Outside Bodies 2016/17 (attached).
9. To receive the following Committee reports for consideration and adoption:
 - a) General Purposes Committee meeting held on Tuesday 3rd May 2016.
 - b) Planning Committee interim meeting held on: Monday 25th April 2016, Tuesday 3rd May 2016. Monday 16th May 2016 and Planning Committee meeting held on the Monday, 9th May 2016.
 - c) Staff and Salaries Committee meeting held on Monday, 16th May 2016.
 - d) Policy and Resources Committee meeting held on Monday, 16th May 2016.
10. To receive a request from RiversMeet leisure centre for Town Council staff to carry out trenching work required for the installation of an electrically operated barrier at exit of the car park (the barrier would be advantageous to both RiversMeet and the Town Council to prevent illegal car parking by commuters and sixth formers of Gillingham School).
11. To receive a recommendation from the Town Hall Consultation Group to accept a quotation to refurbish the Civic Hall at a cost of £6,745.00p taken from monies unallocated within the General Reserve 2015/16 (report attached).

Closure.

Attached:

Appointment to Other Organisations and Outside Bodies
Civic Hall refurbishment report

NB: Due to Mayor Making reports from County Councillors, District Councillors and outside organisation are not presented at the Annual Council Meeting and, if received, will not be tabled but circulated with the minutes for information.

**All those in attendance are invited to join
the Mayor for light refreshments
in the Jubilee Room after the meeting.**