

GILLINGHAM TOWN COUNCIL

GRANTS CRITERIA POLICY



GILLINGHAM TOWN COUNCIL
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Document Control

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| Related Legislation / Applicable Section of Legislation | Section 137 of the Local Government Act 1972 |
| Policy Author(s) | The Mayor, Cllr Su Hunt Deputy Mayor, Cllr Barry Von Clemens Deputy Chair Policy and Resources, Cllr Paul Harris RFO, Ms Debra Edwards <i>(Minute No. 433 of the Policy and Resources Committee Meeting held 19.11.18)</i> |
| Applies to | All council members and officers |
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| Next Review Date | January 2020 |
| Note | <i>The Ministry of Housing, Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4)9a) of the Local Government Act 1972 for 2019 - 202 is £8.12.</i> |



Gillingham Town Council

GRANTS CRITERIA POLICY 2019 /2020

Gillingham Town Council makes grants annually to charitable and voluntary organisations under statutory provisions and subject to the limits imposed by legislation. In determining its priorities, the Town Council has therefore agreed that the following criteria must be met before a grant can be awarded.

1. The organisation must benefit the Gillingham community and priority will be given to applications:
 - That improve the quality of life for Gillingham residents
 - That support the viability of small Gillingham based groups
 - That clearly demonstrate financial need
2. The Town Council will on occasion support an organisation with a grant in consecutive years.
3. Grants will not normally be approved for services that are the responsibility of another statutory authority.
4. Applications for grants will only be considered if they are submitted on the appropriate forms and accompanied by the most recent set of accounts together with project details and a statement of use where appropriate (see Appendix 1).
5. The Town Council will advertise locally from the 1st of April requesting grant applications are returned by the 31st of July.
6. The payment of grants will be made as soon as practicable after the October Town Council meeting.
7. Any grant not used by the end of the financial year for which it was awarded will be returned to the Town Council.
8. Grants cannot be redistributed / gifted to other organisations or individuals.

Signed by

The Mayor of Gillingham: _____ Date: _____