



# GILLINGHAM TOWN COUNCIL

## ANNUAL COUNCIL

Dear Sir/Madam

All members of the Gillingham Town Council are summoned to the **Annual Council Meeting** to be held on **Monday 18<sup>th</sup> May 2015** in The Civic Hall, Town Hall, School Road, Gillingham, commencing at 7.30pm.

13th May 2015

Sylvia J Dobie  
Town Clerk

Prior to the start of the meeting Members are invited to join the Mayor in the Council Chamber at 7.28pm for an Opening Statement.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

## AGENDA

1. To receive apologies for absence.
2. To elect the Mayor for the Council Year 2015-2016 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election.
3. To elect the Deputy Mayor for the Council Year 2015 -2016 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election.
4. To approve the minutes of the last meeting of the Full Town Council held on 27<sup>th</sup> April 2015.
5. Questions.
6. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 discloseable pecuniary interests.

**Annual Council – Monday 18<sup>th</sup> May 2015 (continued):**

7. Appointment of Committees and Chairman/Deputy Chairman (each Committee will include, ex-officio, the Mayor and Deputy Mayor, with the exception of the Development Management Recommendations Committee, when they are already members of the NDDC Development Management Recommendations Committee) (attached preference form with members first and second choices):
  - a) General Purposes
    - (i) Committee members (Total of 11 members). (ii) Chairman. (iii) Deputy Chairman.
  - b) Development Management Recommendations Committee
    - (i) Committee members (Total of 11 members). (ii) Chairman. (iii) Deputy Chairman.
  - c) Policy and Resources
    - (i) Committee members (Total 11 members). (ii) Chairman. (iii) Deputy Chairman.
  - d) Staff and Salaries Committee
    - (i) Committee members (Total 7 members). (ii) Chairman. (iii) Deputy Chairman.
8. To determine the Appointments to Other Organisations and Outside Bodies 2015/16 (attached).
9. To receive the following committee reports:
  - a) Development Management Recommendations interim Committee dated 27<sup>th</sup> April 2015 and 5<sup>th</sup> May 2015.
  - b) General Purposes Committee dated 5<sup>th</sup> May 2015.
10. To declare the following ward vacancies and to recommend co-option:
  - 1 x vacancy for the Rural Ward
  - 1 x vacancy for the Town Ward
  - 2 x vacancies for the Ham Ward

Closure.

**Attached:**

Committee Preference Sheet

Appointment to Other Organisations and Outside Bodies

***NB: Due to Mayor Making - District, County and outside organisation reports are not presented at the Annual Town Meeting and if received will not be tabled but circulated with the minutes for information.***

**All those in attendance are invited to join  
the Mayor for light refreshments  
in the Jubilee Room after the meeting.**